REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

July 8, 2013

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of July 8, 2013 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Straub.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Ashleigh Schetter of Pleasantdale Elementary School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Paveza, Ruzak, Franzese, Bolos, Grasso, Manieri, and Mayor Straub. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Community Development Director Doug Pollock, Deputy Police Chief Marc Loftus, Village Attorney Scott Uhler, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Straub, motion was made by Trustee Grasso and seconded by Trustee Manieri that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) (except 8E), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:
AYES: 6 – Trustees Grasso, Manieri, Franzese, Ruzak, Paveza, Bolos
NAYS: 0 – None
ABSENT: 0 – None
There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF JUNE 24, 2013 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE VETERANS MEMORIAL MINUTES OF MAY29, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF JULY 1, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR INSTALLATION OF BACKUP GENERATOR AT THE NORTH WATER TOWER The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the installation of

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an emergency standby generator at the Village's 2 MG North Water Tower to Rag's Electric of Lemont, in the amount of $14,975.

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPOINT DEHN GRUNSTEN AS VICE CHAIRPERSON FOR A ONE-YEAR TERM EXPIRING JUNE 9, 2015 The Board, under the Consent Agenda by Omnibus Vote, appointed Dehn Grunsten as Vice Chairperson of the Plan Commission for a one year term expiring June 9, 2015.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF $243,844.17 FOR ALL FUNDS, PLUS $204,066.05 FOR PAYROLL, FOR A GRAND TOTAL OF $447,910.22 WHICH INCLUDES THE SPECIAL EXPENDITURES OF $38,422.01 TO CONVERGENCE TECHNOLOGIES FOR SOUND LIGHTING PACKAGE; $29,450.00 TO KRAMER TREE SPECIALISTS FOR COM-ED POWER LINE TREE TRIMMING The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List in the amount of $243,844.17 for the period ending July 8, 2013, and payroll in the amount of $204,066.05 for the period ending June 22, 2013.

CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO DENY VARIATION OR TEXT AMENDMENT TO ALLOW FOR THE CONSTRUCTION OF A SIX-FOOT-TALL FENCE IN THE FRONT YARD, THE CORNER SIDE YARD AND THE INTERIOR SIDE YARD OF AN EXISTING RESIDENTIAL PROPERTY RATHER THAN THE REQUIREMENT THAT FENCES BE RESTRICTED TO FIVE FEET IN HEIGHT AND LOCATED IN THE REAR YARD (Z-11-2013: 6501 COUNTY LINE ROAD – LINDELL) Community Development Director Doug Pollock stated the Plan Commission reviewed a request for either a variation or text amendment to construct a six foot wrought iron fence around the entire property located at 6501 County Line Road, commonly known as the Villa Taj. Mr. Pollock clarified that the fence regulations limit fence height to five feet and fences are restricted to the rear yard.

Mr. Pollock explained that the petitioner argued that the home design makes the property unique and its location at a major intersection creates a security concern and hardship.

Mr. Pollock noted that the Plan Commission felt the location of the home did not create sufficient hardship to allow a fence variation or a text amendment and were concerned about precedent. He added that the Plan Commission did consider, but eventually dismissed, the possibility of granting the variation if the fence were to be located behind the landscaping where it would be less visible. Mr. Pollock concluded that by a unanimous vote, the Plan Commission recommended denial of both the text amendment and variation.

Trustee Manieri stated he attended the Plan Commission Meeting for this public hearing and concurs with the denial of the variation and text amendment. Trustee Manieri suggested that the request be remanded to the Plan Commission for further consideration since there were a couple

of Commissioners willing to consider the fence if it were positioned behind the landscaping and changed to a five foot fence.

Trustee Ruzak stated he also attended the Plan Commission Meeting and agrees that this item should be remanded to the Plan Commission. He added that it is a unique property and should be reviewed as such with the plan modification to locate the fence behind the landscaping. Trustee Ruzak stated there are other properties such as Carriage Way with fences along County Line Road.

Trustee Bolos added she also attended the Plan Commission Meeting and agrees the request should be remanded to the Plan Commission. Trustee Bolos stated she is not in favor of a Text Amendment and any consideration for a Variation should be specific to that property only. In response to Trustee Bolos, Mr. Pollock noted that Variations are specific to the property. Trustee Bolos also inquired about the fence height and Mr. Pollock responded that a height of five feet would be preferred confirming that the fence would be concealed by the vegetation.

Trustee Manieri stated that the petitioner seemed agreeable to a five foot fence and also felt that prior to reconsidering the request, the Plan Commission might need additional information such as a traffic study for the intersection.

Village Administrator Steve Stricker pointed out that a traffic study for that intersection in comparison to other intersections might serve to create the unique condition required for a variation.

Trustee Grasso commented that she spoke with Deputy Police Chief Loftus regarding safety concerns with the presence of a front yard fence and possible collisions. She was informed that fences are designed to "break away" to reduce injury. Also, Trustee Grasso was informed that no further vandalism has occurred at the property. She added she agrees the petition should be remanded to the Plan Commission.

Trustee Franzese stated he agrees with the other Trustees to remand this item to the Plan Commission with the fence relocated inside of the berm. Trustee Franzese added that the Carriage Way fence along County Line Road is actually in the back yard of the properties. He also noted that Ambriance! Subdivision has a fence on County Line Road.

Attorney for the petitioner, Dennis Lindell, stated that the property owner is agreeable to the suggestions of reducing the fence height, relocating the fence behind the landscaping and filling in the gaps in the landscaping to eliminate the visibility of the fence.

Mr. Lindell referenced a traffic study from 2009 showing the average daily vehicle count of 36,800 vehicles at Plainfield Road and County Line Road. In comparison, the vehicle count at County Line Road and 83rd Street showed 9,800 vehicles. Mr. Lindell inquired if the results of

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this study could be used for the petition review. Mr. Stricker responded he would discuss it with Mr. Pollock and provide direction.

Mayor Straub stated he visited the property to take some pictures and noted that the vegetation there is extremely dense.

Motion was made by Trustee Manieri and seconded by Trustee Ruzak to remand to the Plan Commission for further review the consideration of Plan Commission recommendation to deny variation or text amendment to allow for the construction of a six-foot tall fence in the front yard, the corner side yard and the interior side yard of an existing residential property rather than the requirement that fences be restricted to five feet in height and located in the rear yard (Z-11-2013: 6501 County Line Road – Lindell).

On Roll Call, Vote Was:
AYES: 6 – Trustees Manieri, Ruzak, Franzese, Grasso, Paveza, Bolos
NAYS: 0 – None
ABSENT: 0 – None
There being six affirmative votes, the motion carried

CONSIDERATION OF REQUEST FROM HINSDALE CENTRAL HIGH SCHOOL HABITAT FOR HUMANITY TO CONDUCT A 5-K RUN/WALK FUNDRAISER ON SEPTEMBER 29, 2013 Village Administrator Steve Stricker announced that a request was received from Kelly Griffin, a teacher at Hinsdale Central High School, to conduct a 5K run/walk fundraiser through parts of Burr Ridge and Hinsdale on Sunday, September 29th. The race, Mr. Stricker explained, would begin at 8:00 am and all roads would be reopened no later than 9:15 a.m.

Mr. Stricker added that prior to Board Approval of this request, staff recommends that affected property owners be notified by the Village and given an opportunity to comment at the July 22, 2013 Board Meeting. He stated that in addition, staff also recommends that the approval of the request be contingent upon the following:

- The race organizer must provide a certificate of insurance naming the Village as additionally insured;
- The race organizer must notify the affected property owners of the pending road closures no less than two weeks and not more than three weeks prior to the event of the road closures;
- The race organizer must provide adequate volunteers to staff the event;
- The race organizer must reimburse the Village for staff costs.

Mr. Stricker noted that the Village has received other similar requests of this type and recommends that the Board consider memorializing the procedures used for the requests. He stated that Village Attorney Scott Uhler recommends the creation of a Special Events Ordinance.

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Trustee Bolos inquired if it is common to request reimbursement for staff costs. Village Administrator Steve Stricker responded that the Village has requested reimbursement from other event organizers and the Village of Hinsdale will also request reimbursement for their costs.

Trustee Grasso inquired about the number of runners in the event and expressed concern about a narrow bridge that must be crossed on the route. Mr. Stricker noted that by the time the participants reach the bridge, they will be spread out such that it will not be an issue.

Motion was made by Trustee Ruzak and seconded by Trustee Grasso to table the Hinsdale Central High School Request to the July 22, 2013 Board Meeting, to direct staff to notify residents along / near the race course of the request and its possible impacts, and direct staff and the Village Attorney to draft a Special Events Ordinance for consideration at the July 22, 2013 Board Meeting.

On Roll Call, Vote Was:
AYES: 6 – Trustees Ruzak, Grasso, Franzese, Manieri, Paveza, Bolos
NAYS: 0 – None
ABSENT: 0 – None
There being six affirmative votes, the motion carried

CONSIDERATION OF MAYOR'S RECOMMENDATIONS CONCERNING BOARD COMMITTEE APPOINTMENTS Mayor Straub highlighted his recommendations for the Board Committee appointments.

Motion was made by Trustee Ruzak and seconded by Trustee Paveza to approve the recommendations of the Mayor concerning Board Committee appointments.

On Roll Call, Vote Was:
AYES: 6 – Trustees Ruzak, Paveza, Grasso, Franzese, Manieri, Bolos
NAYS: 0 – None
ABSENT: 0 – None
There being six affirmative votes, the motion carried

DISCUSSION CONCERNING THE POSSIBILITY OF CREATING A MARKETING COMMITTEE TO PROMOTE BURR RIDGE Mayor Straub stated that this committee would serve as a sub-committee of the Economic Development Committee (EDC) to promote the attractiveness of Burr Ridge to potential businesses.

Former Trustee Dolores Cizek stated she is opposed to this committee. Ms. Cizek questions whether the intent of the committee is to promote Burr Ridge or rather the Village Center, which she feels is the responsibility of the developer, Opus.

Trustee Bolos inquired about the purpose of the Committee. Mayor Straub responded that its purpose is to review the current promotional measures to determine if the communication and marketing efforts for Burr Ridge can be expanded upon.

Trustee Bolos expressed concern with regard to the scope of the Committee. She is concerned that it may attempt to make deals with potential businesses and assumes that it would be an unfunded Committee as the EDC is. Trustee Bolos questioned the directive that would be given to the Committee.

Trustee Manieri added that he visualizes the Committee as a small sub-committee of the EDC that would promote the Village as a whole for both businesses and residents through informational articles and advertisement.

Trustee Bolos stated that an unfunded committee would not be able to place advertisements. Trustee Manieri responded that the Committee would report to the EDC who would then present the findings and requests to the Board for approval.

Mayor Straub inquired about the member composition of the Committee. Trustee Manieri stated he visualized it as a three member Committee comprised of residents that would report to the EDC.

Trustee Paveza added that the promotional information should include the advantages and accolades of the Village such as low taxes, blue ribbon schools, Calea Certification of the Police Department, and top ten places to live.

Trustee Franzese inquired as to the cost of the Committee to the taxpayers. Mayor Straub responded that through the EDC, expenditures would be presented for approval. Trustee Franzese agrees with Trustee Paveza that the advantages of the Village should be promoted.

Trustee Bolos added that she would like to see the scope of the Committee defined with guidelines. Trustee Bolos inquired if the EDC has expenditures available.

Village Administrator Steve Stricker replied that the EDC expenditures must be approved through the Board but they do have some budget items, such as the business breakfast. He added that the role of the Committee could serve to assist staff in communication using media such as the Village Facebook page, You Tube, Village Web Site, or Twitter to promote the Village.

Trustee Manieri suggested preparing specific guidelines for the Committee role to review at the next Board Meeting.

Village Attorney Scott Uhler explained that the Committee can be established as either

- a Board Committee which would be appointed by the Board and subject to the legal requirements of a committee such as the Open Meetings Act, or
- a Sub-committee which would be appointed by the EDC and as such would not be subject to the Open Meetings Act and legal requirements.

Trustee Bolos noted that as a sub-committee of the EDC, the EDC could be responsible for defining the role and guidelines for the sub-committee.

Village Administrator Steve Stricker pointed out that the EDC already has two sub-committees; the Hotel Marketing Sub-Committee and the Restaurant Marketing Sub-Committee. He added that the sub-committee members are submitted to the Board for approval.

Dolores Cizek, former Trustee, commented that when she was on the Board, a video was made promoting the Village that could simply be updated for this purpose.

Carolyn Grela, 8045 Creekwood Drive, noted the proposed Committee seems redundant to the Hotel Marketing and Restaurant Marketing Sub-Committees. Ms. Grela emphasized that the quality and skills of the individuals appointed to the Committee would make it the most successful, such as individuals with a marketing background.

Trustee Bolos inquired if the EDC would be responsible for choosing the Sub-Committee members. Mr. Stricker responded that the EDC would select the Sub-Committee members who would be submitted for Board approval. He added that the Sub-Committee would then serve to use its expertise to recommend marketing strategies.

Trustee Bolos stated that resident John Bittner suggested creating an "App" for the Village.

Trustee Grasso discussed communities in Wisconsin that had an "App" developed to promote tourism

John Bittner, 2 Hidden Lake Drive, stated that an "App" can be developed via the Microsoft Web Site.

Trustee Franzese added he would like the EDC to define the role of the Sub-Committee to ensure there is no duplication of effort.

Motion was made by Trustee Manieri and seconded by Trustee Bolos to continue the Discussion Concerning the Possibility of Creating a Marketing Committee to Promote Burr Ridge to the Board Meeting of July 22, 2013.

On Roll Call, Vote Was:
AYES: 6 – Trustees Manieri, Bolos, Ruzak, Grasso, Franzese, Paveza

NAYS: 0 – None
ABSENT: 0 – None
There being six affirmative votes, the motion carried

APPROVAL OF RECOMMENDATION TO PURCHASE CASE 590 COMBINATION BACKHOE UNIT This item was removed from the Consent Agenda by Trustee Manieri. Trustee Manieri explained the purpose for the expenditure for the backhoe unit will allow the Village Water Division to handle some of the Water Main breaks that occur rather than contract the work. He added the Village currently does not own a backhoe unit large enough to do so.

Motion was made by Trustee Grasso and seconded by Trustee Manieri to award the purchase of the Case 590 combination-backhoe unit to McCann Industries, of Addison, Illinois at the competitive low bid cost of $128,020.

On Roll Call, Vote Was:
AYES: 6 – Trustees Grasso, Manieri, Bolos, Ruzak, Franzese, Paveza
NAYS: 0 – None
ABSENT: 0 – None
There being six affirmative votes, the motion carried

OTHER CONSIDERATIONS Trustee Manieri inquired if the dead trees on the east side of County Line Road are scheduled to be removed. Public Works Director Paul May confirmed the removal has been scheduled following completion of the storm damage cleanup.

AUDIENCE Dolores Cizek, Former Trustee, discussed the following items;

- the storage of the police squad cars in the parking lot rather than in the Village garage;
- the cost and financing of the Downtown Entryway;
- the treatment program for the Village Ash Trees;
- the cost of the Summer Concert Series.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS There were none at this time

ADJOURNMENT Motion was made by Trustee Ruzak and seconded by Trustee Manieri that the Regular Meeting of July 8, 2013 be adjourned

On Roll Call, Vote Was:
AYES: 6 – Trustees Ruzak, Manieri, Paveza, Franzese, Bolos, Grasso
NAYS: 0 – None
ABSENT: 0 – None
There being six affirmative votes, the motion carried and the meeting was adjourned at 8:05 P.M.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
July 8, 2013

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 22nd day July, 2013.

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AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

July 8, 2013
7:00 p.m.

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
   – Ashleigh Schetter, Pleasantdale Elementary School

2. **ROLL CALL**

3. **AUDIENCE**

4. **CONSENT AGENDA – OMNIBUS VOTE**

   All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. **MINUTES**

   *A. Approval of Regular Meeting of June 24, 2013

   *B. Receive and File Veterans Memorial Minutes of May 29, 2013

   *C. Receive and File Draft Plan Commission Meeting of July 1, 2013

6. **ORDINANCES**

7. **RESOLUTIONS**

8. **CONSIDERATIONS**

   A. Consideration of Plan Commission Recommendation to Deny Variation or Text Amendment to Allow for the Construction of a Six-Foot-Tall Fence in the Front Yard, the Corner Side Yard and the Interior Side Yard of an Existing Residential Property rather than the Requirement that Fences be Restricted to Five Feet in Height and Located in the Rear Yard (Z-11-2013: 6501 County Line Road – Lindell)

   B. Consideration of Request from Hinsdale Central High School Habitat for Humanity to conduct a 5-K Run/Walk Fundraiser on September 29, 2013

   C. Consideration of Mayor's Recommendations Concerning Board Committee Appointments

   D. Discussion Concerning the Possibility of Creating a Marketing Committee to Promote Burr Ridge

EXHIBIT A

*E. Approval of Recommendation to Purchase Case 590 Combination/ Backhoe Unit

*F. Approval of Recommendation to Award Contract for Installation of Backup Generator at the North Water Tower

*G. Approval of Plan Commission Recommendation to Appoint Dehn Grunsten as Vice Chairperson for a One-Year Term Expiring June 9, 2015

*H. Approval of Vendor List in the amount of $243,844.17 for all funds, plus $204,066.05 for payroll, for a grand total of $447,910.22, which includes special expenditures of $38,422.01 to Convergence Technologies for sound lighting package and $29,450.00 to Kramer Tree Specialists for ComEd power line tree trimming

I. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT