



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

M E M O

TO: Mayor, Trustees, Village Attorneys and Village Clerk
FROM: Village Administrator Steve Stricker and Staff
DATE: July 22, 2016
SUBJECT: Administration Weekly Memo

Concert Series – Friday, July 22, 7:00 p.m.

The entertainment for this evening's concert will be "The Shagadelics," featuring a 70's Disco tribute. For more information, please contact Communications and Public Relations Coordinator Janet Kowal at jkowal@burr-ridge.gov or at (630) 654-8181, ext. 2120.

Scavenger Franchise Committee Meeting – Monday, July 25, 6:00 p.m.

The next Scavenger Franchise Committee meeting is scheduled on Monday, July 25, at 6:00 p.m. (prior to the Village Board meeting at 7:00 p.m.). The meeting packet has been uploaded to Share Point.

Veterans Memorial Committee Meeting – Wednesday, July 27, 4:00 p.m.

The July meeting of the Veterans Memorial Committee is scheduled on Wednesday, July 27, at 4:00 p.m.

Run for Veterans – Sunday, July 31, 9:00 a.m.

Please be reminded that the annual Run for Veterans 5k Walk/Run Race is scheduled on Sunday, July 31, starting at 9:00 a.m. All net proceeds go to an established and carefully reviewed non-profit providing direct assistance to veterans and their families. Gear Check and Post-Race will be at the Village Green, Village Center Drive and McClintock Drive. Gates open at 7:30 a.m. and the Race kicks off at 9:00 a.m. at McClintock Drive.

Public Works Union Negotiations – Monday, August 1, 4:00 p.m.

The next Public Works Union Negotiations meeting is scheduled on Monday, August 1, at 4:00 p.m. in the Village Hall Conference Room.

Plan Commission Meeting Cancelled

Due to a lack of agenda items, the Plan Commission meeting scheduled on August 1 has been cancelled.

Stormwater Management Committee Meeting – Tuesday, August 9, 7:00 p.m.

The next Stormwater Management Committee meeting is scheduled on Tuesday, August 9, at 7:00 p.m. at the Public Works facility.

BFPC Meeting – Wednesday, August 10, 7:00 p.m.

The next Regular Meeting of the Board of Fire and Police Commissioners is scheduled on Wednesday, August 10, at 7:00 p.m. at the Police Station.

Plan Commission Meeting – Monday, August 15, 7:30 p.m.

The next Plan Commission meeting is scheduled on Monday, August 15, at 7:30 p.m.

Secretary of State MDSF – Wednesday, March 9, 2016, 9:00 a.m.-3:00 p.m.

The Secretary of State will once again be at the Village Hall with its Mobile Driver Services Facility on Wednesday, March 9, from 10:00 a.m. to 3:00 p.m. At the mobile facility any Illinois resident can renew his/her license or ID up to one year in advance. The facility also offers vision screening, duplicate and/or corrected drivers' licenses, new ID cards and vehicle renewal stickers. Anyone over the age of 65 can obtain a free state ID that is good for life. Standard fees apply. The Mobile Facility does not offer road tests; anyone over the age of 75 is required to take a road test when renewing a drivers' license. To learn more about identification requirements, fees and services, visit the Secretary of State's web site at www.cyberdriveillinois.com.

Veterans Memorial Committee Meeting – Wednesday, August 31, 4:00 p.m.

The August meeting of the Veterans Memorial Committee is scheduled on Wednesday, August 31, at 4:00 p.m.

2015 Annual ComEd Municipal Franchise Report

On Thursday, July 21, Public Works Director David Preissig and I met with Phil Halliburton, our Commonwealth Edison representative, to discuss the 2015 ComEd

Annual Municipal Franchise Report. Attached please find the Reliability Performance Year End Report prepared for the Village of Burr Ridge. You will note that the number of storm-related outages continues to increase, but the duration of the outages has gone down, and the number of non-storm-related outages remaining roughly the same, but that the duration has also decreased.

ComEd continues to provide electrical system enhancements to increase reliability performance of electrical systems serving customers in Burr Ridge. Over the past year, they have concentrated on replacing both underground and overhead cable with work in circuit area W-3612, which includes the Burr Ridge Corporate Park. A total of 1,500 feet of spacer cable and 1,400 feet of underground mainline cable have been replaced over the past year in this area. It is anticipated that tree trimming will occur in the southeast part of the Village, south of 79th Street and east of County Line Road, sometime in the 4th quarter of this year.

Response from ComEd Regarding Board Resolution Concerning Smart Meters

Attached please find a letter from Anne Pramaggiore, President and CEO of Commonwealth Edison, thanking the Village for the letter that we sent to her that included the Board Resolution requesting that interested residents be allowed to permanently opt out of the Smart Meter installation program. Ms. Pramaggiore indicates that her company is currently exploring both technological options and regulatory paths that would respond to our concerns and that they will proactively engage with us as they develop their plan.

Garfield Avenue Resurfacing Project to Begin

The Garfield Avenue Resurfacing Project between 59th Street and 63rd Street will begin approximately Wednesday, July 27th. This project should be completed by late August, and Garfield Avenue will remain open during construction. Project information will be posted to our website and BR app. Pleasantview Fire District, District 181 and Elm School, the Villages of Hinsdale and Willowbrook, the Ray Graham/Hanson Center, and adjacent homeowners' associations have been notified directly.

Chicagoland Paving of Lake Zurich, Illinois, The contractor completing this project is and Engineering Resource Associates, Inc. is providing construction engineering services for the Village. As always, road construction can be inconvenient, so kindly allow extra time or use alternate routes when equipment and crews are working nearby.

German Church Road Sidewalk in Place

This past week, concrete sidewalk was poured for the German Church Road sidewalk project. Remaining work includes topsoil, sod restoration, and tree planting, which will likely be completed in cooler September weather. The sidewalk will not be open for public use until early August when guardrail and pedestrian railings are installed near the creek crossing. Nearly 1800 cubic yards of soil (80 truckloads) was hauled off-site and 60 trees

removed in preparation for the sidewalk along the roadway. The complex alignment also required 112 cubic yards of structural concrete (15 concrete trucks) with 7 tons of reinforcing steel, along with 1100 square feet of retaining wall block. Despite the State's delay and some field adjustments during construction, we anticipate the project will be completed under budget.

Financial Information Reports – June 2016

Enclosed please find the Summary of the Financial Information Reports for the month of June 2016, prepared by Finance Director Jerry Sapp and Assistant Finance Director Lynette Zurawski.

Tax Revenue Breakdown

Attached please find a chart showing the breakdown of Sales Tax (through April 2016), Hotel/Motel Tax and Place-of-Eating Tax revenues for each fiscal year from 2012-13 through May 2016.

Roses from the Field

I received an email this week from Matt Brolley, Project Engineer for V3 Companies (Estancia project), regarding Karen Thomas' outstanding efforts in getting their Final Plat recorded:

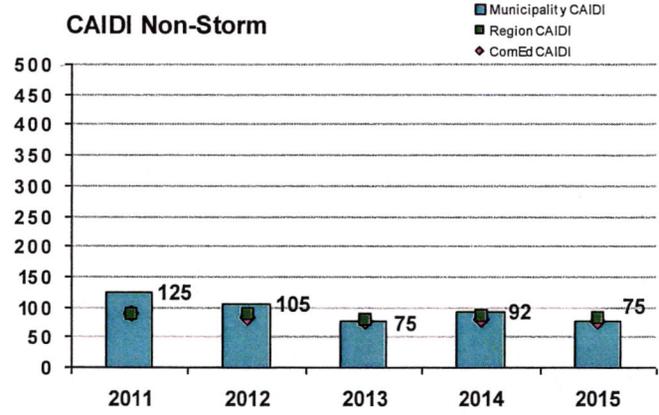
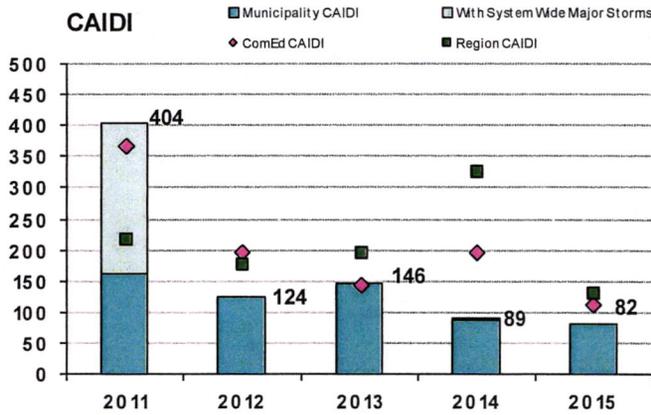
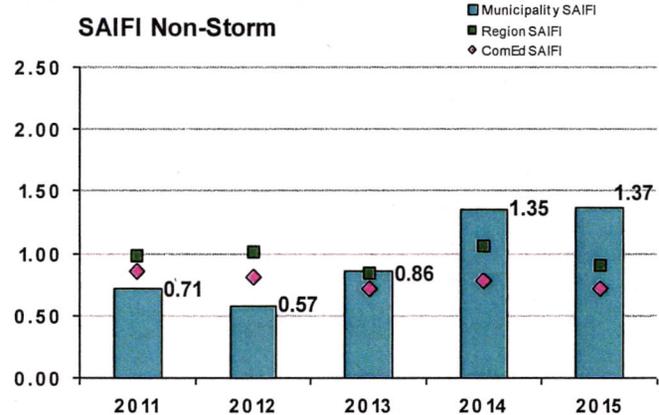
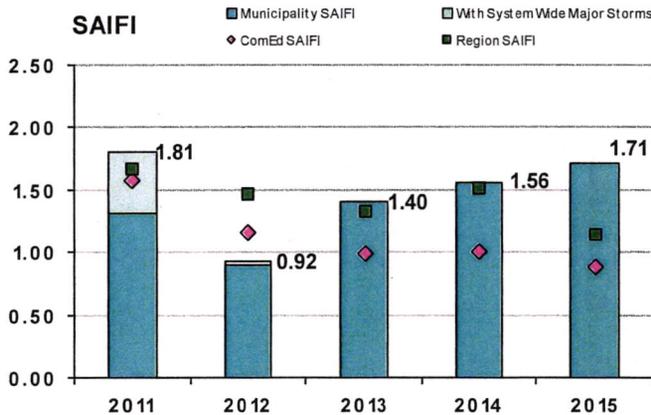
“Mr. Stricker, I wanted to pass along a wholehearted endorsement of the work Karen Thomas is doing on the Village's behalf. We were in a time crunch on the Estancia project and needed a Final Plat recorded in short order. She was quick to respond to our requests and was able to obtain all of the Village signatures in just one day. I have worked in other municipalities where that portion of the process can take weeks. This sends such a positive message with regards to development in your community. Thank you.”

SS:bp
encl

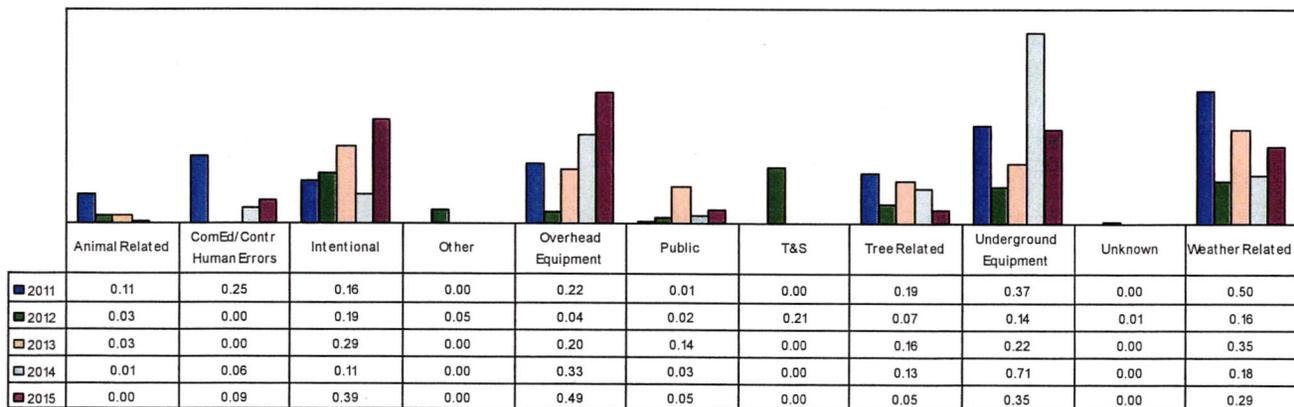
ec: Department Heads

Burr Ridge Reliability Performance Year End Report

ComEd customers in the Village of Burr Ridge experienced a 99.97% reliability rate in 2015.



SAIFI by Cause



Note: For purposes of this Annual Report only, reliability statistics reflect interruptions as defined by the Illinois Administrative Code - Title 83: Public Utilities, Chapter I: Illinois Commerce Commission Subchapter c: Electric Utilities Part 411 Electric Reliability - Section 411.20 Definitions. See also Glossary contained herein.

System Wide Major Storms: 6/21/2011, 7/11/2011, 7/1/2012, and 6/30/2014

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July 18, 2016

Mr. Steve Stricker
Village Administrator
Village of Burr Ridge
7660 County Line Rd
Burr Ridge, IL 60527

Dear Mr. Stricker,

Thank you for your recent letter regarding the Burr Ridge Village Board Resolution. I have been monitoring the activity in your Village closely over the past few months and, as a result, I am aware of the concerns raised by several Burr Ridge residents around digital metering.

As you know, our smart meter program is one of our most impactful grid modernization programs. We perceive these meters as the gateway to an energy future where two important shifts occur. First, consumers become empowered by data and digital technology to control costs while the data and technology work to create additional consumer choices. Second, these meters support a move to a far less carbon intensive energy system.

That said, I understand that our customers have concerns. We have worked hard to respond to these concerns, nonetheless we know neither the Village nor your residents are currently satisfied. We value our relationship with your Village and our customers, your residents. It is important to us that we work with you on a resolution that will respond to the concerns that have been raised.

As a result, we are currently exploring both technological options and regulatory paths that would respond to the concerns that have been raised about digital metering and we will proactively engage with you as we develop our plan.

Sincerely,



Anne Pramaggiore
President and CEO, ComEd

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BURR RIDGE

**PERIOD ENDING 06/30/2016
 SUMMARY OF FINANCIAL OPERATIONS**

GL NUMBER	FUND	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	MONTHLY ALLOCATION FOR PERIOD 06/30/2016	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	2016-17 ORIGINAL BUDGET
Fund 10 - General Fund						
Fund 10 - General Fund:						
TOTAL REVENUES			1,206,172.00	769,208.76	1,776,963.85	8,735,685.00
TOTAL EXPENDITURES			715,766.08	708,619.63	1,245,505.75	8,503,435.00
NET OF REVENUES & EXPENDITURES			490,405.92	60,589.13	531,458.10	232,250.00
Fund 21 - E-911 Fund						
Fund 21 - E-911 Fund:						
TOTAL REVENUES			0.00	0.00	0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	68.00	0.00
NET OF REVENUES & EXPENDITURES			0.00	0.00	(68.00)	0.00
Fund 22 - Motor Fuel Tax Fund						
Fund 22 - Motor Fuel Tax Fund:						
TOTAL REVENUES			26,353.72	23,230.84	50,081.29	278,770.00
TOTAL EXPENDITURES			90.89	22,957.09	99.52	275,485.00
NET OF REVENUES & EXPENDITURES			26,262.83	273.75	49,981.77	3,285.00
Fund 23 - Hotel/Motel Tax Fund						
Fund 23 - Hotel/Motel Tax Fund:						
TOTAL REVENUES			48,770.67	64,805.00	91,342.76	619,870.00
TOTAL EXPENDITURES			61,077.36	49,884.58	104,622.03	598,615.00
NET OF REVENUES & EXPENDITURES			(12,306.69)	14,920.42	(13,279.27)	21,255.00
Fund 24 - Places of Eating Tax						
Fund 24 - Places of Eating Tax:						
TOTAL REVENUES			21,394.52	2,083.33	21,394.52	25,000.00
TOTAL EXPENDITURES			2,017.80	2,083.33	3,092.80	25,000.00
NET OF REVENUES & EXPENDITURES			19,376.72	0.00	18,301.72	0.00
Fund 31 - Capital Improvements Fund						
Fund 31 - Capital Improvements Fund:						
TOTAL REVENUES			4,854.84	37,105.01	4,238.83	445,260.00
TOTAL EXPENDITURES			471,268.87	83,647.08	471,286.12	1,003,765.00
NET OF REVENUES & EXPENDITURES			(466,414.03)	(46,542.07)	(467,047.29)	(558,505.00)
Fund 32 - Sidewalks/Pathway Fund						
Fund 32 - Sidewalks/Pathway Fund:						
TOTAL REVENUES			4,854.84	3,702.50	4,238.83	44,430.00
TOTAL EXPENDITURES			181.79	24,591.66	199.04	295,100.00
NET OF REVENUES & EXPENDITURES			4,673.05	(20,889.16)	4,039.79	(250,670.00)
Fund 33 - Equipment Replacement Fund						
Fund 33 - Equipment Replacement Fund:						
TOTAL REVENUES			4,854.84	13,109.58	4,238.83	157,315.00
TOTAL EXPENDITURES			181.79	24,250.00	199.04	291,000.00
NET OF REVENUES & EXPENDITURES			4,673.05	(11,140.42)	4,039.79	(133,685.00)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BURR RIDGE

**PERIOD ENDING 06/30/2016
 SUMMARY OF FINANCIAL OPERATIONS**

GL NUMBER	FUND	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	MONTHLY ALLOCATION FOR PERIOD 06/30/2016	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	2016-17 ORIGINAL BUDGET
Fund 34 - Storm Water Management Fund						
Fund 34 - Storm Water Management Fu						
TOTAL REVENUES			2,967.44	1,162.50	3,739.42	13,950.00
TOTAL EXPENDITURES			714.39	1,161.25	723.02	13,935.00
NET OF REVENUES & EXPENDITURES			2,253.05	1.25	3,016.40	15.00
Fund 41 - Debt Service Fund						
Fund 41 - Debt Service Fund:						
TOTAL REVENUES			215,998.38	56,380.42	210,146.17	676,565.00
TOTAL EXPENDITURES			32,960.81	56,698.75	85,055.99	680,385.00
NET OF REVENUES & EXPENDITURES			183,037.57	(318.33)	125,090.18	(3,820.00)
Fund 51 - Water Fund						
Fund 51 - Water Fund:						
TOTAL REVENUES			427,640.82	437,748.75	652,514.83	5,252,985.00
TOTAL EXPENDITURES			341,861.15	444,996.66	415,234.37	5,339,960.00
NET OF REVENUES & EXPENDITURES			85,779.67	(7,247.91)	237,280.46	(86,975.00)
Fund 52 - Sewer Fund						
Fund 52 - Sewer Fund:						
TOTAL REVENUES			62,208.14	26,961.67	59,478.41	323,540.00
TOTAL EXPENDITURES			27,265.37	24,209.19	44,615.96	290,510.00
NET OF REVENUES & EXPENDITURES			34,942.77	2,752.48	14,862.45	33,030.00
Fund 61 - Information Technology Fund						
Fund 61 - Information Technology Fund						
TOTAL REVENUES			4,854.84	25,009.58	4,238.83	300,115.00
TOTAL EXPENDITURES			32,106.45	27,254.17	34,928.36	327,050.00
NET OF REVENUES & EXPENDITURES			(27,251.61)	(2,244.59)	(30,689.53)	(26,935.00)
Fund 71 - Police Pension Fund						
Fund 71 - Police Pension Fund:						
TOTAL REVENUES			333,084.88	119,897.09	463,570.60	1,438,765.00
TOTAL EXPENDITURES			75,726.99	85,574.60	154,552.84	1,026,895.00
NET OF REVENUES & EXPENDITURES			257,357.89	34,322.49	309,017.76	411,870.00
Fund 73 - Agency Fund						
Fund 73 - Agency Fund:						
TOTAL REVENUES			0.00	0.00	0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS			2,364,009.93	1,580,405.03	3,346,187.17	18,312,250.00
TOTAL EXPENDITURES - ALL FUND:			1,761,219.74	1,555,927.99	2,560,182.84	18,671,135.00
NET OF REVENUES & EXPENDITURI			602,790.19	24,477.04	786,004.33	(358,885.00)

VILLAGE OF BURR RIDGE

SALES TAX	<u>FY12-13</u> <u>ACTUAL</u>	<u>FY13-14</u> <u>ACTUAL</u>	<u>FY14-15</u> <u>ACTUAL</u>	<u>FY15-16</u> <u>ACTUAL</u>	<u>FY16-17</u> <u>ACTUAL</u>	<u>FY16-17</u> <u>BUDGET</u>
May	157,416	166,418	177,187	178,066		183,020
Jun	174,263	171,849	191,939	187,426		192,467
Jul	160,591	160,774	158,266	165,831		171,436
Aug	157,464	166,028	156,135	172,775		178,803
Sep	168,230	164,275	167,034	165,009		171,793
Oct	153,795	163,233	185,930	134,835		170,253
Nov	157,043	172,716	155,202	164,268		200,821
Dec	193,770	212,047	206,791	188,139		223,867
Jan	161,153	139,713	156,303	126,910		169,244
Feb	191,135	134,279	147,337	166,430		168,212
Mar	163,389	162,898	184,709	170,686		188,289
Apr	185,034	178,671	178,261	216,823		166,635
TOTALS	<u>2,023,284</u>	<u>1,992,898</u>	<u>2,065,095</u>	<u>2,037,200</u>	<u>0</u>	<u>2,184,840</u>

*Cook County Tax Rate May 2009=9.25% July2010=8.75% Jan2012=8.50%, Jan2013=8.25%, Jan2016=9.25%

*Dupage County Tax Rate May 2009=7.25%

*Includes .25% Non-Home Rule Sales Tax

*There is a three month delay in receiving Sales Tax data from the State, i.e. May data is received in August

HOTEL/MOTEL TAX	<u>FY12-13</u> <u>ACTUAL</u>	<u>FY13-14</u> <u>ACTUAL</u>	<u>FY14-15</u> <u>ACTUAL</u>	<u>FY15-16</u> <u>ACTUAL</u>	<u>FY16-17</u> <u>ACTUAL</u>	<u>FY16-17</u> <u>BUDGET</u>
May	48,227	46,640	49,463	53,689	46,343	58,285
Jun	48,900	50,453	52,927	56,785		63,470
Jul	45,816	48,410	49,135	58,638		65,860
Aug	45,146	46,866	49,363	51,540		62,620
Sep	50,240	47,907	49,651	50,147		60,760
Oct	48,069	45,488	50,349	48,712		60,770
Nov	36,682	36,674	36,752	39,180		48,640
Dec	26,530	29,712	31,116	26,929		37,680
Jan	32,062	36,063	32,052	31,814		46,630
Feb	31,491	32,927	29,899	32,078		29,580
Mar	36,821	37,948	39,093	37,098		34,830
Apr	44,215	42,483	43,948	42,880		34,725
TOTALS	<u>494,199</u>	<u>501,570</u>	<u>513,747</u>	<u>529,490</u>	<u>46,343</u>	<u>603,850</u>

*May 2010, tax rate was increased from 3.0% to 3.5%

*November 2010, tax rate was increased from 3.5% to 4.0%

*We are currently collecting June receipts

*Quality Inn closed for remodeling, no remittances beginning Dec

PLACE OF EATING TAX	<u>FY12-13</u> <u>ACTUAL</u>	<u>FY13-14</u> <u>ACTUAL</u>	<u>FY14-15</u> <u>ACTUAL</u>	<u>FY15-16</u> <u>ACTUAL</u>	<u>FY16-17</u> <u>ACTUAL</u>	<u>FY16-17</u> <u>BUDGET</u>
May	19,701	22,246	24,927	25,973	22,323	26,158
Jun	21,788	23,942	26,250	26,558		26,158
Jul	19,832	23,224	23,998	24,847		26,158
Aug	24,338	28,745	23,779	26,623		26,158
Sep	21,543	21,644	23,236	23,810		26,158
Oct	21,320	21,969	23,654	24,057		26,158
Nov	19,021	22,894	22,999	23,304		26,158
Dec	27,264	24,930	27,233	29,122		26,158
Jan	14,037	19,742	22,096	19,804		26,158
Feb	19,060	20,342	20,468	23,088		26,158
Mar	21,743	23,072	24,030	24,428		26,158
Apr	35,140	21,940	22,770	27,600		26,158
TOTALS	<u>264,788</u>	<u>274,689</u>	<u>285,441</u>	<u>299,214</u>	<u>22,323</u>	<u>313,900</u>

*1% Place of Eating Tax implemented May 1, 2012

*Budget \$288.9K in General Fund, \$25K in Place of Eating Tax Fund

*25% of total each month is transferred to POE Tax Fund, up to \$25K

*We are currently collecting June receipts