



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

M E M O

TO: Mayor, Trustees, Village Attorneys and Village Clerk
FROM: Village Administrator Steve Stricker and Staff
DATE: May 20, 2016
SUBJECT: Administration Weekly Memo

Sprinkling Restrictions in Effect

Please be reminded that the annual Sprinkling Restrictions are in effect now until September 15.

Armed Forces Day Celebration – Saturday, May 21

Please be informed that the Burr Ridge Veterans Memorial Committee is holding its annual Armed Forces Day Celebration on Saturday, May 21, 10:00 a.m. at the Memorial site in front of the Village Hall. Attached is a flyer with details of the program.

Scavenger Franchise Sub-Committee Meeting – Monday, May 23, 6:00 p.m.

The next meeting of the Scavenger Franchise Agreement Sub-Committee is scheduled on Monday, May 23, prior to the Village Board meeting at 6:00 p.m. Attached once again is the agenda for this meeting. The full agenda packet will be uploaded to Share Point.

Goal Setting Workshop – Monday, May 23, 7:30 p.m. (after Board meeting)

A Goal Setting Workshop has been scheduled on Monday, May 23, at 7:30 p.m., immediately following the Village Board meeting. Attached is the agenda for this workshop. The full agenda packet has been uploaded to Share Point.

Veterans Memorial Committee Meeting – Wednesday, May 25, 4:00 p.m.

The next Veterans Memorial Committee is scheduled on Wednesday, May 25, at 4:00 p.m.

Village Hall Closed for Memorial Day Holiday – Monday, May 30

Please be reminded that the Village Hall will be closed on Monday, May 30, in observance of the Memorial Day holiday.

Run the Ridge 5k – Saturday, June 4, 8:00 a.m.

The annual 5K run/walk, Run the Ridge, sponsored by Right Fit, will take place on Saturday, June 4, beginning at 8:00 a.m. at County Line Square Shopping Center.

Car Show – Sunday, June 12, 10:00 a.m.

The annual Car Show will take place on Sunday, June 12, from 10:00 a.m. to 2:00 p.m. at the Burr Ridge Village Center.

“Cop on a Rooftop”

Our very own Officer Bobby Wirth participated with Willowbrook Police Chief Shelton in the annual “Cop on a Rooftop” event that was held Friday morning, May 20, at the Dunkin’ Donuts shop on Route 83, in Willowbrook. Officer Wirth extends sincere thanks to the very generous support of co-workers, other village employees, citizens and commuters of the area, resulting in collecting \$1,733.40 for Special Olympics of Illinois.

Hinsdale Township High School District 86 is Considering Placing a Bond Measure on the November Ballot

Attached please find a letter from Dr. Bruce Law, Superintendent of Hinsdale Township High School District 86, indicating that the school board is contemplating the possibility of placing a referendum on the November ballot to approve a bond measure for the updating of both Hinsdale Central and Hinsdale South High School facilities. The letter states that the District is currently evaluating four financing options, with the annual estimated tax impact associated with these four options ranging between \$183 and \$201 for a home with a fair market value of \$500,000.

Crowne Plaza Hotel Update

I met the new General Manager of the Crowne Plaza Hotel, Mr. Tim Kuhlman, at the Hotel Marketing Committee meeting on Thursday, May 19. Mr. Kuhlman indicated that the current plan is to have the hotel complete and up and running by the end of September.

Weekley Homes Withdraws Its Petition for Its Proposed Residential Homes Project

Attached please find a letter from Robert Sodikoff, Attorney for Weekley Homes, withdrawing its application for a proposed 75-unit single-family home development at the northeast corner of the Burr Ridge Corporate Park. It is my understanding that the

developer will be working with the current owners of the property to discuss the possibility of lowering their costs and will re-run their numbers to determine whether or not something could be done to substantially alter their plan to be more in line with what the Plan Commission is looking for.

CALEA Assessment Report

Attached please find the CALEA Assessment Report for the Burr Ridge Police Department for the on-site assessment that was conducted in March. As indicated in the cover letter from W. Craig Hartley, Jr., Executive Director of CALEA, the Burr Ridge Police Department is scheduled for a Review Committee Hearing on July 30, 2016 to determine if our Department will once again be accredited.

Public Works Union Negotiations Update

The first union negotiation session between the Public Works union and the Village was held on Monday, May 16. A meeting of the Personnel Committee will be held sometime the week of June 20 and the next union negotiation meeting will be scheduled thereafter.

Tax Revenue Breakdown

Attached please find a chart showing the breakdown of Sales Tax (through February 2016), Hotel/Motel Tax and Place-of-Eating Tax revenues for each fiscal year from 2011-12 through March 2016. Please note that this breakdown is usually accompanied by the monthly Summary of the Financial Information Reports. However, the April financials have not been prepared yet, as the Finance Department is currently working on closing the fiscal year.

DMMC Legislative Update

Attached please find the DuPage Mayors and Managers Conference Legislative Update dated May 13, 2016.

IML Statehouse Briefing

Attached please find the Illinois Municipal League Statehouse Briefing dated May 16, 2016.

SS:bp
encl

ec: Department Heads



PLEASE JOIN US TO CELEBRATE
ARMED FORCES DAY

Saturday, May 21

10:00 a.m.

Burr Ridge

Veterans Memorial

7660 COUNTY LINE ROAD + BURR RIDGE, ILLINOIS



FEATURING: KEYNOTE SPEAKER FROM "SALUTE THE ARMED FORCES", THE WEST SUBURBAN CONCERT BAND, ANTIQUE MILITARY VEHICLES, COLOR GUARD, FLYOVER (WEATHER PERMITTING)



*There will be a special Flyover at 10:00 a.m., weather permitting.
Reception following celebration at the Village Hall. All are welcome!!*

DISTRIBUTION:

Trustee Guy Franzese –Chairperson
Trustee Paula Murphy
Trustee Tony Schiappa
Village Administrator Steve Stricker
Public Works Director David Preissig

AGENDA

**SCAVENGER FRANCHISE AGREEMENT
SUB-COMMITTEE**

**Monday, May 23, 2016
6:00 p.m.
(Prior to Village Board Meeting)**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MAY 9, 2016, MINUTES**
- 4. DISCUSSION WITH REPUBLIC SERVICES REGARDING POSSIBLE
REFUSE COLLECTION PROGRAMS/IDEAS FOR BURR RIDGE
- Richard Van Der Molen**
- 5. NEXT STEPS**
- 6. ADJOURNMENT**

**VILLAGE BOARD
GOAL SETTING WORKSHOP**

**Monday, May 23, 2016
7:30 p.m. (immediately following Village Board meeting)
Burr Ridge Village Hall
7660 County Line Road
Burr Ridge, IL 60527**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. REQUEST FOR NEW GOALS FROM NEW TRUSTEES PAULA MURPHY AND TONY SCHIAPPA**
- 4. REQUEST FOR NEW GOALS FROM THE MAYOR AND OTHER BOARD MEMBERS**
- 5. EXERCISE TO RE-PRIORITIZE GOALS FOR FY 16-17**
- 6. BRIEF DISCUSSION REGARDING PROCESS FOR A FULL SCALE GOALS SETTING PROGRAM FOR EARLY IN FY 17-18**
- 7. ADJOURNMENT**



Hinsdale Township High School District 86 – Superintendent of Schools

May 12, 2016

Dear Friends, Colleagues and Community Members:

1962.

That was the year that John Glenn became the first American to orbit the earth. It was also the year in which voters in Hinsdale Township High School District 86 approved a bond measure to fund construction of South High School. And according to our records, it was the last time that District 86 voters approved a bond measure to address building improvements.

Many Things Have Changed Since Then.

The introduction of Advanced Placement (AP) courses, computers and instructional technology, more elective courses that allow students to pursue a more rigorous education, special education programming, and the Americans with Disabilities Act are just a few of the things that have changed since our last voter-approved bond issue 54 years ago. These changes have created a situation in which Central High School is operating well beyond its capacity. There is a significant need at Central to add instructional space. There is also a need to address major building renovations and improvements at both Central and South.

We're Doing Our Homework.

District 86 spent more than a year updating its Master Facilities Plan (MFP), which identifies and prioritizes the District's facility needs at both Central and South. Architecture professionals, teachers, students, parents, community members, board members and District staff were involved in updating the MFP. Fifteen functional team focus groups—which hosted a total of more than 80 planning sessions spanning five months—were formed to update the MFP. Among the areas studied were classroom space, science facilities, building circulation, libraries, information technology, art/music/theater, physical education space, and other building and grounds needs.

We're Focused on Both Students and Taxpayers.

Following the adoption of the updated MFP by the Board of Education in January 2016, the District's Facilities Committee was charged with paring down the list of facility improvements into a proposal that addresses both the District's highest priority facility needs and minimizes the potential tax impact. The original list of proposed improvements was cut by about \$36 million.

The current bond measure being considered by the Board of Education is \$94.2 million and would address the following facility needs:

Additions and Renovations to Existing Instructional and Support Spaces

- Adding classrooms, science labs and other instructional space to address overcrowding and meet instructional/programming needs at Central
- Updating special education spaces at Central and South
- Improving vocational/technical education space at South
- Adding student services space at Central
- Updating and expanding the undersized fine arts instructional space at Central
- Replacing 1950s era classroom furniture with flexible furniture that can be configured according to function at Central and South

ADA Accessibility

- Improving accessibility at Central and South for students, teachers, parents and other community members with disabilities

Library Upgrades

- Updating the pre-mobile computing era libraries at Central and South to provide more flexible and open spaces to enhance programming and collaborative learning opportunities

Cafeteria/Kitchen Improvements

- Improving the cafeteria and kitchen at Central and South to address ADA, safety, sanitation, power, plumbing, ventilation, temperature control and related needs

Athletic Facility Improvements

- Replacing the 57-year-old swimming pool at Central that has reached the end of its useful life

Site Circulation/Parking Improvements

- Improving site circulation and parking at Central to enhance traffic flow and improve safety

The Bottom Line.

The District's Finance Committee is currently evaluating four financing options. The annual estimated tax impact associated with these four options range between \$183 and \$201 for a \$500,000 home (fair market value).

What's next?

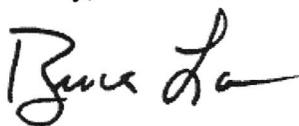
Given the growing list of facility needs and their impact on District 86's programming—coupled with the fact that borrowing costs remain near historic lows and construction costs continue to rise—the Board of Education is considering placing a bond measure on this fall's ballot.

Nothing is set in stone at this time. The Board of Education will be reviewing feedback from future community outreach meetings, a public opinion mail survey and the recommendations from a 35-member citizen task force. A final decision will be made this July or August.

If you would like to discuss this proposal in person, I can be reached at 630.655.6110 or blaw@hinsdale86.org. If you would like a representative of the District to make a presentation to a civic, business or other organization of which you are a member, we would welcome that opportunity as well.

As an important stakeholder in our community, I would greatly appreciate your thoughts and recommendations.

Sincerely,



Dr. Bruce Law, Ed.D.
Superintendent
Hinsdale Township High School District 86



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rsodikoff@agdglaw.com

May 19, 2016

OUR FILE NUMBER:
100883.000100

Via U.S. Mail and Email

Mr. Douglas Pollock
Community Development Director/
Building Commissioner
Village of Burr Ridge
7660 County Line Road
Burr Ridge, Illinois 60527

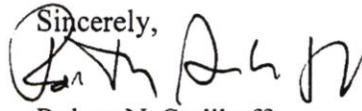
Mr. Steven Stricker
Administrator
Village of Burr Ridge
7660 South County Line Road
Burr Ridge, Illinois 60527

Re: Z-07-2016

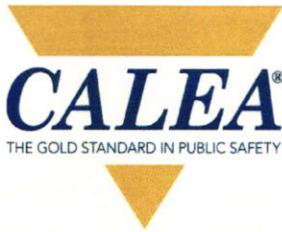
Dear Doug and Steve:

As you are aware, I represent the Petitioner, Weekley Homes LLC, in connection with the above matter. The Petitioner needs time to consider its options, and, therefore, Petitioner withdraws its Application and requests that the matter be removed from the Board Agenda for the meeting scheduled for May 23, 2016.

Please advise if you require anything further.

Sincerely,

Robert N. Sodikoff

RNS/pmk
cc: Kevin Seay



Commission on Accreditation for
Law Enforcement Agencies, Inc.
13575 Heathcote Boulevard
Suite 320
Gainesville, Virginia 20155

Phone: (703) 352-4225
Fax: (703) 890-3126
E-mail: calea@calea.org
Website: www.calea.org

May 10, 2016

Mr. John Madden
Chief of Police
Burr Ridge (Village of) Police Department
7660 South County Line Road
Burr Ridge, IL 60527-4721

Dear Chief Madden:

CALEA Accreditation represents a commitment to professional excellence. The work of your organization toward attaining this internationally recognized credential is indicative of sound leadership, as well as practitioner support of adherence to standards.

The report accompanying this transmittal is provided only to the chief executive officer and represents observations and findings from the most recent standards-based review of the organization. It is important to review this document in its entirety with specific attention to any matter indicating compliance concerns, required policy/practice adjustments, or outcomes not reflective of the intent of standards. The Commission will use this document as the primary resource in considering your organization for accreditation. To that end, you or a qualified representative(s) should be prepared to address information contained in this report and respond to inquiries by Commissioners

The Burr Ridge (Village of) Police Department is scheduled for a Review Committee Hearing at the next Commission Conference in Baltimore, Maryland on July 30, 2016. While the Commission does not require your attendance at this hearing, your participation helps ensure a comprehensive understanding of issues impacting your agency's candidacy. An Awards Banquet for successful organizations will occur in the evening following the Review Committee Hearing.

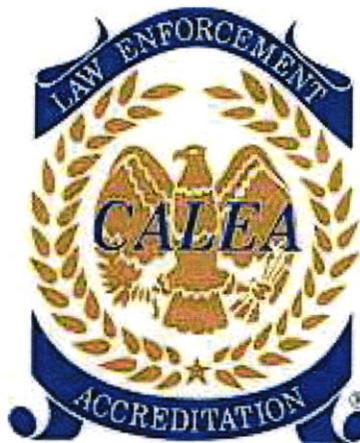
CALEA is The Gold Standard for Public Safety Agencies and we are honored to have your organization participate in this highly regarded process.

Sincerely,

W. Craig Hartley, Jr.
Executive Director



**Bur Ridge (IL) Police Department
Assessment Report**



2016

**Burr Ridge (IL) Police Department Assessment Report
April 2016**

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A. Agency name, CEO and AM

Burr Ridge (IL) Police Department
7700 County Line Road
Burr Ridge, IL 60527

John Madden, Chief of Police
Deputy Chief Marc Loftus, Accreditation Manager

B. Dates of the On-Site Assessment:

March 6 – March 09, 2016

C. Assessment Team:

1. Team Leader: Michael T. Webb, Ph.D.
Abington Police Department
1166 Old York Road
Abington, PA 19001
Office: (215) 657-6720
E-Mail: Michael.Webb@me.com

2. Team Member: Major Michael Bentolila
Aventura Police Department
19200 West Country Club Drive
Aventura, FL 33180
Office: (305) 466-2893
E-Mail: bentolilam@aventurapolice.com

D. CALEA Program Manager and Type of On-site:

Program Manager – Daniel Shaw

Third reaccreditation, B size (32 authorized personnel; 27 sworn and 5 non-sworn)
5th edition Law Enforcement Advanced Accreditation utilizing the gold standard
assessment

The agency uses PowerDMS software to maintain the accreditation files.

E. Community and Agency Profile:

1. Community profile

The Village of Burr Ridge was once the home of the Sioux, Pottawattamie, Ottawa and Chippewa Indians. The Village of Harvester was incorporated on October 30, 1956. In August 1962, the name of the community was changed to Burr Ridge. The burr oak leaf became the Village emblem. Its unofficial slogan – “A Very Special Place” – was the title of a small book written in 1976 to reflect on the Village’s pride at the time of its 20th Anniversary.

Burr Ridge is an approximately seven (7) square mile planned community with about 10,500 citizens residing in more than 3,500 single-family homes and condominiums. An affluent community, Burr Ridge has a plethora of shops to meet your every shopping need.

Situated at the intersection of the Tri-State Tollway and the Stevenson Expressway, Burr Ridge offers easy access to Chicago's Loop and two major Airports. Burr Ridge lies in two counties, with approximately one-third of the community in Cook County and two-thirds in DuPage County. Many Burr Oak trees still exist in Burr Ridge, among homes built on generous lots and distinguished town home communities. The well-balanced mix of the business and residential communities has allowed Burr Ridge to maintain a healthy corporate fund and one of the lowest tax rates in DuPage County. In 1997, it became known as one of the 300 wealthiest communities in America.

The Village Government consists of a Board of six (6) Trustees that establish policies that oversee all village services. The Mayor is the Chief Executive Officer of the Village and chairs the meetings of the Board of Trustees. The Mayor does not have a vote in legislative matters unless there is a tie of the Board of Trustees. The Trustees and Village Mayor are elected from the village at large to serve four-year terms. The meetings of the Mayor and the Board of Trustees are open to the public. The Village Mayor also serves as the Liquor Commissioner and issues liquor licenses.

2. Agency profile

The Burr Ridge Police Department currently employs 27 sworn officers and five full-time civilian employees. The Department first applied for CALEA Accreditation in 2003. The Burr Ridge Police Department responds to approximately 12,000 calls for service annually. Other department activities include extended patrol services, DARE instruction, Citizen Police Academy, and various other community outreach programs. The current 19,000 square foot police facility was completed in 2010.

The organization of the department consists of four primary divisions; Patrol, Investigations, Records and Community Policing. The Patrol Division is responsible for providing 24-hour continuous protection. The division consists of 21 officers working rotating, 8-hour shifts. The Investigations Division is commanded by a Sergeant who supervises two detectives.

The Records Division is under the direction of a civilian manager. There are two (2) full time and two (2) part time clerks assigned to the staff. It is staffed 8:00 a.m. to 8:00 p.m. Responsibilities include; records management, data entry, and receptionist duties.

The Community Policing Division is serviced by one (1) full-time officer. This officer performs many Community Policing duties including DARE Instruction, School Resource Officer duties, crime prevention programs and various other assignments. The Community Policing Division also organizes and conducts the Citizen's Police Academy.

3. Demographics

The demographic composition of the service area and agency are represented in the following table:

	Service Population		Available Workforce		Current Sworn Officers		Current Female Sworn Officers		Prior Assessment Sworn Officers		Prior Assessment Female Sworn Officers	
	#	%	#	%	#	%	#	%	#	%	#	%
Caucasian	8489	80	5094	80	23	88	2	8	24	89	3	11
African-American	211	2	127	2	1	4	0	0	1	4	0	0
Hispanic	433	4	260	4	2	8	0	0	2	7	0	0
Other	1478	14	887	14	0	0	0	0	0	0	0	0
Total	10611	100	6368	100	26	100	2	8	27	100	3	11

Note: Available workforce based on the number of residents between the ages of 18-65 as reported in the Census. Approximately 60% of Burr Ridge residents fall within this range.

The agency is under-represented in the number of minority police officers. The agency addresses under-representation by actively recruiting minorities. The Burr Ridge Police Department has a detailed recruitment plan that has been implemented in an effort to attract a diverse pool of applicants to the agency that is representative of the community.

4. Future issues

The Burr Ridge Police Department is committed to reducing crime and creating a better quality of life for the community. The agency is also focused on strengthening ties to their residential community and providing services to their business community. The recent issues in Ferguson, Missouri have raised trust issues with the police across the United States, but Burr Ridge continues to enjoy a close relationship with their community. Chief Madden is focused on a comprehensive plan to provide high quality customer service to the citizens and visitors to Burr Ridge while providing transparency within the police department. The plan includes concentrated efforts to select police officers that will provide the needed level of community service. Chief Madden understands that this level of service may not align with some potential police applicants.

The Burr Ridge Police Department continues an aggressive recruitment and hiring process designed to maintain a workforce comparable to the demographics of the area. Chief Madden believed that their recruitment plan needed to be enhanced to look for new opportunities to expand the selection pool. These new opportunities have involved looking to expand the level of diversity within the agency. They work closely with the Police & Fire Commission to design selection processes that will assist with hiring of applicants that are the best fit for the agency and community. The process looks for applicants that are community focused and have a balanced

understanding of enforcement. The agency also works to maintain their quality personnel by providing a competitive pay and benefits package.

Chief Madden is aware that within the next five years there is a potential of five senior supervisory leaders and three senior patrol leaders separating from the agency. This potential loss has created a new focus on training and mentoring of future leaders of the agency. The agency has also established a training matrix that allows for the development of police officers that have demonstrated leadership potential. The Village has worked in partnership with the agency to provide the needed funding to enable the training development program to be successful.

The agency has worked to build close working partnerships with all community members. These relationships have been established through a wide range of community members that have been provided by the agency. The programs include DARE, Peer Jury, Neighborhood Watch, Awareness and many others. The community has also developed a better understanding of their police department through participation in the Citizen's Police Academy. Unfortunately, the police officer assigned to spearhead these efforts has retired, and the Village is still considering the future of this position.

5. CEO biography

Chief John Madden has been a member of the Burr Ridge Police Department for 26 years. Since joining the Department, he has held numerous positions, including Evidence Technician, Field Training Officer, Accident Reconstruction Specialist, Juvenile Specialist, Detective, Detective Commander, and Deputy Chief. Chief Madden has also served in numerous leadership roles on the DuPage County Felony Investigative Team (FIAT) and is currently the Chairman of the FIAT Board of Directors.

Early in his career, Chief Madden was instrumental in the development of a formal recruit field-training program, bringing the San Jose Model of Field Training to the Burr Ridge Police Department. He is a member of the DuPage County Chiefs Association, Illinois Association of Chiefs of Police, and the International Association of Chiefs of Police. He is also a member of the Illinois Association of Chiefs of Police Technology Committee.

Chief Madden graduated from Lewis University and holds a Bachelor of Arts degree in Criminal Justice and a Masters Degree in Organizational Leadership. He graduated from the Northwestern University School of Staff and Command in 2004 and is an adjunct instructor with Lewis University and Kaplan University, teaching criminal justice supervision courses. Chief Madden will be attending the FBI National Academy Session #256 in July 2016.

F. Public Information Activities:

Public notice and input are the cornerstones of democracy and CALEA accreditation. This section reports on the community's opportunity to comment on its law enforcement agency and to bring matters to the attention of the Commission that otherwise may be overlooked.

a. Public Information Session

On Monday, March 7, 2016 at 5:00 pm, a Public Information Session was held at the Burr Ridge Police Department Training Room. There were nine community members in attendance.

Chief of Police of the Willowbrook PD, Mark Shelton, stated he has known the Burr Ridge PD members for quite some time. Chief Shelton stated Chief Madden lives by the Standards and agency members have adopted and follow the standards faithfully.

Conrad Fialkowski, Chasemoor President, stated he is a resident of the community and he has established a direct line of communication with Chief Madden. Mr. Fialkowski stated agency members are accessible and easy to talk to. He also stated he is a graduate of the Citizen's Police Academy.

Randy Grant is a 27 year resident of the Village. He attended the CPA and states it is a wonderful program. Mr. Grant stated he feels very safe in the community. Agency members are always visible, friendly and respectful.

Mr. Mark Hannon stated he is a member of the C.O.P.S. program. His father was a police officer and he has been with the FBI for 30 years. Mr. Hannon stated he is a member of the C.O.P.S. board and the Burr Ridge PD takes an active role in the C.O.P.S. Mission.

Ms. Diane Bolos is a 36 year resident of the community. She stated she feels very safe in the community. Ms. Bolos stated she is a graduate of the CPA. She also stated the agency is highly visible and provides community crime education programs.

Ms. Karen Soener is a CPA graduate. She stated she found the program very educational with excellent instructors. Ms. Soener stated all aspects of police work were covered during the 10-week program. Ms. Soerner stated the members of the agency are very professional.

Ms. Aleta Belletete is a 65 year resident of the community who graduated from the CPA. She stated she is very proud of the agency and everyone is very professional.

b. Telephone Contacts

On Monday, March 7, 2016 from 1:00 p.m. to 3:00 p.m., a public information telephone session was held. There were 13 telephone calls received.

Sergeant Ben Kadolph, of the Oak Brook PD, stated the two agencies have a great working relationship. The Burr Ridge PD has an advanced Detective Division and the entire agency is very professional. Sgt. Kadolph stated the Burr Ridge PD is always willing to help other agencies with the CALEA process.

Retired Deputy Chief Tim Vaclav stated the Burr Ridge PD is a great agency. He speaks from experience, as he was the agency's first Accreditation Manager.

Ms. Sharon Moore stated she has lived in the Village for many years and attended the agency's Citizens Police Academy. Ms. Moore stated agency personnel are very professional.

Chief Bob Pavelchik of the Villa Park Police stated agency members are always prepared, helpful and professional.

Ms. Shelly Bezer stated she is a former police dispatcher. She stated the Burr Ridge PD members are held to a higher standard and are always professional. Ms. Bezer said agency members are great to work with.

Deputy Chief Brian Buds was in attendance for Chief Church, of the Western Springs Police Department. Chief Church sent her apologies for not being able to attend however she wanted to express her recommendation that the Burr Ridge Police Department receive re-accreditation. Deputy Chief Buds stated the Western Springs PD is a border agency to Burr Ridge and the two departments work very well together.

Comments from the remaining callers were: very helpful and professional, the agency has a fast response time to calls for service, the agency lives by the CALEA Standards, Chief Madden is knowledgeable and always willing to help General Order development, and Officer Lukas was praised for his assistance to a resident's parents. Lastly, Burr Ridge PD has been the top member for Risk Management and agency members pay attention to the needs of the community.

c. Correspondence

The assessors received three letters during the on-site assessment.

District Manager of GLOCK, LE Mark J. Williamson praised the Burr Ridge Police Department and its commitment to continued training. Mr. Williamson stated the agency has been instrumental in hosting multiple sessions in firearms training, instructor workshops and advanced armorer classes. Mr. Williamson stated the Burr

Ridge Police Department has become the #1 training facility in the Chicago Metro area.

Illinois Concerns of Police Survivors (C.O.P.S.) Inc. Treasurer Toni Hardesty praised the work Sergeant Mike Barnes in organizing the "Jonathan Walsh Guns and Hoses" softball game. This is an annual event that raises money for the families of fallen police officers. Ms. Hardesty also stated that Officer Walsh and the Burr Ridge PD have been instrumental in organizing the Cycle Across Illinois fundraiser. With the assistance of Chief Madden and Deputy Chief Loftus, awareness of the organization's events has been increased both within the Village of Burr Ridge as well as the surrounding jurisdictions. On behalf of the C.O.P.S. organization, Ms. Hardesty enthusiastically endorses the Burr Ridge Police Department for re-accreditation.

Michael Dodwell, Chief of Police of the Tremont Police Department, stated the culture of the Burr Ridge PD is one of professionalism. Chief Dodwell related the details of a tragic vehicle accident involving a Deputy Sheriff. The Tremont PD stepped in to handle the funeral arrangements, although they had never experienced this type of event in the past. The Burr Ridge PD offered the services of Sergeant Barnes to assist with the many details involved. Both the Sheriff's Office and the Tremont PD were very grateful for the assistance. Chief Dodwell stated the Burr Ridge PD does not hesitate to offer assistance to other agencies. Chief Dodwell praised the leadership ability of Chief Madden.

d. Media Interest

The agency did not experience any media interest during the accreditation onsite process.

e. Public Information Material

The agency followed a comprehensive public information plan to announce the reaccreditation process to the public. Written information was provided to community leaders and citizens, and copies were sent to various print outlets. Officers also provided assistance in the distribution of the Public Notice to interested citizens.

f. Community Outreach Contacts

In addition to the standards and written proofs of compliance, the assessors conducted 21 interviews and contacts with agency personnel (72.4% of all department personnel). The assessors also conducted interviews with the Village of Burr Ridge elected officials and community leaders. Assessors participated in extensive interaction and interviews with members from all agency divisions. The assessor interactions with agency personnel found that they were knowledgeable on agency policies and committed to the accreditation process. In addition, officers were professional yet friendly in their interaction with citizens.

On March 6, 2016, Assessors Webb and Bentolila attended a Patrol Division roll call. Shift briefings are 15 minutes long and include a discussion of the incidents that

occurred during the previous 24 hours. In addition, beat and vehicles assignments are issued. Areas with traffic issues were identified and officers were assigned to do directed patrol activities at each one. Officers were also given the opportunity to relay any pertinent information. Once all information was shared, officers were dismissed to begin their shift.

Assessor Bentolila conducted several ride-alongs with agency officers. All officers were professional and kind in their interactions with community members. Officers were knowledgeable of agency directives and spoke positively about the agency.

Assessor Bentolila interviewed several community members; all who stated the agency has worked hard to develop a partnership attitude with community members. Everyone expressed their respect for, and gratitude to, the agency and its members for their continued work in protecting the citizens of the Village of Burr Ridge.

Assessor Bentolila interviewed Mrs. Janet Kowal, the agency's Events Coordinator. Mrs. Kowal has been with the Village for three years and is responsible for managing all forms of social media generated by the Village. Mrs. Kowal also aids in the organization of community events. Mrs. Kowal stated she was part of the team that created the new Village website one year ago. She also participated in the creation of an "App" that citizens can download and use as a central way of getting all social media information that is posted by the Village.

Assessor Webb met with the Village Administrator, Mr. Steven Stricker. Mr. Stricker has been the Village Administrator for 22 years. Mr. Stricker stated this has been a time of great development for the Village. The Village has grown from 7,000 homes to 11,000. Mr. Stricker stated his vision for the agency was to build a professional agency, provide top training, change the police uniform and equipment and provide a new facility. Mr. Stricker stated the future of the agency includes supporting the efforts of the Chief, maintaining training and equipment and identifying the future leaders of the agency. Mr. Stricker stated the agency is prepared for future challenges. Mr. Stricker discussed areas of growth for the agency. One area of concern is the budget constraints the Village currently faces. The State of Illinois has an ongoing budget crisis that has the potential of affecting law enforcement agencies. Mr. Stricker stated this has led to the concern that the Community Service Officer position may not be maintained. Mr. Stricker did state that the agency is doing the best they can with the constraints. In addition, overall, Mr. Stricker is very pleased with the service the agency provides.

Assessor Webb interviewed Ms. Tracy Murphy, Principal of Gower Middle School. Ms. Murphy stated the officers of the Burr Ridge Police Department keep school personnel up to date on crime and community issues. Ms. Murphy also stated that agency officer's will come to the school to say hello to the students and faculty. Ms. Murphy explained that the agency completes active shooter drills, and assists with lockdown drills to ensure everyone knows what to do in case of an emergency. Ms.

Murphy said the officers are an excellent resource for problem solving and are very active with school activities. Ms. Murphy stated she sees no areas of improvement based on the excellent relationship and communication between the school and the agency.

Assessor Webb interviewed Deputy Director Thomas Reasoner of the North East Multi-Regional Training Mobile Team Unit #3 ASSIST Program. Director Reasoner stated his organization is a non-profit corporation that provides training programs to area law enforcement agencies. Each agency signs an agreement and the fee is \$95.00 per officer per year. Director Reasoner stated the training academy is CALEA accredited. He also explained the Burr Ridge Police Department has been a member of the academy for 23 years. During that time the agency has become a host training site and often offers training space for last minute courses. Director Reasoner stated the Burr Ridge Police Department is a very professional agency.

Assessor Webb interviewed Pastor Bob Geaschel of the Trinity Lutheran Church. Pastor Geaschel stated he has been with the church for over 20 years. Pastor Geaschel stated that in response to shootings around the country, members of the Burr Ridge Police Department have worked with the faith community to develop safety plans and provide site reviews. Pastor Geaschel stated there is an excellent relationship between the agency and the community. Pastor Geaschel also stated that officers attend church events and are helpful. Pastor Geaschel stated he couldn't identify any areas where the agency needs improvement.

Assessor Webb interviewed Burr Ridge Trustee Diane Bolos, Director of the Lemont National Bank and Trust Company. Ms. Bolos stated she has been a resident of the community for 36 years and an elected official for three years. Ms. Bolos stated the officers work in partnership with the community. Ms. Bolos stated the officers are very open with the community, are professional in appearance and interactions with the community, and are very friendly. Ms. Bolos stated the CALEA process has increased the professionalism of the agency. She also stated that accreditation has allowed the agency to recruit top talent. Ms. Bolos stated there is great value in attaining and maintaining CALEA accredited status.

Assessor Webb interviewed Mr. James Papanton, President of the Heatherfields Homeowners Association. Mr. Papanton stated the Heatherfields community is a 50 home, semi-gated community, with one entrance. Mr. Papanton stated with the help of the Burr Ridge Police Department they have recently installed a camera at the entrance to the complex. The crime rate within the community is down and community leaders believe this is due to the camera installation and police visibility within the community complex. Mr. Papanton stated there is seamless communication with agency members and police officers are very active with community members.

Assessor Webb interviewed Mr. Victor Simon, Superintendent of the Gower School District. Mr. Simon stated Chief Madden personally welcomed him to the community when he assumed his role of Superintendent three years ago. Mr. Simon stated the Burr Ridge Police Department has worked jointly with the school district in developing and participating in school shooting simulations. Mr. Simon stated the simulations identified the need for key access to the school buildings. Mr. Simon stated this was quickly corrected and all school buildings now require a key access. Mr. Simon stated the agency was instrumental in designing additional educational programs based on the age of the students. Mr. Simon also stated the police officers are active with the DARE program. Mr. Simon concluded by saying there is an excellent relationship between the school district and the Burr Ridge Police Department.

Assessor Webb interviewed Dr. Thomas Schneider, Superintendent of the Burr Ridge Community Consolidated School District 180. Dr. Schneider stated there is an excellent relationship between agency members and the school district. Dr. Schneider stated the agency works in cooperation with the school district to provide the DARE program. In addition, police officers assist with traffic issues at the schools. Dr. Schneider explained the police provide an overview of current issues within the community. In closing, Dr. Schneider stated the police are very understanding and helpful.

Assessor Webb interviewed Sergeant Michael Barnes of the Burr Ridge Police Department. Sgt. Barnes is actively involved in the Concerns of Police Survivors (COPS) organization. Sgt. Barnes stated he became involved in the organization after the line of duty death of a former fellow officer. Sgt. Barnes stated he is very involved in assisting agencies that have experienced this type of loss. He stated he will assist, through COPS, any agency within the state with a Line of Duty death planning and policy creation.

Assessor Webb interviewed Ms. Lisa Moran of CNH Industrial. Ms. Moran stated she is the head of security at CNH Industrial and the company has a wonderful relationship with the Burr Ridge Police Department. Ms. Moran stated the agency conducted active shooter training for CNH Industrial employees. A drill that put the lessons learned into a real life scenario followed the training. Ms. Moran stated the agency has been very helpful with past labor issues. In addition, Ms. Moran stated the agency is very pro-active and maintains a positive relationship with businesses in the community.

Assessor Webb spoke with Mr. Mickey Straub, Mayor of the Village of Burr Ridge. Mayor Straub stated there are ongoing issues with the budget, specifically related to pensions. Mayor Straub stated the issues are challenging because they are based on issues the State is currently experiencing. However, Mayor Straub stated the agency is diligent in their use of budgeted dollars. Mayor Straub stated the agency

is a great department that is well prepared for any contingency. Mayor Straub stated the Village is committed to providing safety and security to its residents.

Mayor Straub stated the agency is a key element in the branding of the community. He is very pleased with the role the agency has played in developing and maintaining the Village reputation. Mayor Straub stated he rarely hears a negative comment about the agency. In addition, the Burr Ridge Police Department is considered to have the highest standards among the law enforcement agencies in the area.

G. Essential Services

Law Enforcement Role, Responsibilities, and Relationships and Organization, Management, and Administration. (Chapters 1-17)

Guided by a strong sense of mission, the agency is committed to providing the community with quality law enforcement and having a genuine desire to work with the community to improve the quality of life in the Village of Burr Ridge. The agency, through its mission and values statements, makes it clear that cooperation and partnerships with the community are valued. Agency employees are provided clear expectations and behavioral parameters in all areas of constitutional protections afforded citizens. Legally mandated authority and responsibilities are articulated with singular clarity. Agency personnel are provided detailed guidance in the exercise of discretion and the utilization of alternatives to arrest. Protection of civil liberties is emphasized as a duty of the highest priority. Procedures are in place to provide foreign nationals with the opportunity to contact their respective embassy or consular offices. Law enforcement authority is granted based on Illinois law. Before entering upon the duties of a sworn officer, sworn members are required to take and subscribe to the Oath of Office. Departmental policy also requires officers abide by the Law Enforcement Code of Ethics. The agency provides ethics training every other year. Use of discretion is allowed based on wisdom, experience, training, laws and departmental directives. Officers are directed to use reason and prudence when using discretion and to maintain personal and departmental integrity.

Assessor Webb met with Mr. Michael Schlosser, Director of the Police Training Institute Academy. Director Schlosser stated recruit training includes 600 hours of training focused on police and community, critical thinking, de-escalation procedures, LGBT awareness and interactions with the homeless. Mr. Schlosser stated there is an excellent relationship between the Academy and the Burr Ridge Police Department.

Major organizational components of the Burr Ridge Police Department submit proposed goals and objectives annually through the Chain of Command. Annual reviews are conducted to confirm the agency's commitment to goals and objectives.

The agency has clear and concise written directives for the agency's financial function. The Chief of Police has full financial responsibility for every aspect of the agency's operations. Division Commanders contribute to the budget preparation process by

submitting requests for expenditures and justification for the request. The Chief of Police submits the completed budget request to the City Mayor and Board of Trustees.

Assessor Bentolila interviewed Finance Director Sapp. Director Sapp has been with the Village for 20 years and he reported he has a good relationship with the agency and works closely with the Chief on budgetary issues. Director Sapp stated the agency has a five million dollar budget. Director Sapp also stated that some issues he is concerned with involve funding versus staffing levels, maintaining manpower, continued training and pension issues. The agency's pension is 71% funded which is good compared to other agencies within the State. A new law governs agencies to be 90% funded by the year 2040. Director Sapp believes the Village is on track to accomplish that requirement.

The agency has clearly written directives that address the administration of petty cash funds. Directives include specifying who is authorized to disburse the funds and reimbursement requirements. Petty cash funds are audited quarterly. All audits were completed for this accreditation period.

Bias Based Profiling

All agency personnel receive training on bias-based profiling annually. All newly hired employees receive initial training on bias based profiling. All bias based profiling training is documented.

The Deputy Chief reviews all data collected and completes an annual administrative analysis of bias based profiling issues. The analysis focuses on the race or ethnicity of the individuals detained, whether a search was conducted and, if so, whether the person consented, and the number of racial profiling complaints received. The review is also used to evaluate training and make changes as necessary. There were no changes made to the bias based policy or training during the assessment period.

Traffic Warnings and Citations 2015

Race/Sex	Warnings	Citations	Total
Caucasian/Male	1208	612	1820
Caucasian/Female	934	411	1345
African-American/Male	234	120	354
African-American/Female	156	98	254
Hispanic/Male	246	150	396
Hispanic/Female	150	74	224
Asian/Male	168	101	269
Asian/Female	100	54	154
Other	4	5	9
Total	3200	1625	4825

Traffic Warnings and Citations 2014

Race/Sex	Warnings	Citations	Total
Caucasian/Male	1100	667	1767
Caucasian/Female	782	480	1262
African-American/Male	178	105	283
African-American/Female	134	90	224
Hispanic/Male	242	172	414
Hispanic/Female	89	61	150
Asian/Male	180	105	285
Asian/Female	98	74	172
Other	3	4	7
Total	2806	1758	4564

Traffic Warnings and Citations 2013

Race/Sex	Warnings	Citations	Total
Caucasian/Male	1240	625	1865
Caucasian/Female	732	359	1091
African-American/Male	202	113	315
African-American/Female	120	69	189
Hispanic/Male	192	139	331
Hispanic/Female	92	53	145
Asian/Male	166	109	275
Asian/Female	72	62	134
Other	6	3	9
Total	2822	1532	4354

The agency did experience two complaints during this accreditation period. The agency reports that both complaints stemmed from allegations that the traffic stop was not proper. The complaints were investigated and the officers in both complaints were exonerated. The agency notified the complainant according to agency policy. There were no lawsuits based on Bias Based profiling brought against the agency during this accreditation period.

Biased Based Policing Complaints

Complaints from:	2013	2014	2015
Traffic contacts	0	2	0
Field contacts	0	0	0
Asset Forfeiture	0	0	0

Use of Force

Agency policy requires an officer to document all aspects of use of force incidents anytime force is used, including physical force. Agency members annually demonstrate proficiency in firearm use. Each Use of Force incident is reviewed at all levels of the Chain of Command to ensure compliance to agency policy and whether the policy was followed and the officer's training was adequate. The agency does not permit the use of warning shots.

The Burr Ridge Police Department provides duty weapons, and rifles to its officers. All weapons must be inspected and certified, and officers must demonstrate proficiency with the weapon prior to its approval for use. In addition to deadly weapons, officers are also permitted to carry TASERs, expandable batons, and OC Spray. Training in the agency's use of force policy and less lethal weapons is completed during an annual re-training sessions. The Firearms Instructor maintains computer based training records using Excel.

Use of Force			
	2013	2014	2015
Firearm	3	4	6
ECW	1	1	2
Baton	0	0	0
OC	0	0	0
Weaponless	5	5	8
Total Types of Force	3	3	3
Total Use of Force Arrests	7	5	8
Complaints	0	0	0
Custodial Arrests	313	330	293

Agency Use of Force incidents increased 60% between 2014 and 2015. The agency attributes this increase to better reporting of incidents, increase in burglary and felony stops and mental health related calls involving combative subjects.

Personnel Structure and Personnel Process (Chapters 21-35)

The City of Burr Ridge Human Resources Department maintains job descriptions for all classes of employees. The Village provides and administers all benefits to agency members. All benefits are described in detail in agency directives.

Assessors Webb and Bentolila spoke with Mrs. Barbara Popp, the Human Resources Coordinator. Mrs. Popp is responsible for administering the benefit programs for all the cities employees. Mrs. Popp explained that Illinois HMO Blue Cross and Blue Shield is the health and vision benefits provider. Employees are responsible for 10% of the premium. The inclusion of family members adds an extra 25%. Dental insurance is a PPO plan provided by the Delta Network.

Mrs. Popp also explained that life insurance is provided to all employees, the death benefit is \$50,000 and another \$50,000 for accidental death. Several other benefits are offered to employees at their own expense such as AFLAC or a Flexible Spending Account. Mrs. Popp also explained the city has an Employee Assistance Program program that is available to all employees. This benefit is also extended to the employee's immediate family.

Mrs. Popp explained she also provides services to the Police & Fire Commission. The Commission is responsible for all aspects of the selection and hiring process. Mrs. Popp stated the Village provides outstanding levels of training for all officers. Officers are professional and respectful.

The agency permits its officers to engage in off duty employment, as long as the work does not interfere with the officer's regular employment or involve the use police powers. The Chief of Police must formally approve all off duty employment. The request and approval are documented.

The agency performance evaluations are based around the core values of relationships, activity level and quality of performance. In addition, it is an effective tool to aid in decisions regarding training, assignment, promotion and retention. The work performance of each civilian employee is evaluated annually. Probationary members are evaluated quarterly.

Upon promotion, training is provided to every supervisor in conducting performance evaluations and their responsibilities in the evaluation of employees. Supervisors provide narrative explanations for ratings above and below satisfactory. The evaluation form has an area for the employee to acknowledge receipt of a copy as well as an acknowledgement area for the rater's supervisor to demonstrate review and approval. Employees are informed of their right to make comments regarding their evaluations and an appeal process is in place for employees who may disagree with their evaluations.

Grievances

Grievance procedures are established and clearly defined in agency directives. The Deputy Chief coordinates the grievance process and completes the annual analysis. The analysis identifies any issues that need to be corrected or training issues that may need to be addressed.

Grievances	2013	2014	2015
Number	0	1	0

The agency had one grievance filed during this accreditation period. The Grievance was related to an officer suspended for abusing sick leave. The Union felt the length of the suspension was unfair, and went to the grievance stage where a meeting was held with the Village Manager. At that meeting, the Union reviewed the evidence, accepted the suspension, and withdrew their grievance.

Disciplinary

The agency directives provide a detailed explanation of the disciplinary process. Sexual harassment is expressly prohibited, as are all forms of harassment, discrimination or intimidation. The agency disciplinary process and other rules and regulations are published and trained to all employees. All employees abide by a Code of Ethics and are instructed in the expected quality of performance, behavior, attitude and accomplishments to professionally represent the agency.

A review of disciplinary actions show the agency takes professional service to the community seriously and uses corrective discipline to ensure compliance with the written directive system. However, the agency administers discipline in a progressive manner to include a letter of reprimand through dismissal.

Personnel Actions

	2013	2014	2015
Suspension	1	0	0
Demotion	0	0	0
Resign In Lieu of Termination	0	1	0
Termination	0	0	0
Reprimands	5	1	3
Total	6	2	3
Commendations	3	5	7

The agency did not identify a common trend in the personnel actions. The suspensions were not related to one area, but consisted of damaging city property through negligent behavior and conduct issues.

Recruitment and Selection

Assessor Webb spoke with Mr. John Navickas, of the Federal Bureau of Investigations. Mr. Navickas is also the Chairman of the Police & Fire Commission. Mr. Navickas stated the Police & Fire Commission is responsible for all aspects of the testing and selection process for sworn members. He stated the testing and selection process follow Illinois State guidelines. Mr. Navickas explained that additional points are given to those with a college education, military experience and/or are certified police officers.

Mr. Navickas stated the Village is responsible for the administration of the process as well as all costs associated with the process. Mr. Novickas explain the Mayor and the Village Board appoint the Police & Fire Commission board members. Each member serves a four year term. Mr. Novickas stated the community respects the agency.

Sworn Officer Selection Activity in the Past Three Years

Race/Sex	Applications Received	Applicants Hired	Percent Hired	Percent of workforce population
Caucasian/Male	95	2	2	81.3
Caucasian/Female	26	0	0	
African-American/Male	2	0	0	4.5
African-American/Female	4	0	0	
Hispanic/Male	24	0	0	12.9
Hispanic/Female	3	0	0	
Other	6	0	0	1.3
Total	160	2	2	100

Training

Assessor Webb met with Sergeant Gerald Karceski, lead firearms instructor for the agency. Sgt. Karceski stated the Burr Ridge Police Department utilizes Illinois Law Enforcement Training and Standards Board certified academies for training new officers. Sgt. Karceski stated after completion of the State training requirements, the agency requires all newly hired officers to complete a 12-week Field Training Officer program. New recruits rotate between three FTO's. Officers in the Field Training Officer program are evaluated daily, weekly and monthly. Sgt. Karceski reported that FTO's are trained at the Regional Training Academy and are state certified.

Sergeant Karceski explained the agency conducts annual firearms qualifications. In addition, four additional two-hour firearms training sessions are held throughout the year. Sgt. Karceski explained the agency is transitioning to the beanbag shot gun. Training will be conducted for all members of the agency. Sgt. Karceski also stated the agency participates in FATS training annually.

The agency has an established training committee. The goal of the committee is to ensure training is designed to meet the goals of the agency. The committee maintains all training records including any tests and results. The agency provides training both internally and externally to all newly promoted employees. The agency provides training on the accreditation process to all newly hired employees. The agency's policy provides that all employees will receive accreditation training prior to all on-site assessments. All agency members receive Ethics training.

Assessor Webb met with Sergeant David Allen. Sgt. Allen is a member of the Burr Ridge Training Committee. Sgt. Allen explained the committee consists of the Deputy Chief and a Detective Sergeant. Sgt. Allen also explained the committee is being expanded to include a Patrol Sergeant. Sgt. Allen explained that training is a priority for the agency. Sgt. Allen also explained that training is offered based on officer interest and skills needed. In addition, the Training Committee conducts supervisory training. The Training Committee is also responsible for identifying future leaders of the agency and ensuring they attend the proper leadership development courses. Sgt. Allen explained that training is tracked using an Excel spreadsheet. Sgt. Allen stated the agency conducted 2000 hours of training in 2015.

Promotions

The Fire and Police Commissioners are responsible for the promotional process. The Chief of Police coordinates with the Commissioners during the process. The agency conducts tests for the promotion to Sergeant and Corporal. The Chief of Police has the sole authority for appointing the Deputy Chief. The agency's promotional process has been designed to consist of three components, a written test, an oral interview and a rating based on merit and efficiency.

Sworn Officer Promotions			
PROMOTIONS – 2013-2015			
	2013	2014	2015
GENDER / RACE TESTED			
Caucasian/Male	10	0	0
Caucasian/Female	1	0	0
African-American/Male	0	0	0
African-American/Female	0	0	0
Hispanic/Male	0	0	0
Hispanic/Female			
GENDER/ RACE ELIGIBLE			
Caucasian/Male	8	0	0
Caucasian/Female	1	0	0
African-American/Male	0	0	0
African-American/Female	0	0	0
Hispanic/Male	0	0	0
Hispanic/Female	0	0	0
GENDER/ RACE PROMOTED			
Caucasian/Male	0	0	1
Caucasian/Female	0	1	0
African-American/Male	0	0	0
African-American/Female	0	0	0
Hispanic/Male	0	0	0
Hispanic/Female	0	0	0

The agency did not conduct a promotional assessment in 2014 or 2015. The agency reports the test is good for two-years.

The agency conducts promotional testing as needed. In 2013, there were two promotional tests conducted: Sergeant and Corporal. Any patrol officer past probation is eligible to take the Corporal Promotional Exam. There were nine patrol officers eligible to take the corporal promotional exam. An officer must hold the rank of Corporal in order to be eligible to take the Sergeant exam. For the 2013 Sergeant Promotional Exam, there were two corporals eligible to take the test. Each promotional list is good for two-years. One officer was promoted to Corporal in 2014 and one promoted in 2015. The 2014 promotion was a female officer.

Law Enforcement Operations and Operations Support (Chapters 41-61)

The agency provides 24-hour patrol coverage by assigning officers to three, eight-hour shifts. The Shift Supervisor conducts briefings at the beginning of each shift. Prior to the briefing the sergeants discuss cases of interest that occurred during the previous eight hours. Agency personnel demonstrated that the lines of communication between divisions and amongst the ranks were wide open and have resulted in an excellent exchange of information and ideas.

Assessor Bentolila spoke to Sgt. Barnes regarding the Detective Bureau. Sgt. Barnes stated the Detective Bureau consists of one Sergeant and two Detectives. Sgt. Barnes explained that Officers will investigate a case as far as they can. If the case requires a warrant and/or takes away from the officer's patrol responsibilities, it is forwarded to the

Detective Bureau. Sgt. Barnes explained that all cases are assigned a solvability factor through the CAPERS system. The case is then assigned to a Detective. All Detectives are trained to handle any type of case that needs to be investigated. Sgt. Barnes stated that Community Policing Officer Wirth is assigned cases dealing with juveniles. The agency has both soft and hard interview rooms; all of which have the capability for audio and video recording. All interviews are recorded.

Sgt. Barnes explained that the agency is a member of FIAT (Felony Investigative Assistance Team); the group is comprised of 13 different agencies providing approximately 40 Detectives split into two call-out groups. If a member agency has a large case within their jurisdiction to include homicide, armed robbery, and fatal traffic crashes, the agency has the option to call on the aid of the group to provide manpower and resources to get the case processed and solved as quickly as possible. FIAT also provides computer forensic support. Burr Ridge agency members have been trained in computer forensics, has received the hardware and software needed to investigate these types of crimes and provides this aid to other members of FIAT.

Sgt. Barnes explained that the agency deals with some vice issues within the Village. Sgt. Barnes stated that most issues stem from two of the hotels that sit adjacent to the main highway corridor. These incidents are not frequent, but are addressed when it comes to the attention of the agency. The agency does not have a major narcotics problem, but does come into contact with many different types of narcotics on a low level scale. Sgt. Barnes explained the agency participates in DUMEG (Dupage Metropolitan Enforcement Group) which is organized by the county to aid agencies in narcotic related cases no matter how large or small. Sgt. Barnes stated underage drinking and curfew violations are recurring issues within the Village and are dealt with appropriately.

Sergeant Barnes discussed the use of confidential informants; the agency has only one active CI at the moment. All current and past CI files are kept locked and secured in Sgt. Barnes office. Sgt. Barnes explained that memos are sent out to agency personnel that had dealings with a former CI to advise them that the CI is no longer active. The memo describes the procedure of discontinuing contact with the CI. Agency directives explain the procedure for reactivating a former CI. Sgt. Barnes explained every effort is made to meet the CI at the station. Agency directives require that two Officers must be present if the CI is a female.

The Burr Ridge Police Department has signed agreements with several multi-jurisdictional task forces, including the DuPage County Felony Investigative Assistance Team (FIAT), the Northern Illinois Police Alarm System (NIPAS), and the Illinois Law Enforcement Alarm System (ILEAS). Together, they provide manpower and expertise for any situation. Components include the Major Crimes Case Unit, Major Crash Reconstruction Team, K-9 Response Team, and SWAT Team. The agency currently has several officers assigned to the NIPAS Emergency Services Team, NIPAS Mobile Field Force, and FIAT Computer Forensics Unit.

Assessor Bentolila interviewed Ofc. Wirth, who has been assigned to the Community Policing position since 2015. Ofc. Wirth stated his main focus is the DARE program. Classes are offered to 5th graders at four different schools and 8th graders at two other schools. On Tuesdays and Thursdays he helps the road patrol function if there is not a community policing function that he needs to attend to. He is also responsible for organizing and facilitating the Citizen's Police Academy that is normally conducted once a year.

Ofc. Wirth explained that when he is assigned juvenile cases to investigate he will inform the SRO of the school where the juvenile attends so they are aware of any incidents that may effect the school environment. Ofc. Wirth is responsible for completing the monthly juvenile reports that are forwarded to the State.

Ofc. Wirth explained some of the community functions that are provided to residents such as, residential security checks, organizing lock down drills for the area schools, coordinating the National Night Out for the Village with help from the local Target store who participates as a sponsor of the event, public safety day for kids at the Market Place and the Cop on the Rooftop program. This program is coordinated in conjunction with Dunkin Donuts to benefit the Special Olympics. Officers spend the day on the roof of the Dunkin Donuts with a mega phone encouraging patrons to donate to the Special Olympics.

The agency has comprehensive procedures for the Juvenile Operations Function. Procedures are in place to handle all aspects of situations involving juvenile offenders. The agency uses the least coercive alternatives in dealing with juvenile offenders, including community service and educational programs. The agency will use educational programs and community service for minor offenses.

The Burr Ridge Police Department has established programs to prevent and control juvenile delinquency. Depending on the severity of the incident, agency members are allowed to use discretion to determine the best way to handle the juvenile offender. Officers can release them to parents, issue citations to appear in court or take them into custody. Once in custody the agency has clear procedures in defining how to handle juveniles. This includes taking statements, breaks during interrogations, custodial interrogations and the amount of time a juvenile can be held.

Agency directives require officers to respond promptly to calls for missing children and immediately investigate all missing person reports to verify the information and to locate the missing person. Officers are directed to notify a supervisor in all unusual circumstances. The responding officer is responsible for conducting the preliminary investigation. A report must be completed for each report of a missing person.

Agency directives require that reports of missing adults be investigated with consideration for the missing person's civil rights, concern for the person's wellbeing, and the interest of the person's safety. Officers are required to actively follow all leads, conduct searches, and maintain frequent contact with the family or other persons

reporting the disappearance. Special consideration is given to critically missing or at-risk persons, and a list of potential at-risk categories are provided within the directive. The agency directives provide guidance to members regarding persons who are suspected to be mentally ill and/or in need of mental health treatment. The directives clearly identify procedures for members who come in contact with suspected mentally ill individuals and provide indicators on whether a person represents a danger to himself or others. The agency completes entry-level training on dealing with persons with mental illness via instruction at the basic mandate police academy. Refresher training is provided on an in-service basis to all sworn personnel and occurs at least once every three years.

The agency has developed a comprehensive policy on media relations and maintains clear communication with the media. The agency has worked diligently to foster a strong working relationship with the media. Mrs. Janet Kowal is the agency's Public Information Officer (PIO). Assessor Bentolila spoke to Mrs. Kowal who stated that she coordinates the release of media and community information. Mrs. Kowal also has the responsibility of acting as the liaison between the agency and the media. In addition, Mrs. Kowal maintains the agency's Facebook page, Twitter account, and Instagram account. Mrs. Kowal stated this is a great way to disseminate information to the public.

Crime Statistics and Calls for Service

Calls for service data provided for this assessment show an 18.3% decrease in calls for service from 2013 to 2015. The agency explained that the Department has not been at fully authorized strength during this accreditation period. The majority of agency calls for service are attributed to officer self-initiation, such as directed enforcement activities, on-view arrests, vacation house watches, etc. With the decrease in the workforce officers, less "numbers" are being generated.

Calls for Service

	2013	2014	2015
Calls For Service	13072	11747	10675

Year End Crime Stats

Type of Call	2013	2014	2015
Part I Crimes	70	68	83
Murder	1	0	0
Forcible Rape	0	0	1
Robbery	1	1	0
Aggravated Assault*	0	2	1
Burglary	38	38	40
Larceny-Theft	21	21	30
Motor Vehicle Theft	3	6	11
Arson	0	0	0
	2013	2014	2015
Part II Crimes	734	741	719

*Aggravated Assault includes Aggravated Battery, Ritualism and Aggravated Assault
 **Burglary includes Burglary, Res. Burg. Home Invasion and Burglary from Motor Vehicle

The most prevalent crime seen by the Burr Ridge Police Department is burglary. The agency utilizes a number of statistical resources to develop programs targeted at addressing crime by time and geographical location.

The agency takes a proactive approach to crime prevention by conducting Crime Prevention activities. Burr Ridge Police Department members are encouraged to participate in community activities, foster relationships, attend meetings and pass along information related to community concerns.

Vehicle Pursuits

The agency has a well-written policy that clearly defines conditions of what an officer must consider before initiating a pursuit. The agency conducts a comprehensive review of its pursuit policy and procedures annually. The agency provides specific and detailed pursuit engagement rules for sworn employees. The roles of secondary officers, communications officers and supervisors are clearly articulated. The on-duty supervisor is responsible for monitoring the pursuit to evaluate risk and to terminate the pursuit when the risk outweighs the benefit of apprehending the subject.

Officers involved in a pursuit complete an incident report and a vehicle pursuit after action report. On an annual basis, the Deputy Chief prepares a documented analysis of pursuits and also conducts an annual review of the pursuit policy and reporting procedures.

Vehicle Pursuits			
PURSUIITS	2013	2014	2015
Total Pursuits	0	0	1
Terminated by Agency	0	0	0
Policy Compliant	0	0	0
Policy Non-compliant	0	0	0
Accidents			
Injuries: Officer	0	0	0
: Suspects	0	0	0
: Third Party	0	0	0
Reason Initiated:			
Traffic offense	0	0	0
Felony	0	0	1
Misdemeanor	0	0	0

The agency experienced one pursuit during this accreditation cycle. The pursuit was reviewed to determine compliance with policy.

Critical Incidents, Special Operations and Homeland Security

The agency's Emergency Operations Plan is included in policies and procedures, and is used in those occasions of natural or man-made disaster, civil disturbance, mass arrest, bomb threats, hostage or barricaded persons, acts of terrorism, or other unusual incidents. The agency's Command Function follows the Incident Command System protocols. The Deputy Chief has primary responsibility for critical incident planning for

the agency. The agency's training committee provides annual training on critical incidents and the All Hazard Plan for affected agency personnel. At least annually, the Deputy Chief reviews the Active Threat policy and all incidents that may have occurred to identify any needed revisions.

Internal Affairs and Complaints against employees

Assessor Bentolila interviewed Deputy Chief Loftus regarding the Internal Affairs function. Deputy Chief Loftus stated that complaints against agency members are taken seriously and investigated by the Internal Affairs Function. Deputy Chief Loftus stated the agency's website contains information on the process for filing a complaint. Citizens have access to this information; however filing a complaint online is not available at this time. Deputy Chief Loftus explained that complaints may be completed and submitted at the police department 24 hours a day, seven-days a week.

Deputy Chief Loftus stated that low-level complaints can be handled at the Sergeants level, and all Sergeants have been trained in how to handle these types of complaints. Deputy Chief Loftus explained that he and/or Sergeant Allen or Karceski handle Internal Affairs complaints. All three have been trained in the proper procedure for the investigation of Internal Affairs complaints.

Deputy Chief Loftus explained the agency does not use any type of specialized software to handle complaints. Once the complaint form is received, reports are generated and the findings are presented to the Chief via the chain of command. Deputy Chief Loftus stated that reports must be completed within 30 days. If the report is not completed within this time frame, an extension must be requested. Assessor Bentolila observed all complaints and Internal Affairs complaints were locked in Deputy Chief Loftus's office. Deputy Chief Loftus is the only one with access to them.

Complaints and Internal Affairs Investigations

External	2013	2014	2015
Citizen Complaints	0	4	0
Sustained	0	0	0
Not Sustained	0	0	0
Unfounded	0	1	0
Exonerated	0	3	0
Internal			
Directed Complaint	9	3	3
Sustained	5	1	3
Not Sustained	2	1	0
Unfounded	2	0	0
Exonerate	0	1	0

Detainee and Court Related Activities; Auxiliary and Technical Services (Chapters 70-84)

The Burr Ridge Police Department's focus on officer safety is stressed from the Chief to line level officers. Officers are provided the necessary equipment and training for the safe handling of prisoners. Vehicles utilized for transport of prisoners have the

necessary modifications made to the prisoner transport compartments to include the disabling of the windows and door locks. In addition, prisoner restraint seating inserts, which include the seatbelt assist mechanisms, have been installed in all transport vehicles. Prisoners are searched prior to transport and again when they arrive at the agency holding facility.

The agency does operate its own holding facility. Detainees are transported to the agency for processing and temporary detention. The agency's holding facility has the capability of providing separation of males, females and juveniles. Each cell has a washbasin and toilet facility and is monitored by cameras. The toilet facility is obscured from view on the camera.

Cameras within the holding facility are monitored to ensure the safety of detainees and officers. Officers are directed to carry a duress alarm in case of an emergency. Agency directives state there must be two officers on location when there is a detainee in the holding facility.

The Burr Ridge Police Department has partnered with the Southwest Central Dispatch Center to provide dispatch and communications service to the agency and 911 services to the community. Southwest Central Dispatch is a CALEA accredited Public Safety Communications Agency under the direction of William D. Shanley. Assessor Bentolila visited the Southwest Central Dispatch Communications Center and met with Director Shanley. Director Shanley stated the center is responsible for providing communication services for 12 police departments and six fire departments. Director Shanley stated the center uses a Daniels Repeater system to communicate with all agencies. Director Shanley stated several agencies are using a 470 MHz system while others are using an 800 MHz system. Director Shanley explained that in order to maintain communication between the two MHz systems the center uses a patch system. Director Shanley stated all dispatchers are trained for emergency medical dispatch using a card system at each station. The center has three off-site back-up facilities in case the main center goes out of service. Director Shanley stated all off-site locations have a generator and UPS backups.

Director Shanley stated the center utilizes Moducom to handle 911 and administrative calls. The system provides the mapping and coordinates for all calls received. The center uses DSS Equature system for call taking and recording. The system is capable of instant playback of any call.

Assessor Bentolila interviewed Mrs. Cristina Henderson, the Records Coordinator and Ms. Margeret Szwajnos, Records Department full time employee. Mrs. Henderson stated the Records Department is open Monday through Friday from 0800 to 2000. The Records Department was neat and orderly. Mrs. Henderson stated all files are properly stored and easy to locate via a master index file. Juvenile files are clearly marked as such and filed in locked cabinets.

Ms. Szwajnos stated the Records Department accepts money transactions for parking tickets, vehicle stickers, accident reports and permits for overweight vehicles. The money collected for these transactions are kept in a drawer at the front desk. Mrs. Henderson stated only Records Clerks have access to this area. Mrs. Henderson also stated that a detailed ledger is kept for all transactions. Once a day, the money is taken to the holding cell area to be placed into the safe. Mrs. Henderson stated personnel from the Finance Department retrieve the money.

Ms. Szwajnos stated all reports are available to officers via the RMS system. Officers are required to submit a formal request prior to the court date of any records they may need for the court hearing. Ms. Szwajnos stated the file is retrieved and provided to the officer prior to the court hearing. Mrs. Henderson explained citation books are issued and maintained by road patrol supervisors and is not a function of the Records Department.

Assessor Bentolila interviewed the head of the IT Function, Director Sapp. Director Sapp is responsible for the day-to-day IT functions. The Village contracts with a consulting firm, Orbis Communications, for larger projects. Orbis Communications also handle the IT Function security needs, run the help desk and provide technicians for repairs. The Village's main database is located in City Hall with backups located at the Police Department and the Public Works building. Director Sapp explained that all three locations have UPS systems and are backed up nightly. Director Sapp also explained the entire database is protected by a firewall. Director Sapp explained the Village database experiences approximately 10,000 hacking attacks per day, however the firewall has prevented any breach of the system.

Property and Evidence

Sergeant Michael Barnes oversees the property and evidence function. Two detectives assist Sergeant Barnes with the evidence and property function. The agency has written directives addressing the collecting, processing and preserving of evidence. Directives include detailed procedures for responding to the scene, protecting the scene, locating, gathering, and packaging evidence, submitting evidence into agency custody and locating witnesses. Property is returned to owners upon verification of their identity. In addition, evidence can be returned upon final court disposition or permission from the prosecuting attorney, provided it is not contraband. Final disposition of property is accomplished within six months whenever possible. Assessor Bentolila examined the property room with Sergeant Barnes and found it to be clean and organized.

Assessor Bentolila interviewed Sergeant Barnes regarding the operations of the property and evidence room. Sergeant Barnes stated the agency uses CAPERS, Criminal Activity Police Enforcement Records System, to manage their property and evidence.

Sergeant Barnes explained that all sworn officers have access to the evidence packaging area. Once the item(s) are properly marked, officers place the item(s) into

secure lockers for delivery to the property and evidence technicians. Only the evidence custodians have access to the property room.

Sergeant Barnes explained that entry into the property and evidence room is properly controlled and monitored via proximity card and personal ID password. The agencies alarm system also indicates the identification of the officer and when the secure doors are opened. Additional security for exceptional items such as drugs, money and jewelry is in place.

Property and evidence is logged into agency control as soon as possible and placed in the evidence/property control by the end of the officer's tour of duty. Officers complete a log detailing all aspects of the evidence/property placed in evidence/property control.

The agency conducted all required inspections, inventories and audits as required by agency policy and CALEA standards. There is a clear policy that allows for rapid destruction of property no longer needed for legal process.

H. Standards Issues Discussion:

This section provides specific information on standards found to be in compliance after on-site adjustments were made. Adjustments may include modifying agency policies and directives, creating documentation, or an alteration of the physical plant.

The agency had zero standards in this area.

I. 20 Percent Standards:

CALEA agencies must be in compliance with at least 80% of applicable other than mandatory (O) standards. The agency is free to choose which standards it will meet based on their unique situation.

The agency was in compliance with 83% of applicable other-than mandatory (O) standards.

J. Future Performance / Review Issues

This section does not apply.

K. Table: Standards Summary:

Mandatory (M) Compliance	324
Other-Than-Mandatory Compliance	66
Standards Issues	0
Waiver	0
(O) Elect 20%	14
Not Applicable	<u>80</u>
TOTAL	484

L. Summary:

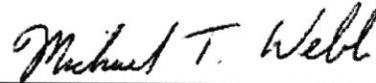
Agency files were found to be well organized and well documented. Zero files were returned for additional proofs of compliance that were already in possession of the agency. There were no standards returned for revision. The agency had no files found to be non-compliant.

There were no issues that required attention during this assessment. All required documentation was submitted to CALEA on time and the assessment was not problematic. There were 13 calls received during the call-in session. The review found no violation of related accreditation standards. There were nine community members in attendance at the public hearing. Interviews with community leaders and citizens expressed their observations of the demonstrated level of professionalism and commitment to service displayed by agency personnel. These sentiments express the spirit of CALEA, providing and promoting positive interactions between the agency and the citizens they are sworn to serve. It was obvious to the Assessors that CALEA is a part of the agency. Members actively strive to meet and exceed the agency's goal of commitment to the community.

The agency is a full service law enforcement agency. By way of its formal and informal relationships with other law enforcement agencies in the region, the agency is able to provide high quality law enforcement and public safety services to meet all the needs of the community in a cost effective manner.

The agency's relationship with the community ensures a broad range of services that target quality of life issues and criminal issues through collaboration and cooperation. This agency provides practical instruction to community members on means by which they can avoid victimization, on the importance of reporting criminal and suspicious behavior, and on the means by which they can empower themselves by enhancing their personal safety.

The Burr Ridge Police Department is composed of well-motivated professionals that are thoroughly trained and well disciplined. The CALEA standards have been woven into the fabric of the agency and have become an essential component.



Michael T. Webb, Ph.D., Team Leader

VILLAGE OF BURR RIDGE

SALES TAX	<u>FY11-12</u> <u>ACTUAL</u>	<u>FY12-13</u> <u>ACTUAL</u>	<u>FY13-14</u> <u>ACTUAL</u>	<u>FY14-15</u> <u>ACTUAL</u>	<u>FY15-16</u> <u>ACTUAL</u>	<u>FY15-16</u> <u>BUDGET</u>
May	164,880	157,416	166,418	177,187	178,066	180,370
Jun	168,120	174,263	171,849	191,939	187,426	199,370
Jul	162,291	160,591	160,774	158,266	165,831	162,888
Aug	153,762	157,464	166,028	156,135	172,775	162,825
Sep	173,292	168,230	164,275	167,034	165,009	172,905
Oct	300,439	153,795	163,233	185,930	134,835	191,575
Nov	196,294	157,043	172,716	155,202	164,268	159,580
Dec	227,140	193,770	212,047	206,791	188,139	221,525
Jan	255,959	161,153	139,713	156,303	126,910	165,925
Feb	220,461	191,135	134,279	147,337	166,430	164,915
Mar	176,973	163,389	162,898	184,709		184,597
Apr	179,430	185,034	178,671	178,261		163,370
TOTALS	<u>2,379,040</u>	<u>2,023,284</u>	<u>1,992,898</u>	<u>2,065,095</u>	<u>1,649,690</u>	<u>2,129,845</u>

*Cook County Tax Rate May 2009=9.25% July2010=8.75% Jan2012=8.50%, Jan2013=8.25%, Jan2016=9.25%
 *Dupage County Tax Rate May 2009=7.25%
 *Includes .25% Non-Home Rule Sales Tax
 *There is a three month delay in receiving Sales Tax data from the State, i.e. May data is received in August
 *The Sales tax will be reduced November thru February due to a three year distribution error by the State of Illinois

HOTEL/MOTEL TAX	<u>FY11-12</u> <u>ACTUAL</u>	<u>FY12-13</u> <u>ACTUAL</u>	<u>FY13-14</u> <u>ACTUAL</u>	<u>FY14-15</u> <u>ACTUAL</u>	<u>FY15-16</u> <u>ACTUAL</u>	<u>FY15-16</u> <u>BUDGET</u>
May	35,922	48,227	46,640	49,463	53,689	50,865
Jun	41,416	48,900	50,453	52,927	56,785	54,405
Jul	43,533	45,816	48,410	49,135	58,638	50,500
Aug	41,714	45,146	46,866	49,363	51,540	51,164
Sep	41,531	50,240	47,907	49,651	50,147	50,025
Oct	43,230	48,069	45,488	50,349	48,712	51,393
Nov	37,298	36,682	36,674	36,752	39,180	36,960
Dec	26,686	26,530	29,712	31,116	26,929	29,240
Jan	29,838	32,062	36,063	32,052	31,814	38,013
Feb	30,104	31,491	32,927	29,899	32,078	21,490
Mar	37,405	36,821	37,948	39,093	37,098	24,175
Apr	40,318	44,215	42,483	43,948		23,905
TOTALS	<u>448,996</u>	<u>494,199</u>	<u>501,570</u>	<u>513,747</u>	<u>486,610</u>	<u>482,135</u>

*May 2010, tax rate was increased from 3.0% to 3.5%
 *November 2010, tax rate was increased from 3.5% to 4.0%
 *We are currently collecting Apr receipts
 *Quality Inn closed for remodeling, no remittances beginning Dec

PLACE OF EATING TAX	<u>FY12-13</u> <u>ACTUAL</u>	<u>FY13-14</u> <u>ACTUAL</u>	<u>FY14-15</u> <u>ACTUAL</u>	<u>FY15-16</u> <u>ACTUAL</u>	<u>FY15-16</u> <u>BUDGET</u>
May	19,701	22,246	24,927	25,973	25,694
Jun	21,788	23,942	26,250	26,558	25,693
Jul	19,832	23,224	23,998	24,847	25,693
Aug	24,338	28,745	23,779	26,623	25,694
Sep	21,543	21,644	23,236	23,810	25,693
Oct	21,320	21,969	23,654	24,057	25,693
Nov	19,021	22,894	22,999	23,304	25,694
Dec	27,264	24,930	27,233	29,122	25,693
Jan	14,037	19,742	22,096	19,804	25,693
Feb	19,060	20,342	20,468	23,088	25,694
Mar	21,743	23,072	24,030	24,428	25,693
Apr	35,140	21,940	22,770		25,693
TOTALS	<u>264,788</u>	<u>274,689</u>	<u>285,441</u>	<u>271,614</u>	<u>308,320</u>

*1% Place of Eating Tax implemented May 1, 2012
 *Budget \$253K in General Fund, \$55K in Place of Eating Tax Fund
 *25% of total each month is transferred to POE Tax Fund, up to \$55K
 *We are currently collecting Apr receipts

LEGISLATIVE UPDATE

May 13, 2016

DuPage Mayors and Managers Conference
1220 Oak Brook Road
Oak Brook, Illinois 60523
(630) 571-0480
www.dmmc-cog.org



GENERAL ASSEMBLY SCHEDULE

Both chambers adjourned yesterday, Thursday, May 12, and are scheduled to reconvene next Tuesday, May 17. Although today is the second committee deadline, when House bills must advance out of Senate committees and Senate bills out of House committees, a number of committee hearings are scheduled for next week. The next deadline is May 27, when bills must advance out of the second chamber. Only a little over two weeks remain until the scheduled adjournment date.

LEGISLATION

The Conference continues to monitor bills that are relevant to municipalities. The Legislative Committee will be asked to recommend positions at its upcoming meetings on bills that could impact municipalities and their residents. The Board of Directors and full membership will then consider these recommendations at their respective meetings. If you have any questions about bills or legislative activity, please contact Executive Director Mark Baloga at (630) 571-0480, ext. 223 or mbaloga@dmmc-cog.org. You may also contact Policy Analyst Kate Buggy at (630) 571-0480, ext. 225 or kbuggy@dmmc-cog.org.

[HB 1380 \(Rep. Phelps, D-Harrisburg\) - Public Labor - Attorney Fees](#)

HB 1380 requires a party to a collective bargaining agreement who fails to comply with an arbitration award in a timely manner or fails to submit a grievance dispute to pay to the prevailing party all reasonable court costs including attorneys' fees. HB 1380 was amended and approved by the House (74-30-0). However, the amendments do not address all of DMMC's concerns with the original bill. HB 1380 is scheduled for a hearing in the Senate Labor Committee on May 18.

DMMC Opposes

[File a witness slip here](#)

[HB 3760 \(Rep. Franks, D-Woodstock\) - Local Government - Disclose Incentives](#)

As originally drafted, HB 3760 provides that each unit of local government must report the annual value of any tax incentive granted by the unit of local government as lost revenue on its annual financial report. An amendment to the bill provides that the annual value of any tax incentive granted by the unit of local government must instead be reported as community investment revenue. HB 3760 was approved by the Revenue Committee and is currently on 2nd Reading in the Senate.

DMMC opposes HB 3760 as originally drafted and the DMMC Board of Directors recommends opposing the amended version of HB 3760

[HB 4379 \(Rep. McSweeney, R-Cary\) - Local Government Travel Expenses](#)

HB 4379 provides that non-home rule units of local government, school districts, and community college districts must, by resolution or ordinance, regulate travel, meal, and

lodging expenses of officers and employees. HB 4379 also requires the expenses of (i) any officer or employee that exceeds the maximum allowed, or (ii) any member of the governing board or corporate authorities, to be approved by roll call vote at an open meeting of the corporate authorities of a unit of local government or governing board of a school district. HB 4379 was approved by the Local Government Committee and is currently on 2nd Reading in the Senate.

DMMC Opposes

[HB 4501 \(Rep. Yingling, D-Grayslake\) - Local Government Reduction](#)

HB 4501 expands the Local Government Reduction and Efficiency Division of the Counties Code, which currently applies only to DuPage County, to all counties. The Act currently provides a process for the county board to dissolve any unit of local government located entirely within one county to which the county board chairman appoints a majority of its governing board with the advice and consent of the county board. The Act excludes the dissolution of a fire protection district that directly employs any regular full-time employees or a special district organized under the Water Commission Act of 1985. HB 4501 was approved by the Local Government Committee and is currently on 2nd Reading in the Senate.

DMMC Supports

[HB 4715 \(Rep. Bryant, R-Mt. Vernon; Sen. Radogno, R-Lemont\) - FOIA Penalties](#)

As originally drafted, HB 4715 increases the maximum penalty that a court may impose on a public body for failing to comply with FOIA to \$10,000 and requires an additional penalty of up to \$1000 each day after 30 days of noncompliance. As amended, HB 4715 does not increase the maximum penalty, but does permit the court to impose an additional penalty of up to \$1,000 each day after 30 days of noncompliance if the court's order is not on appeal or stayed. The amended version of HB 4715 was approved by the Executive Committee and is currently on 2nd Reading in the Senate.

The DMMC Board of Directors recommends opposing HB 4715

[HB 5522 \(Rep. Ives, R-Wheaton\) - Open Meetings - Posting Records](#)

HB 5522 requires a unit of local government or school district with an operating budget of at least \$1 million to maintain a website and post certain information to the website. The bill also permits a resident to file a lawsuit to compel compliance with the posting requirements. HB 5522 was approved by the House (90-13-00) and is currently in the Senate Assignments Committee awaiting assignment to a substantive committee.

DMMC Opposes

[SB 2227 \(Sen. Holmes, D-Aurora; Rep. Kifowit, D-Aurora\) - Stand Mandates Act - Reports](#)

SB 2227 requires the Illinois Department of Commerce and Economic Opportunity to submit two reviews on state mandates--the first, beginning in 2017 and repeated every 10 years thereafter, a 10-year review of all state mandates in effect at the time of the review, and, the second, beginning in 2019, a biennial review of all state mandates that became effective in the previous 2 years. SB 2227 is scheduled for a hearing in the Cities & Villages Committee on May 17.

DMMC Supports

[File a witness slip here](#)

[SB 2815 \(Sen. Harmon, D-Oak Park\) - Motor Fuel - Reporting Required](#)

SB 2815 permits a municipality, county, or road district to submit a copy of its approved road budget showing expenses exceeding the motor fuel tax funds received in order to satisfy all documentation and reporting requirements relating to the motor fuel tax funds. SB 2815 is currently on 3rd Reading in the Senate and has received another deadline extension of May 27.

DMMC Supports

[SB 2896 \(Sen. Althoff, R-McHenry\) - IMRF Return to Work Violations](#)

SB 2896 provides that an employer who knowingly fails to notify the IMRF Board to suspend the annuity of a retiree who returns to service as a participating employee may be required to reimburse IMRF up to one-half of the total of any annuity payments made after the date the payments should have been suspended. SB 2896 was approved by the Senate (57-0-0) and has been sent to the House.

DMMC Opposes

[SB 3181 \(Sen. Oberweis, R-North Aurora\) - Local Government Notices and Records](#)

SB 3181 requires the Illinois Transparency and Accountability Portal webmaster to compile and update notices and digital public records from all school districts and units of local government without websites. SB 3181 also provides that a school district or unit of local government may satisfy requirements to publish notices, agendas, or records in a newspaper by instead publishing that information to its website or the Portal. SB 3181 was approved by the Local Government Committee and is currently on 2nd Reading in the Senate.

DMMC Supports

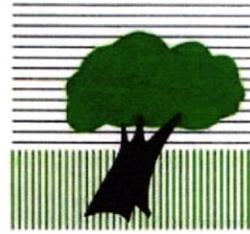
For your DuPage legislator's contact information, follow the link below.

[Senator Jennifer Bertino-Tarrant \(D-49, Plainfield\)](#)
[Senator Jacqueline Collins \(D-16, Chicago\)](#)
[Senator Michael Connelly \(R-21, Wheaton\)](#)
[Senator Thomas E. Cullerton \(D-23, Villa Park\)](#)
[Senator Don Harmon \(D-39, Oak Park\)](#)
[Senator Linda Holmes \(D-42, Aurora\)](#)
[Senator Karen McConnaughay \(R-33, West Dundee\)](#)
[Senator Pat McGuire \(D-43, Joliet\)](#)
[Senator Laura Murphy \(D-28, Park Ridge\)](#)
[Senator Matt Murphy \(R-27, Palatine\)](#)
[Senator Michael Noland \(D-22, Elgin\)](#)
[Senator Chris Nybo \(R-24, Lombard\)](#)
[Senator Jim Oberweis \(R-25, North Aurora\)](#)
[Senate Republican Leader Christine Radogno \(R-41, Lemont\)](#)
[Representative Steven Andersson \(R-65, Geneva\)](#)
[Representative Mark Batinick \(R-97, Plainfield\)](#)
[Representative Patti Bellock \(R-47, Westmont\)](#)
[Representative Peter Breen \(R-48, Lombard\)](#)
[Representative Linda Chapa LaVia \(D-83, Aurora\)](#)
[Representative Deborah Conroy \(D-46, Villa Park\)](#)
[Representative Fred Crespo \(D-44, Streamwood\)](#)
[House Republican Leader Jim Durkin \(R-82, Western Springs\)](#)
[Representative Mary Flowers \(D-31, Chicago\)](#)
[Representative Mike Fortner \(R-49, West Chicago\)](#)
[Representative Jeanne Ives \(R-42, Wheaton\)](#)
[Representative Stephanie Kifowit \(D-84, Aurora\)](#)
[Representative Natalie Manley \(D-98, Joliet\)](#)
[Representative Emily McAsey \(D-85, Romeoville\)](#)
[Representative Thomas Morrison \(R-54, Palatine\)](#)
[Representative Martin J. Moylan \(D-55, Des Plaines\)](#)
[Representative Michelle Mussman \(D-56, Schaumburg\)](#)
[Representative Ron Sandack \(R-81, Downers Grove\)](#)
[Representative Grant Wehrli \(R-41, Naperville\)](#)
[Representative Keith Wheeler \(R-50, North Aurora\)](#)
[Representative Kathleen Willis \(D-77, Northlake\)](#)
[Representative Christine Winger \(R-45, Bloomingdale\)](#)

ABOUT THE CONFERENCE

Founded June 19, 1962, the DuPage Mayors and Managers Conference is a council of municipal governments in DuPage County, Illinois. Each member municipality is represented by its mayor and manager as voting delegates. The Conference is a not-for-profit organization supported by membership dues and grants.

DuPage Mayors and Managers Conference
1220 Oak Brook Road
Oak Brook, Illinois 60523
www.dmmc-coq.org





Illinois Municipal League Statehouse Briefing

Insider information from the Illinois Municipal League

May 16, 2016

IML *Statehouse Briefing* subscribers probably noticed that the previous *Statehouse Briefing* was sent out on Monday, May 9. Monday mornings will henceforth be the new distribution time for the *Statehouse Briefing*, so we can get you the most up-to-date and timely information for the current week.

The House and Senate convened for only three days last week after both chambers cancelled the scheduled Friday session day. The K-12 education funding formula and emergency social service funding were two of the more prominent issues debated at the Statehouse last week.

On Thursday, May 12, the House and Senate approved legislation ([SB 2038](#)) to provide \$700 million in emergency funding for social service providers. The bill, sponsored by Senate President Cullerton (D-Chicago) and Speaker Madigan (D-Chicago), was approved with strong bipartisan support in both chambers and will next be considered by the Governor. The Governor's Office of Management and Budget (GOMB) has warned that the legislation contains drafting errors that prohibit funding for some of the purposes within the bill. House Democrats indicated that the language in question was intentionally drafted to limit how the Administration could spend appropriated funds. The Governor has 60 days to act on the bill after it is transmitted to him.

Legislation to overhaul how state funding is distributed to schools was approved by the Senate. [SB 231](#) was slated for a vote two weeks ago, but was presumably held while legislators considered cost impact data provided by the Illinois State Board of Education. The bill, sponsored by Senator Manar (D-Bunker Hill), was approved by the Senate last week on a vote of 31-21-3. The bill faces an uphill battle in the House, which is reportedly working on its own school funding plan. It should be noted that the 31 votes in support of the measure in the Senate are short of the 36 votes required to override a veto should the bill manage to reach the Governor's desk and meet with disapproval. The Governor has proposed his own education funding plan, which is different from SB 231.

Last week a bipartisan group of legislators working toward a balanced budget agreement presented their plan to the Governor and legislative leaders. The plan reportedly included \$5.4 billion in new revenue from an increase in income tax revenue, an expansion of the sales tax to include services and the closure of corporate tax loopholes. Spending reductions totaling \$2.5 billion were also reportedly included in the proposal. Despite some early optimism that the work of the budget group could possibly result in ending the budget impasse, there is no indication at this point that the proposal will gain any traction. Even so, IML continues to closely monitor the budget situation. The Governor and legislative leaders reportedly may meet this week to discuss the proposed budget framework.

Speaking of the budget, Executive Director Brad Cole has been meeting with the Governor's Office and legislative leaders over the past few weeks to raise the issue of overdue utility payments owed to municipalities with state facilities. Last week, IML President and Chatham Village President Tom Gray sent a letter to the Governor and legislative leaders urging payment of these overdue bills.

Happening This Week

The House and Senate are scheduled to convene on Tuesday, May 17, and work through Friday, May 20. Both chambers will continue debating legislation ahead of the May 27 third reading deadline.

An IML-supported bill to require the publication of a state mandates report every two years is up for consideration in the House Cities and Villages Committee on Tuesday, May 17, at 1 p.m. [SB 2227](#) was sponsored in the Senate by Senator Holmes (D-Aurora) and is being carried in the House by Representative Kifowit (D-Aurora). IML assisted with drafting the bill in the Senate. The legislation

originated from a recommendation by the Governor's Local Government Consolidation and Unfunded Mandates Task Force.

The Senate Public Health Committee will hold a hearing to evaluate the Medical Cannabis Pilot Program on Tuesday, May 17, at 10:30 a.m.

The House Revenue Committee will hold a subject-matter hearing on Enterprise Zones and River Edge Redevelopment Zones on Wednesday, May 18, at 9 a.m.

IML Participates in Press Conference to Support Local Government Consolidation Legislation

On Tuesday, May 10, Executive Director Brad Cole [participated in a press conference](#) in support of [HB 4501](#). The bill, sponsored by Representative Yingling (D-Grayslake) and Senator Tom Cullerton (D-Villa Park), would expand the local government consolidation authority granted to DuPage County to every county in Illinois. HB 4501 reflects one of the recommendations of the Governor's Local Government Consolidation and Unfunded Mandates Task Force.

Legislation Advanced During the Previous Week

A list of IML-tracked bills that advanced during the previous week [can be viewed here](#). We encourage our members to review the bill summaries for a general awareness of the bills that remain viable and of interest to municipalities.

IML Tracked Bills

A list of bills that affect or are of interest to municipalities [is available on our legislative website](#). These bills are searchable by number or by issue category. Another great way to track bills of interest is by downloading our legislative app. If you do not yet have the app, it is available for [iTunes](#) and [Android](#) users. If you have questions or information about any of our tracked bills, please contact the IML staff member through the e-mail link available within the digital bill page and app, or e-mail us at IMLLegislation@iml.org.

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