



Places for Eating Tax Frequently Asked Questions

This is intended as a summary only. For complete details, please refer to the Burr Ridge Municipal Code.

Who is subject to the new Places of Eating Tax?

“Places for eating” are defined as places where prepared food is sold at retail for immediate consumption with seating provided on the premises (including any outdoor seating on the premises), whether the food is consumed on the premises or not. Refer to the Village of Burr Ridge for exact definitions.

What is subject to the new Places of Eating Tax?

Sale of “prepared food”, which is defined as food or liquid, including alcoholic beverages, that are prepared for immediate consumption at “places for eating.”

How much is the tax?

The amount of the tax is one-percent (1%) on the gross receipts received for prepared food sold at retail.

When does the new tax become effective?

The new tax is effective 12:01 a.m. May 1, 2012.

Where should I send the return?

Please send payments to: Village of Burr Ridge, Places for Eating Tax, 7660 County Line Road, Burr Ridge, IL 60527.

When is the return due?

Payments must be postmarked by the 20th day of the month following the reporting period. The reporting period is the same as the entity’s reporting period with the State of Illinois, but no more frequently than on a monthly basis. For example, if the entity files a monthly sales tax return with the State of Illinois, the entity must file a

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return with the Village of Burr Ridge by the 20th day of the following month. If the entity files a quarterly sales tax return with the State of Illinois, the entity must file a return with the Village of Burr Ridge by the 20th day of the month following the end of the quarter. If the entity files an annual sales tax return with the State of Illinois, the entity must file a return with the Village of Burr Ridge by the 20th day of the month following the end of the year.

What paperwork do I have to complete?

Please complete the registration form and Places for Eating tax return. Copies of these forms are available on the Village of Burr Ridge website (www.burr-ridge.gov) under "I Want to... Download a Form."

Who is exempt from the tax?

Entities that are exempt from the sales tax provisions of the state statute (e.g. local school districts) are exempt from the Place for Eating Tax

What happens if a business pays the tax late?

If, for any reason, the tax is not paid when due, interest in the amount of one and a half percent (1.5%) per month on the outstanding balance will be paid until the tax is paid in full. The Ordinance also provides for additional penalties for refusal to comply.

Does a business qualify for a discount if they pay the tax on time?

The amount of tax less a commission of one percent (1%) of the amount of the tax, which is allowed to reimburse the owners for the expenses incurred in keeping records, billing, preparing and filing returns, remitting the tax and supplying data to the Village upon request.

If I have questions who should I contact?

Please call Jerry Sapp, Finance Director, or Amy Sullivan, Accounting Clerk at (630) 654-8181

What is the Restaurant Marketing Committee?

The Restaurant Marketing Committee is an advisory body whose volunteer members are appointed by the Mayor with the approval of the Board of Trustees. It

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is a subcommittee of the Economic Development Committee tasked with making recommendations regarding the marketing of Burr Ridge restaurants and expenditure of the "Places for Eating" tax revenue.

How much of the tax will be returned to the Restaurant Marketing Committee?

The Mayor and Village Board of Trustees have budgeted 25% of the Places for Eating tax revenue for the purpose of a restaurant marketing campaign in FY 12-13.

Is the Restaurant Marketing Committee the same thing as a Restaurant Association?

The Restaurant Marketing Committee is an advisory body appointed by the Mayor and Village Board of Trustees. A Restaurant Association would have to be created separately from the Village by Burr Ridge dining establishments as a "Business Association" or "Chamber of Commerce" type entity. The Association and the Marketing Committee could work side-by-side to maximize advertising opportunities; however, it would be independent from the Village of Burr Ridge municipal corporation.

Do non-profit groups pay the tax if they are in a Burr Ridge Place of Eating?

If an entity is exempt from the Illinois sales tax, they do not have to pay the Places for Eating tax.

When a caterer has a dinner at a not-for-profit facility, is the Places for Eating Tax charged on the meal?

Yes. The caterer is responsible for charging the tax regardless of where they hold their particular event. However, if the event is sponsored by and is an event of the not-for-profit agency, and the not-for-profit agency is sales tax exempt, then the "Places for Eating" tax does not apply.

Is gratuity to be included in the cost of the meal?

No. The tax is paid on gross receipts. Gross receipts do not include amounts paid as gratuities for the employees of the place of eating.