

**AGENDA  
REGULAR MEETING – VILLAGE PRESIDENT & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**August 24, 2015  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE  
- Sophia Jiotis, Pleasantdale Elementary School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**7:00 P.M.  
PUBLIC HEARING  
Pre-Annexation Agreement – 89<sup>th</sup> Street**

**5. MINUTES**

- \*A. Approval of Regular Board Meeting of August 10, 2015
- \*B. Receive and File Draft E-9-1-1 Board Meeting of August 4, 2015
- \*C. Receive and File Draft Plan Commission Meeting of August 17, 2015

**6. ORDINANCES**

- A. Consideration of Approval of Ordinance Authorizing Pre-Annexation Agreement (Richard & PL Rediehs - 15W620 89<sup>th</sup> Street (10-01-100-028); John & Ona Daugirdas - 15W560 89<sup>th</sup> Street (10-01-100-013); Madhusudhan & A Kudari - 15W520 89<sup>th</sup> Street (10-01-100-014); Duane Hammer – 15W450 89<sup>th</sup> Street (10-01-100-015); Kenneth & Heidi Ward – 15W599 89<sup>th</sup> Street (10-01-104-014); Dilaram Piliopiene – 10S230 Grant Street (10-01-102-007)
- B. Consideration of Approval of An Ordinance Amending Ordinance #A-834-23-13; An Ordinance Granting Special Use Approval for Automobiles Sales; To Permit a Minimum Sales Price for Vehicles of \$10,000 rather than \$30,000 (Z-10-2015: 101 Tower Drive – Global Luxury Imports)
- C. Consideration of Approval of An Ordinance Amending the Budget Adoption Ordinance for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, for the Fiscal Year Commencing on the First Day of May, 2014 and Ending on the Thirtieth Day of April, 2015

- \*D. Approval of An Ordinance Amending Section IV.I.39 of the Zoning Ordinance to Add Underground Basketball Courts and Swimming Pools to the List of Permitted Underground Structures in Residential Districts (Z-09-2015: Text Amendment – Underground Structures)

**7. RESOLUTIONS**

None.

**8. CONSIDERATIONS**

- A. Consideration of Request to Rezone the Waterview Estates Subdivision from the R-2B Single-Family Residence District to the R-3 Single-Family Residence District as per the Burr Ridge Zoning Ordinance Forwarded Without Recommendation from the Plan Commission (Z-11-2015: 8310-8361 Waterview Court – McNaughton)
- B. Consideration of Plan Commission Recommendation to Deny Preliminary Plat of Subdivision (Waterview Estates Re-Subdivision)
- C. Consideration of Recommendation from Burr Ridge Emergency Telephone System Board (BRETsb) to Merge with the DuPage County Emergency Telephone System Board, to Withdraw Membership from Southwest Central Dispatch and to Apply for Membership in DuPage Public Safety Communications (DU-COMM)
- D. Consideration of Recommendation to Approve Policy Concerning Appointments of Volunteers
- \*E. Approval of Recommendation to Award Contract for Purchase of Trees for 2015 Fall Tree Planting Program
- \*F. Approval of Request for Tuition Reimbursement for Corporal Michele Glosky
- \*G. Approval of Vendor List in the Amount of \$505,797.86 for all funds, plus \$194,128.88 for Payroll, for a Grand Total of \$699,926.74, which includes Special Expenditures of \$20,000 to BKD, LLP for FY14-15 Audit Progress Billing; \$11,101.20 to Denler, Inc. for Village Hall/Public Works Parking Lot Sealcoating; and \$15,900 to HD Supply Waterworks, LLC for Felxnet VGB Vehicle Gateway Base Station w/Laptop
- H. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

**9. AUDIENCE**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. ADJOURNMENT**

**TO:** Village President and Board of Trustees  
**FROM:** Village Administrator Steve Stricker and Staff  
**SUBJECT:** Regular Meeting of August 24, 2015  
**DATE:** August 21, 2015

**PLEDGE OF ALLEGIANCE**  
**- Sophia Jiotis, Pleasantdale Elementary School**

**PUBLIC HEARING – Pre-Annexation Agreement, 89<sup>th</sup> Street**

Enclosed is the notice for the public hearing regarding the Pre-Annexation Agreement for 89<sup>th</sup> Street properties. The Ordinance authorizing this Agreement is Item #6A on this agenda.

**6. ORDINANCES**

**A. Pre-Annexation Agreement (89<sup>th</sup> Street)**

At its July 13, 2015 meeting, the Board of Trustees agreed to consider a Pre-Annexation Agreement with the six property owners on 89<sup>th</sup> Street east of Madison. The Agreement would commit the property owners to annex to the Village by January 9, 2017. The Board agreed to consider the pre-annexation agreement if all of the property owners agreed to sign prior to the August 24, 2015 Board meeting.

At this time, five of the six property owners have signed. Mr. John Daugirdas of 15W560 89th Street has coordinated the efforts to get the agreement signed. Mr. Daugirdas reports that the sixth property owner is out of the country and will return in September (Madhusudhan Kudari - 15W520 89th Street). Their son has reported to Mr. Daugirdas that they will agree to sign.

**It is our recommendation:** that the Board continue the public hearing and table consideration of the Ordinance to the September 28, 2015 meeting to permit additional time for the last property owner to sign the agreement.

**B. Amend Zoning Ordinance (101 Tower Drive – Global Luxury Imports)**

Attached is an Ordinance amending the 2013 special use approval for automobile sales and service at 101 Tower Drive. The amendment reduces the minimum sales price from \$30,000 to \$10,000 for a two year probationary period. The specific language from the Ordinance is as follows:

*The approval of this Ordinance is limited to a two year probationary period to determine if the modification of this condition will have any adverse impact on the surrounding neighborhood. At the conclusion of the two year probationary period, this amendment may be extended permanently by grant of a special use by the Board of Trustees after a public hearing by the Plan Commission.*

**It is our recommendation:** that the Ordinance be approved.

**C. FY 14-15 Budget Amendment**

During the FY 14-15 Budget discussions, Staff recommended the transfer of \$142,000 in projected FY 14-15 General Fund surplus from the General Fund to the Capital Projects Fund, in order to reduce the need to transfer funds in future years and, thereby, reduce the projected deficit. Also recommended was a transfer of \$118,000 of projected FY 14-15 General Fund Surplus from the General Fund to the Sidewalk/Pathway Fund, in order to fully fund all previously approved pathway projects.

This transfer was included in the five-year budget plan and now that we are sure that the surplus has been realized, we are recommending that the transfers be made.

The level of budget control (level at which expenditures may not exceed budget) is the Fund level. Throughout the year accounts typically vary from being slightly under budget to slightly over budget. If, by chance, budget variances cause the fund in total to exceed its appropriated expenditures, a budget amendment is required.

As a general practice, we also prepare budget amendments for larger expenditures approved by the Village Board that did not have a budget for the fiscal year or for which no other corresponding funds are available to offset the expenditure. Below are the budget amendments that meet these criteria.

Budget Amendments:

Fund/ Department	Account Description	Original Budget	Budget Amendment	Amended Budget
Central Services <i>(Provide funding for future Capital Improvements)</i>	Transfer to Capital Improve.	\$159,100	\$142,000	\$301,100
Central Services <i>(Provide funding for previously approved pathway projects)</i>	Transfer to Sidewalk/Pathway	\$0	\$118,000	\$118,000

**It is our recommendation:** that the Ordinance amending the FY2014-15 Budget be approved.

**D. Amend Zoning Ordinance (6679 Lee Court – Salviola)**

Attached is an Ordinance amending the Zoning Ordinance to add underground basketball courts and underground swimming pools to the list of permitted accessory structures in residential districts. The Board considered the Plan Commission’s recommendation to approve this amendment at its August 10-, 2015 meeting and directed staff to prepare this Ordinance.

**It is our recommendation:** that the Ordinance be approved.

7. RESOLUTIONS

None.

8. CONSIDERATIONS

A. **Rezone Waterview Estates Subdivision (8310-8361 Waterview Court – McNaughton)**

Please find attached a letter from the Plan Commission regarding a request by McNaughton Development for rezoning of the Waterview Estates Subdivision from the R-2B Single-Family Residence District to the R-3 Single-Family Residence District. The existing R-2B District requires a minimum lot area of 30,000 square feet. The proposed R-3 District requires a minimum lot area of 20,000 square feet. It is estimated that the property may be re-subdivided from 8 lots to 11 lots if it is rezoned to the R-3 District. A preliminary plat of subdivision was also submitted and is forwarded to the Board under separate cover.

The petitioner stated that the rezoning request was based on the lack of home construction on the property since its development in 2006 with 30,000 square foot lots. The petitioner contends that rezoning and re-subdividing the property for 20,000 square foot lots will result in the development of the lots.

There were only four members of the Plan Commission present at the public hearing. The Commissioners voted 2 to 2 regarding the request for rezoning. Thus, the Plan Commission forwards this request to the Board of Trustees without a recommendation.

**It is my recommendation:** that the request of the petitioner for R-3 Zoning be approved.

B. **Plan Commission Recommendation – Deny Preliminary Plat of Subdivision (Waterview Estates Re-Subdivision)**

Please find attached a letter from the Plan Commission recommending denial of a request by McNaughton Development for approval of a preliminary plat of subdivision. The plat proposes to re-subdivide the Waterview Estates Subdivision from 8 lots to 11 lots and is dependent upon the approval of a concurrent rezoning request (see Z-11-2015). The preliminary plat proposes to re-subdivide the property from 8 lots to 11 lots.

The proposed preliminary plat complies with all requirements of the Zoning Ordinance. However, the developer is asking for relief from the requirements of the Village's stormwater management regulations. Specifically, rather than recalculating stormwater and wetlands based on the impact of the 11 lots and providing additional stormwater improvements that may be required, the developer is proposing to limit the size of homes on the 11 lots and to waive the requirement for additional stormwater improvements. The homes would be limited so as not to exceed the maximum impervious area for which the 8 lot subdivision was developed. The Plan Commission recommends that all

required stormwater and wetland improvements be provided for the proposed re-subdivision of the property. The Commission is concerned that limiting the size of homes would be difficult if not impossible to enforce.

Included in the attachments is a review letter from the Village's consulting engineer, Paul May. Mr. May's letter states that additional stormwater calculations and wetland delineations are required at this time. Failure by the Village to require the additional stormwater calculations, wetlands delineation, and any subsequent improvements, would put the Village in violation of the Du Page County Stormwater Ordinance and threaten our status as a partial waiver community (i.e. Du Page County could require that all subdivision and development be reviewed by the County rather than allow the Village to continue to enforce these regulations).

Also attached is a letter from the developer requesting waiver of the school impact fees subject to a commitment from the developer that children will be prohibited from the three additional lots created. Staff does not believe that this is an appropriate or enforceable condition and, therefore, does not support this request.

**It is our recommendation:** that the Board accept the Plan Commission recommendation to deny approval of the preliminary plat and direct the petitioner to re-submit a new plat that is in conformance with all pertinent rules and regulations.

**C. BRETSB Recommendation – DU-COMM Membership**

On August 4, the Burr Ridge Emergency Telephone System Board (ETSB) met to discuss the impact of a new State law that was signed by the Governor on July 1, 2015, that requires ETSBs serving a population of less than 25,000 to merge with a larger ETSB by no later than July 1, 2017 (see enclosed ETSB minutes of August 4 under Item #6B). The Burr Ridge ETSB reviewed a report prepared by Chief John Madden outlining the requirements of this new State law (see attached report). The report indicates that the Village has two alternatives, to either merge with the DuPage County ETSB or merge with the Southwest Central ETSB. Due to the fact that Burr Ridge and its Police Department associate much more with DuPage communities than south Cook County communities, and especially due to the fact that the Police Department has invested in and utilizes the DuPage County interoperable radio system called StarCom (for which Southwest Central Dispatch only can provide a patch with limited ability to fully utilize this system), it was the recommendation of Chief Madden and I that we merge with the DuPage County ETSB.

The move to the DuPage County ETSB will also necessitate the need to move our Public Safety Answering Point (PSAP) to a DuPage ETSB-sponsored PSAP. Currently, all 9-1-1 calls are dispatched by Southwest Central Dispatch. Due to the fact that the DuPage County ETSB is in the process of consolidating PSAPs throughout the County, there are only two possible options and only one viable alternative. The options would be:

1. Contract with the Village of Addison
2. Join the DuPage County Public Safety Communications Center (DU-COMM).

Due to the fact that the Village of Addison would only contract with Burr Ridge if the communities of Clarendon Hills and Willowbrook also agreed to contract with Addison at the same time and since both Clarendon Hills and Willowbrook have already decided to join DU-COMM, the Addison alternative is really no longer an option.

On August 4, Mr. Brian Tegtmeyer, Executive Director of DU-COMM, made a full presentation to the BR ETSB outlining his organization's structure and programs (see attached DU-COMM Annual Report). There are several reasons for joining DU-COMM, including:

1. Lower annual costs. The annual cost to DU-COMM would be \$278,856, which is \$33,994 lower than what we currently pay Southwest Central. However, it should be pointed out that the costs associated with in-car computers that were originally covered by Southwest Central would not be covered by DU-COMM. Also, DU-COMM currently does not offer a Reverse 9-1-1 system.
2. DU-COMM is a well-known agency in which Burr Ridge would become an equal member, as opposed to simply contracting for service through another municipality.
3. As mentioned above, the communities of Hinsdale, Clarendon Hills and Willowbrook have all decided to move away from Southwest Central Dispatch and join DU-COMM.
4. DU-COMM has an advanced radio console functionality that works specifically with the StarCom radio system.

In addition to annual membership fees, there are also one-time transition costs as follows:

Item	Estimated DU-COMM costs	Total
Administrative fee	3% Annual Operating Shares	\$8,366
Mobile Computer Replacement *	Computers & Equipment (13)	\$78,850
Weather Siren Conversion **	Two weather warning sirens	\$7,500
Purchase of Reverse 9-1-1 system ***		\$6,000
Misc. Equipment Costs (Per DU-COMM)	Transitional Costs	\$10,000
<b>Total Cost to Burr Ridge</b>		<b>\$110,716</b>
Agency Reserve Contribution ****		\$77,694

\* This cost will be paid using existing E-9-1-1 Fund surplus dollars.

\*\* Optional – this can occur at any time. Currently, our sirens are sounded by the Pleasantview Fire Protection District.

\*\*\* Also optional and can be purchased at any time in the future. We are reviewing the possibility that E-9-1-1 Funds can be used for this purchase.

\*\*\*\* To be paid by DuPage County ETSB.

In summary, the Burr Ridge ETSB voted unanimously to recommend that the Village join the DuPage County ETSB, effective May 1, 2016, and move its PSAP from Southwest Central to DU-COMM, effective May 1, 2016, contingent upon DuPage County paying for the Agency Reserve contribution to DU-COMM in the amount of \$77,694. It was understood that the DuPage County ETSB has a policy that would cover this cost for existing members (i.e., Willowbrook and Clarendon Hills). The Burr Ridge ETSB wanted to ensure that the DuPage ETSB would also pay for the Village's costs, since we would become a new member and that all future 9-1-1 revenues previously received by the Burr Ridge ETSB would revert to the DuPage County ETSB.

Chief Madden and I attended the DuPage County ETSB meeting on Tuesday, August 11, and I am pleased to report that the DuPage ETSB voted to approve a new policy that would pay for Burr Ridge's Agency Reserve contribution to DU-COMM (\$77,694).

The timing of these decisions is as follows:

1. The Village will need to formally inform the DuPage County ETSB of the Village's desire to merge with the DuPage County ETSB on May 1, 2016. The necessary documents and final agreements can be worked out over the next few months.
2. The Village will need to pass a Resolution and an Intergovernmental Agreement with DU-COMM at the September 14, 2015, meeting. The DU-COMM Board will meet to accept Burr Ridge's request for membership later on in September.
3. The Village will need to approve an Ordinance on September 14, 2015, to formally withdraw its membership in Southwest Central Dispatch and present it to them by no later than October 1, 2015.

**It is our recommendation:** that the recommendation of the Burr Ridge ETSB to merge with the DuPage County ETSB on May 1, 2016, and to withdraw membership in Southwest Central Dispatch by no later than October 1, 2015, and join DU-COMM on May 1, 2016, be approved.

**D. Policy Concerning Appointments of Volunteers**

Enclosed once again please find a revised draft of the Policy Concerning Appointment of Volunteers to Boards, Committees and Commissions. The current draft includes changes that the Board requested at August 10 Board meeting.

**It is our recommendation:** that the Policy be approved.

**E. Contract for Purchase of Trees – 2015 Fall Tree Planting**

The Burr Ridge Forestry and Grounds division will plant 31 trees this fall, purchased thru the Suburban Tree Consortium, at a cost not to exceed \$5,640. The Suburban Tree Consortium is a coalition of over 50 municipalities which have entered into a contract growing arrangement, whereby select nurseries

grow trees according to predetermined specifications. The Consortium membership provides buying power by merging orders, while mortalities are decreased because of more stringent specifications.

A listing of tree species and quantities ordered for the fall planting has been included. Fall trees have been ordered from Goodmark Nurseries, of Wonder Lake, IL. Trees are scheduled to be delivered September 14. Planting by Forestry and Grounds staff will commence soon afterwards.

After all trees are planted, a completed program summary containing exact planting locations and species will be available. Attached is the spring 2015 planting summary.

**It is our recommendation:** that a contract be awarded to Goodmark Nurseries, of Wonder Lake, IL, for the purchase of trees for the fall tree planting program in an amount not to exceed \$5,640.

**F. Tuition Reimbursement (Corporal Michele Glosky)**

Corporal Michele Glosky has requested tuition assistance while pursuing her Master's Degree. Cpl. Glosky will be attending the Governors State University's Master of Health Science in Addictions Studies program. Some of the course topics deal with substance abuse prevention, substance abuse counseling and treating coexisting disorders. The courses also deal with the mentally ill, which is an area of society the Police Officers deal with every day during their shifts. They also deal with drug users regularly, including people who have overdosed. Cpl. Glosky has signed the required Tuition Reimbursement Agreement and sufficient funds have been added to the FY 15-16 Budget for this purpose.

**It is our recommendation:** that the request for tuition reimbursement for Corporal Michele Glosky be approved.

**G. Vendor List**

Enclosed is the Vendor List in the Amount of \$505,797.86 for all funds, plus \$194,128.88 for Payroll, for a Grand Total of \$699,926.74, which includes Special Expenditures of \$20,000 to BKD, LLP for FY14-15 Audit Progress Billing; \$11,101.20 to Denler, Inc. for Village Hall/Public Works Parking Lot Sealcoating; and \$15,900 to HD Supply Waterworks, LLC for Flexnet VGB Vehicle Gateway Base Station w/Laptop.

**It is our recommendation:** that the Vendor List be approved.

**LEGAL NOTICE**

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Corporate Authorities of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, will hold a public hearing at 7:00 p.m. on Monday, August 24, 2015 at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois, to consider a Pre-Annexation Agreement for the properties commonly known as 15W620 89th Street, 15W560 89th Street; 15W520 89th Street; 15W450 89th Street; 15W599 89th Street; and 10S230 Grant Street with the Permanent Real Estate Index Numbers of **10-01-100-028**; **10-01-100-013**; **10-01-100-014**; **10-01-100-015**; **10-01-104-014**; **10-01-102-007**). Said agreement and public hearing is being conducted pursuant to the provisions of Chapter 65, Section 5/11-15.1-1, et. seq. of the Ill. Compiled Stats. Said agreements contains provisions relating to, but not limited to the following:

- a. Agreement to annex all of the properties on or before January 9, 2017.
- b. Recognition that existing non-conforming structures may remain in place as legally non-conforming structures.
- c. Waiver of fees related to the annexation of the property.
- d. Other miscellaneous provisions.

A copy of the proposed Pre-Annexation Agreement shall be on file and available for public inspection during normal business hours from and after August 7, 2015 in the office of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois, 60527.

Amendments and modifications to said proposed annexation agreement may be made after public hearing thereon and before the signing thereof.

All persons appearing at said public hearing will be given an opportunity to be heard at the aforesaid public hearing. Such public hearing may be continued from time to time by the Corporate Authorities of the Village of Burr Ridge without further notice, except as may be required by the Illinois Open Meetings Act.

BY ORDER OF THE CORPORATE AUTHORITIES OF THE VILLAGE OF BURR RIDGE,  
DUPAGE AND COOK COUNTIES, ILLINOIS.

/s/ Karen Thomas  
VILLAGE CLERK

**REGULAR MEETING****PRESIDENT AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE, IL****August 10, 2015**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of August 10, 2015 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited by Jaiveer (Jai) Devnani of Pleasantdale Elementary School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Grasso, Paveza, Bolos, Schiappa, and President Straub. Absent was Trustee Murphy. Also present were Village Administrator Steve Stricker, Community Development Director Doug Pollock, Police Chief John Madden, Deputy Chief Marc Loftus and Village Clerk Karen Thomas

**AUDIENCE** Bud Arquilla of Pine Tree Subdivision discussed the landscape plan for St. Mark Church which is adjacent to the subdivision. Mr. Arquilla expressed his frustration with the inadequate stormwater drainage from the property. In response, Village Administrator Steve Stricker offered to schedule a meeting with Mr. Arquilla and other staff members to discuss his issues.

Alice Krampits announced that the River Thru History Rendezvous will be held September 12 and 13 at the Columbia Woods Forest Preserve in Willow Springs.

Paul Michalek of Pine Tree Subdivision also discussed the drainage issues caused by the construction at St. Mark Church. Village President Straub responded stating he lives nearby and will look at the situation and assured Mr. Michalek that it would be resolved. Trustee Bolos inquired about communication regarding the issue and Village Administrator Stricker noted that Community Development Director Doug Pollock and Village Engineer Jim Miedema have been handling the issues.

In response to Trustee Franzese, Community Development Director Doug Pollock explained that commercial permits do not expire unless work on the project ceases.

Dolores Cizek discussed problems with Sensus Water Meters in Aurora. In addition, Ms. Cizek discussed the makeover of the Village Center and issues she perceives with the center.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by President Straub, motion was made by Trustee Franzese and seconded by Trustee Grasso that the Consent Agenda – Omnibus Vote (attached as Exhibit A), (except 8G), and the recommendations indicated for each respective item, be hereby approved.

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President and Board of Trustees, Village of Burr Ridge  
August 10, 2015

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Grasso, Paveza, Bolos, Schiappa

NAYS: 0 – None

ABSENT: 1 – Trustee Murphy

There being five affirmative votes, the motion carried.

**APPROVAL OF REGULAR BOARD MEETING OF JULY 27, 2015** were approved  
for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF JUNE 24, 2015** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) HOTEL MARKETING COMMITTEE MEETING OF JULY 8, 2015** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) ECONOMIC DEVELOPMENT COMMITTEE MEETING OF JULY 21, 2015** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF SPECIAL BOARD MEETING-PW DIRECTOR/VILLAGE ENGINEER INTERVIEWS OF JULY 30, 2015** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF AUGUST 3, 2015**  
were noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF ORDINANCE AMENDING THE VILLAGE CENTER PLANNED UNIT DEVELOPMENT ORDINANCE #A-834-10-05. TO PROVIDE FOR CHANGES TO THE COMMON AREAS INCLUDING THE VILLAGE GREEN AND ADJACENT TRAFFIC CIRCLE, LANDSCAPING AND SEATING AREAS, AND ENTRYWAY SIGNS (Z-08-2015: 400-800 VILLAGE CENTER DR. – TRADEMARK PROPERTY**

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance approving the amendments to the Village Center Planned Unit Development for improvements to the common area of the Village Center.

**THIS IS ORDINANCE NO. A-834-13-15**

**APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE AMENDMENT TO SECTION IV.I.39 OF THE BURR RIDGE ZONING ORDINANCE TO PERMIT UNDERGROUND BASKETBALL COURTS AND SWIMMING POOLS IN ADDITION TO WINE CELLARS (Z-09-2015: 6679 LEE COURT – SALVIOLA)**

The Board, under the Consent Agenda by Omnibus Vote, accepted the Plan Commission's

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recommendation and directed staff to prepare the Ordinance amending the Zoning Ordinance to add underground swimming pool and underground basketball court to the list of permitted accessory structures in residential districts and subject to the same restrictions as wine cellars.

**APPROVAL OF RECOMMENDATION TO PURCHASE BRINE STORAGE TANK AND RELATED EQUIPMENT** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to Varitech Industries of Burnsville, MN for the purchase and installation of a 6,000 gallon brine storage tank in the amount of \$8,248.60.

**CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO DENY SPECIAL USE AMENDMENT AS PER SECTION X.E.2.a OF THE BURR RIDGE ZONING ORDINANCE TO AMEND SPECIAL USE ORDINANCE #A-834-23-13 TO ELIMINATE THE MINIMUM REQUIRED VEHICLE SALES PRICE OF \$30,000 (Z-10-2015: 101 TOWER DRIVE – GLOBAL LUXURY IMPORTS)** Community Development Director Doug Pollock reported that the Plan Commission held a public hearing regarding a petition by Global Luxury imports to amend a special use granted in 2013 in order to eliminate the minimum required vehicle sales price of \$30,000. After hearing comments from several residents, Mr. Pollock reported that the Plan Commission voted to deny the request.

In response to Trustee Bolos, Mr. Pollock confirmed the denial vote was unanimous.

Plan Commission Chairman Greg Trzupek explained that the Plan Commission was reluctant to eliminate the \$30,000 limit since the condition was coupled with the requirement that all vehicles have an average sale price of \$75,000 or more. He added that a lower minimum sale price was discussed but no motion was ever made. Chairman Trzupek explained that it was difficult to quantify a luxury automobile with a dollar amount. Chairman Trzupek also explained that some of the residents who spoke expressed concern about the traffic which the Plan Commission did not feel the traffic was an issue.

Mutie Sughayar, owner and operator of Global Luxury Imports, discussed a list of trade-in vehicles that have come to his business which have a value less than \$30,000. He explained that he is frequently losing car sales since he cannot re-sell vehicles less than \$30,000

Mr. Sughayar clarified that Global Luxury Imports is not a used car lot but also, is a new car dealer with a Fisker franchise, for high line automobiles.

Mr. Sughayar reported that approximately 50 to 55 vehicles are sold per month and the average sale price for all vehicles is \$79,000. He reported that the capacity in his location is for 150 vehicles but currently have 115 to 120 vehicles. Mr. Sughayar discussed a selling price scenario to illustrate how his requested change would affect both his profits and the revenue to the Village. He reported that the tax revenue to the Village has doubled since moving to this new location.

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Mr. Sughayar added that it is his belief that his business does not contribute to additional traffic in the area due to his hours of operation and the timeframes that his clients come to the showroom. He also reported that test drives are forbidden in the Carriageway area and trucks do not enter that area as well.

Mr. Sughayar discussed the improvements he made to the building and emphasized the importance of increasing his profitability for upcoming maintenance that will be needed for the building and parking lot.

John Bittner stated he feels it is in the Village's best interest to permit Global Luxury Imports to do as they requested.

Tina Ballarini of Carriageway, stated that Global Luxury Imports was approved as a luxury dealership and this change would negate that. She expressed concerns on behalf of the residents of Carriageway in their home values, traffic, and appearance. Ms. Ballarini is concerned about removing the price limit purely for the tax revenue for the Village. She noted that on some web sites, there were cars advertised at a selling price below \$30,000.

Ed Walsh of Carriageway Club expressed his concern with the removal of the \$30,000 limit and feels it should remain as the change would be bad for the community and the traffic.

Mary Bradley, 121 Surrey Lane, read a letter she wrote to the Plan Commission which stated her objection to the change as it will remove the protection to keep the dealership as a luxury dealer. Ms. Bradley read the Village Vision Statement and questioned how the dealership fits with that statement.

Mark Toma, 7515 Drew, questioned what would occur if the mandated 75% of all vehicles sold have an average sale price of \$75,000 is not met. In response, Village Administrator Stricker explained that Global Luxury Imports would not be in compliance and their special use could be rescinded. Mr. Stricker explained that if there are violations of the restrictions of the Ordinance, they would be investigated but he reported that no violations have been reported against the business. Mr. Tomas expressed concern regarding cars that Global Luxury Imports was selling on a web site that were below \$30,000. He stated he feels the \$30,000 should remain.

Dolores Cizek, LaGrange, expressed her opposition to the Global Luxury Imports and feels it destroyed the concept of the County Line Road Corridor. She feels the requested change should not be approved.

Tim Scanlon expressed his concern with the increased traffic in the area that the removal of the restriction may cause.

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Mutie Sughayar stated that he agrees there is a traffic problem in the area but is certain it is not caused by Global Luxury Imports. Mr. Sughayar emphasized that the quality level of the automobiles will be maintained in order to retain their Fisker franchise.

In response to Trustee Paveza, Mr. Sughayar confirmed that with the removal of the \$30,000 restriction, the average sale price of \$75,000 or more will be maintained and no automobiles will be stored outside.

Trustee Bolos inquired if Mr. Sughayar would lose a sale due to a trade-in less than \$30,000. In response, he explained that he has other sales alternatives. Trustee Bolos noted a web site where automobiles are for sale at a price of less than \$30,000. Mr. Sughayar explained the cars referenced are from his old location.

At the request of Trustee Bolos, Tia Ballerini explained the Ebay listing she provided to the Board showing car sales from Global Luxury Imports in the past year that were less than \$30,000. Mr. Sughayar responded stating that he does not list cars on Ebay and the cars showed appear to be from reviews rather than sales.

Trustee Schiappa stated that when Global Luxury imports was granted temporary use in 2011 with conditions, they were successful at meeting those requirements. He added that when the business purchased 101 Tower Drive, they improved the location and they are now a new car dealer and he feels their trend is moving upward and the Village should support that trend.

Trustee Bolos stated she feels a used car dealer does not belong on County Line Road. She added she agrees the business has improved the building and they have abided by the imposed regulations of the ordinance. In response to Trustee Bolos, Mr. Sughayar explained that with the removal of the \$30,000 requirement, he would sell an additional 15 to 20 cars per month. Mr. Sughayar explained that as a Fisker dealer he may need to sell some of their used vehicles that may sell under \$30,000.

Trustee Paveza agrees there is a traffic problem in the area but does not think it is caused by Global Luxury Imports. He agrees that there are luxury vehicles that sell under \$30,000,

Trustee Grasso stated that it appears the main concern of the area residents is the traffic. She added that the County has agreed to look at that intersection again and hopefully the problem will be solved. Trustee Grasso commented that much of the traffic in that area comes from Loyola and upon the completion of the third floor of the building, additional traffic will be added. She also pointed out that Global Luxury Imports could show cars at the 101 Tower Drive location and then fulfill the sale at another location, which would not be desirable for Burr Ridge. Trustee Grasso added that she feels the business has been a good neighbor and is not the cause of increased traffic.

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At the request of Village President Straub, Village Administrator Stricker confirmed that Cook County has budgeted money to study the traffic problem in the area.

Trustee Franzese thanked Mr. Sughayar for his presentation and the residents who spoke at the meetings. He discussed the history of Global Luxury Imports in the Village. Trustee Franzese added that there is a traffic problem in the area but agrees it is not caused by Global Luxury Imports.

Trustee Schiappa added that there are over 1,000 employees between Tower Drive and North Frontage Road.

In response to Trustee Bolos, Mr. Sughayar discussed his service business and anticipates continued service business.

Trustee Paveza suggested a probationary period of two to three years where the \$30,000 would be removed but the average selling price of \$75,000 would remain.

Village President Straub suggested maintaining a \$10,000 limit. In response, Mr. Sughayar stated he would prefer no limit but indicated he does not believe he would ever sell a car under \$10,000.

Motion was made by Trustee Paveza and seconded by Trustee Schiappa to direct staff to prepare an ordinance to reduce the minimum required vehicle sales price from \$30,000 to \$10,000 for a probationary period of two years with the average sale price of \$75,000 or more and verification of the sales with quarterly reports.

Trustee Bolos stated that the residents are not fooled by the \$10,000 threshold and feels it is a joke.

Trustee Franzese added that there is nothing special about a \$10,000 car.

On Roll Call, Vote Was:

AYES: 3 – Trustees Paveza, Schiappa, Grasso

NAYS: 2 – Trustee Bolos, Franzese

ABSENT: 1 – Trustee Murphy

There being three affirmative votes, the motion carried.

**CONSIDERATION OF RECOMMENDATION TO AUTHORIZE OVERTIME FUNDS TO CONDUCT THE D.A.R.E. PROGRAM IN AREA SCHOOLS FOR FY15-16**

Village Administrator Steve Stricker explained that with the retirement of Community Policing Officer Angie Wilhelmi filling the position has been placed on hold until we know what will occur regarding the State Budget and the possible loss of our LGDF funding. He continued that this is

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the time of the year when the D.A.R.E program has to be scheduled with the four elementary schools. He said that Officer Wirth has been trained to conduct the D.A.R.E. classes. In order to have Officer Wirth conduct the classes he would have to be removed from his shift and someone would have to fill his spot at an estimated overtime cost of approximately \$25,000.

In answer to Trustee Paveza, Chief John Madden said that he believes the D.A.R.E. program is well received, very successful and it is valuable to have a police presences in the schools.

Motion was made by Trustee Schiappa and seconded by Trustee Bolos to authorize the expenditure of approximately \$25,000 in overtime to conduct the D.A.R.E. program in area schools for FY 15-16.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Bolos, Paveza, Grasso, Franzese.

NAYS: 0 – None

ABSENT: 1 – Trustee Murphy

There being five affirmative votes, the motion carried.

**CONSIDERATION OF RECOMMENDATION TO AUTHORIZE VILLAGE ADMINISTRATOR TO CONTRACT WITH AN EMPLOYMENT AGENCY TO PROVIDE TEMPORARY SECRETARIAL SERVICES FOR THE POLICE DEPARTMENT**

Village Administrator Steve Stricker stated that the Police Department Administrative Secretary position, along with several others, has been placed on hold until the outcome of the State Budget issue is known. He continued that there is a lot of work that is not getting done in the Police Department and he is recommending contracting with an agency for temporary secretarial services. He said that the cost would be under \$25.00 per hour, with no minimum duration.

Chief John Madden said that this is a support position not only for him and the Deputy Chief but for the entire Department. He continued that it has been two months since the position has been vacant and they are feeling the pressure.

In answer to Trustee Bolos, the Village Administrator stated that this will be on a week to week basis until things in Springfield get resolved with the State Budget.

In answer to Trustee Franzese, Chief Madden said this would be a 40 hour a week position.

Motion was made by Trustee Grasso and seconded by Trustee Paveza to authorize the Village Administrator to contract with Kelly Services to provide temporary clerical help for the Police Department in the amount not to exceed \$25 per hour.

On Roll Call, Vote Was:

AYES: 5 – Trustees Grasso, Paveza, Bolos, Schiappa, Franzese

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NAYS: 0 – None

ABSENT: 1 – Trustee Murphy

There being five affirmative votes, the motion carried.

**CONSIDERATION OF RECOMMENDATION TO APPROVE POLICY CONCERNING APPOINTMENTS OF VOLUNTEERS**

Village Administrator Steve Stricker stated that based on the discussion at the last meeting and with the help of Community Development Director Doug Pollock he has drafted a proposed policy concerning “Appointments of Volunteers to Boards, Committees and Commissions”. He stated that Trustee Franzese has made some additional changes which the Board has received.

Trustee Bolos stated that the timeframe to solicit for volunteers should be more definite and suggested 45 days.

Trustee Paveza questioned Trustee’s Franzese suggestion that preference be given to Trustees who previously served on the Plan Commission/Zoning Board of Appeals to assist the Mayor to review the volunteer applications. He has been involved in many of the appointments and never been a Commission member.

Trustee Bolos stated she does not feel that the current selection process is working because the Mayor is not including the entire Board in his decisions. She questioned that if there is only one candidate qualified by the interview process, the Mayor would appoint that individual.

Mr. Stricker said if there is only one candidate the Mayor cannot be held to appoint that candidate if he is not happy with that individual. He stated that there is state law that the Mayor makes the appointments with approval of the Board. He continued that the Village Attorney called him and emphasized that the Board cannot supersede the state law.

President Straub stated that some members of the Board have virtually disagreed with him on all the major topics over the past two years and he would like to work more effectively with them in the future. He feels this is a good guideline to put in place.

In answer to Trustee Franzese, the Village Administrator said the Attorney stated that any Mayor that did not want to follow this policy or any policy would not have to under state law. He continued that the policy could potentially restrict the Mayor’s authority.

Trustee Franzese stated that his draft policy only states that a preference should be given to former Commission members of the Board.

Trustee Bolos asked if others agreed to add “announcements at Village Board Meetings” be included in the Village’s various information outlets to solicit volunteers. Mayor Straub stated he thought that would be a good reminder to the residents.

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Trustee Bolos asked Mayor Straub if he objected to having someone assist him with the initial review of the applications.

Mayor Straub stated that he feels the original policy the Village Administrator proposed is less restrictive and he would like to try to work under those guidelines.

There was discussion regarding the length of time the applications will be on file before they are discarded and the process begin again. Mr. Stricker said his draft policy coincided with elections. Trustee Bolos stated that if there is an opening there maybe new people that are qualified and interested in serving and she would like to be sure they would be interviewed and included. Trustee Paveza stated that past practice has been to keep the applications of those that are qualified on file for at least a year or longer. Trustee Paveza continued that if it was in line with elections, the new Trustees would have something to say about who is being interviewed.

The Village Administrator pointed out that the Mayor has authority to make a temporary appointment for the term that he is Mayor.

In answer to Trustee Franzese, the Village Administrator stated the Attorney said this policy would overly strict the Mayor's authority and that he does not have to go along with the policy.

Greg Trzupek, Plan Commission Chairman, stated that he feels it would be valuable to have the Plan Commission Chairman attend the interviews.

Motion was made by Trustee Paveza and seconded by Trustee Bolos to table this item until the next meeting to allow the Village Administrator to prepare a new policy with the suggested changes.

Motion carried by Voice Vote.

The Village Administrator summarized the changes; add "Plan Commission/Zoning Board of Appeals", change 30 to 60 days to 45 days, add "announcements at Village Board Meetings", add the phrase "and the Chairman of the Plan Commission", add some wording regarding keeping the applications until the next election and what should be done with applications that are not wanted.

**APPROVAL OF THE VENDOR LIST IN THE AMOUNT OF \$114,142.64 FOR ALL FUNDS, PLUS \$236,433.54 FOR PAYROLL, FOR A GRAND TOTAL OF \$350,576.16 WHICH INCLUDES NO SPECIAL EXPENDITURES**

Trustee Bolos said she removed the vendor list from the Consent Agenda because she wants to be sure the Village is not paying for Trustees to attend luncheons. She continued that the stipend the Trustees receive should more than cover anything they want to attend.

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Mr. Stricker pointed out that there is money in the budget every year for Trustees to attend these functions.

Motion was made by Trustee Schiappa and seconded by Trustee Paveza to approve the Vendor List for the period ending August 10, 2015 in the amount of \$114,142.62 and payroll in the amount of \$236,433.54 for the period ending August 1, 2015.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Paveza, Grasso, Franzese, Bolos

NAYS: 0 – None

ABSENT: 1 – Trustee Murphy

There being five affirmative votes, the motion carried.

**OTHER CONSIDERATIONS** Trustee Grasso stated that the concert series has had issues with the sound system and the possible need to go back to the luxurious port-a-potties may have to be addressed in next year's budget.

The Village Administrator announced that the Secretary of State Mobile Driver Services Facility will be at the Village Hall on Wednesday, August 19.

**AUDIENCE** Dolores Cizek stated that she does not feel the Village should have made any concessions to Global Luxury Motors.

Carolyn Grela, 8045 Creekwood Drive, said the goal is to attract the best volunteer talent not to create happiness for leadership, not base decisions on friendships or patronage or getting one's way just because there is some rule of order in place.

In answer to Trustee Franzese, the Village Administrator said that the once again the Secretary of IDOT has rejected the request to have the name Burr Ridge placed on the landscape wall.

Trustee Franzese thanked staff for the detailed report that was submitted to IDOT regarding the County Line Road Bridge Project and the outstanding items that need to be addressed.

### **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**ADJOURNMENT** Motion was made by Trustee Bolos and seconded by Trustee Paveza that the Regular Meeting of August 10, 2015 be adjourned.

On Voice Vote, the motion carried and the meeting was adjourned at 10:01P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Regular Meeting  
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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_,  
2015.

**MINUTES  
E-9-1-1 BOARD  
Meeting of August 4, 2015**

**CALL TO ORDER**

Chairperson Barbara Miklos called the meeting to order at 7:10 p.m.

**ROLL CALL**

Present: Chairperson Barbara Miklos, Jerome Connolly, Brooks Fuller, Bob Jewell and Police Chief John Madden

Absent: None

Also Present: Village Administrator Steven Stricker and DU-COMM Executive Director Brian Tegtmeier

**APPROVAL OF MINUTES**

A **motion** was made by Jerry Connolly to approve the minutes of the March 16, 2015 meeting. The motion was **seconded** by Brooks Fuller and **approved** by a vote of 5-0.

**PUBLIC ACT 99-0006 (9-1-1 CONSOLIDATION)**

Village Administrator Steve Stricker explained that Public Act 99-0006 was approved by the General Assembly, signed by the Governor and went into effect on July 1, 2015. He stated that this law creates a statewide 9-1-1 system that requires that all 9-1-1 funds, both hardwire and wireless, will be collected by the State, beginning January 1, 2016, and doled out to individual ETSBs. He stated that the goal of the legislation was to consolidate ETSBs and PSAPs and to create a Next Generation 9-1-1 system for the entire State. He stated that there are two important pieces of this legislation that affects the Village of Burr Ridge. The first is the mandate that any ETSB that does not have a PSAP within its jurisdiction must be consolidated through an intergovernmental agreement with an existing ETSB that has a PSAP. The second mandate is the requirement that an ETSB serving a population of less than 25,000 be consolidated into a larger ETSB. This must take effect by no later than July 1, 2017.

**ETSB CONSOLIDATION ALTERNATIVES**

Administrator Stricker explained that, due to the State requirement for the Village of Burr Ridge ETSB to merge with a larger ETSB, the Village only has two viable options. One is to join the Southwest Central ETSB and the other is to join the DuPage County ETSB. He stated that both Chief John Madden and he will be recommending that the Village ETSB and the Village of Burr Ridge consider merging with the DuPage County ETSB.

Chief Madden presented reasons outlined in his written report on why he felt that the Village would be better served by merging with DuPage County.

Chief Madden stated that there are several reasons why he felt that merging with DuPage County would be a better option for the Village of Burr Ridge. He stated that, first and foremost, the more significant issue is the fact that the Village had invested over \$175,000 over the past couple of years for new StarCom Interoperable Radios, which is a program initiated by DuPage County. He stated that StarCom is a fantastic system and provides true interoperability. He stated that Burr Ridge and the other DuPage communities currently in Southwest Central only have a "Patch system" that does not allow full operability that the system can provide. He stated that when this system was implemented, Southwest Central had requested that DuPage County provide them with the necessary equipment to make that happen, but that their request was denied, and that Southwest Central has only been able to provide this Patch system ever since. He stated that an example of this limitation is the fact that Southwest Central has limited access to monitor other frequencies used by other DuPage communities and that, if a Burr Ridge officer was called upon through mutual aid to assist in another community, Southwest Central would not be able to monitor their communications.

Secondly, Chief Madden stated that DuPage County ETSB has spent a great deal of time researching a new computer-aided dispatch system (CAD), as well as a records management system (RMS), which would benefit the Village of Burr Ridge.

Third, Chief Madden stated that DuPage County has invested in a Smart 9-1-1 system, which is something that Southwest Central does not have.

Chief Madden stated that he wanted to make it clear that the Village had no service related issues with Southwest Central and that they have done a very good job for the Village over the years. He stated that the Village has a good relationship with that organization and its Executive Director and that, but for the change in the State law, the Village would probably stay with Southwest Central.

Administrator Stricker stated that another reason for joining DuPage County is the fact that the communities of Willowbrook and Clarendon Hills will also be leaving Southwest Central beginning May 1, 2016, and will be joining DU-COMM. He stated that Hinsdale had already left Southwest Central and joined DU-COMM on May 1 of this year.

In response to a question from Chairperson Miklos, Brian Tegtmeyer, of DU-COMM, stated that, although the law was passed and is now in effect, there are no rules that have been written as to how the new State agency would be established, how money would be collected and doled out to the various ETSBs, etc. He stated that Next Generation 9-1-1 requires a statewide system in oversight and that is why DuPage County is supporting it, even though ultimately DuPage County will receive less money through the State in 9-1-1 funds than it had been receiving in the past. He stated that, in order to exact savings throughout the State, there is a major push for consociation of ETSBs and PSAPs. He stated that most states throughout the country are already doing this and that Illinois is behind in creating an interconnected interoperable system.

Committee member Jerry Connolly asked what advantages there would be to stay with Southwest Central. In response, Chief Madden stated that the only real advantage is the fact that there would be no action necessary, other than a simple agreement with the Southwest Central 9-1-1 to merge our ETSB with theirs.

### **POLICE DISPATCH ALTERNATIVES**

Administrator Stricker stated that, if the recommendation to merge with the DuPage County ETSB is approved, the Village basically would have three alternatives for choosing a public safety answering point (PSAP/Dispatch Center). The Village of Addison, DU-COMM and the Sheriff's office. He stated that the Sheriff's office is not a real option and that, although he and Chief Madden had looked at the possibility of contracting with the Village of Addison, that option is not being recommended, due to the fact that it would be a contractual relationship and the Village would not be a full member of the organization. He stated that the Village of Burr Ridge would be subject to the whims of the Village Manager and Village Board of Addison and that, without a governance model in place, he did not feel that it is a viable option. He stated that the only real alternative is DU-COMM (DuPage Public Safety Communications). He stated that DU-COMM is a separate unit of government and, like Southwest Central, it is its own entity and has been in place for over 40 years. Membership in DU-COMM would provide the Village of Burr Ridge with a vote on their Board of Directors, which would give us equal rights in determining the future of the organization.

### **MEMBERSHIP PROPOSAL FROM DU-COMM**

Administrator Stricker introduced Brian Tegtmeier, Executive Director of DU-COMM, and asked him to provide a brief presentation to the Board regarding his organization.

Mr. Tegtmeier stated that he has been the Executive Director of DU-COMM for the past 8½ years and, during that time period, the organization increased from 27 members to 41 members – 18 police and 23 fire, of which 14 are fire districts. He stated that the DuPage Public Safety Communications organization (DU-COMM) is a separate unit of government and is overseen by a 22-member Board of Directors, including 18 communities that have both police and fire, plus 4 delegates representing the 14 fire districts. He stated again that DU-COMM is its own agency, separate from the County. He stated that included among the benefits of DU-COMM are the StarCom Radio system, full connectivity with 165 talking groups, a support services department with 12 full-time tech people, and the ability to answer non-emergency calls for communities. Mr. Tegtmeier stated that, currently, 75% of all dispatched calls are police related, which the other 25% are fire related.

Administrator Stricker stated that the current annual cost to join DU-COMM to provide dispatch services would be \$278,856, which is actually \$33,994 less than what we currently pay Southwest Central Dispatch for its services. He stated, however, that there are certain things that Southwest Central provides for that additional money that DU-COMM does not. He stated that, for example, DU-COMM does not provide individual communities with in-car computers, as does Southwest Central. He also stated that DU-COMM does not provide a reverse 9-1-1 system, as Southwest Central does, and that the Village may have to purchase its own reverse 9-1-1 system.

He stated that, in order to join DU-COMM, there would be a one-time Agency Reserve contribution in the amount of \$77,694. In response to a question from Board member Brooks Fuller, he stated that this contribution is similar to an impact fee that the Village would assess to new property owners when they annex to the Village. The purpose of this contribution is to cover the initial investment that has been made to the overall DU-COMM system. In addition, he stated that there would be an administrative fee of \$8,366, as well as start-up costs that are estimated to be around \$10,000. He stated that, if the Village wants to have DU-COMM activate the weather sirens, the conversion from Pleasantview Fire Protection District to DU-COMM would cost approximately \$7,500, but that is something that is not necessarily needed immediately and could happen at any time.

#### **STAFF RECOMMENDATION – ETSB CONSOLIDATION/POLICE DISPATCH**

Administrator Stricker stated that he had been in contact with the Chairperson of the DuPage County 9-1-1 organization, former Burr Ridge Mayor Gary Grasso, as well as the Executive Director of the DuPage ETSB, Linda Zerwin, about the possibility of DuPage ETSB paying this contribution on behalf of the Village. He stated that existing DuPage ETSB members, including Willowbrook and Clarendon Hills, will have this fee paid for them by DuPage County. He stated that the policy for existing DuPage ETSB members are in place, but that since we are currently not a member, this was something that will need to be discussed at their next ETSB meeting, which will be held on August 11. He stated that any recommendation to move toward the DuPage ETSB and DU-COMM should be contingent on DuPage County paying the Village's share of this one-time Agency Reserve contribution.

Board member Bob Jewell asked about the funds that have been set aside for the Village's Police Department and Fire Districts and what would happen to those funds. In response, Administrator Stricker stated that it is unclear as to what the rules will ultimately be in terms of those dollars and whether or not the ETSB can keep those dollars or if those dollars would have to be handed over to the new ETSB. However, he stated that he anticipated that there would be a drawdown of those dollars between now and the end of the fiscal year (April 30, 2016), such that there would be few, if any, dollars left that would need to be transferred, if necessary.

After some discussion, a **motion** was made by Brooks Fuller to recommend to the Village Board that the Burr Ridge ETSB merge with the DuPage ETSB on May 1, 2016, contingent upon payment by the DuPage ETSB of the DU-COMM Agency Reserve contribution in the amount of \$77,694 to DU-COMM. The motion was **seconded** by Jerry Connolly and **approved** by a vote of 5-0.

A **motion** was made by Bob Jewell to recommend to the Village Board that the Village of Burr Ridge announce the end its relationship with Southwest Central Dispatch by the required October 1 date and to join the DuPage Public Safety Communications organization (DU-COMM) on May 1, 2016. The motion was **seconded** by Brooks Fuller and **approved** by a vote of 5-0.

Chairperson Miklos thanked the Village Administrator and Police Chief for their detailed report and also thanked Mr. Tegtmeier for attending the meeting.

Administrator Stricker stated that he expected that the Village ETSB would meet a few more times between now and the end of the fiscal year (April 30, 2016) to consider contracts and to approve expenditure of funds.

**ADJOURNMENT**

There being no further business, a **motion** was made by Brooks Fuller to adjourn the meeting. The motion was **seconded** by Jerry Connolly and **approved** by a vote of 5-0. The meeting was adjourned at 8:10 p.m.

Respectfully submitted,



Steven Stricker  
Village Administrator

SS:bp

**PLAN COMMISSION/ZONING BOARD OF APPEALS  
VILLAGE OF BURR RIDGE  
MINUTES FOR REGULAR MEETING OF**

**August 17, 2015**

**1. ROLL CALL**

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 P.M. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

**ROLL CALL** was noted as follows:

**PRESENT:** 4 – Grunsten, Broline, Scott, and Trzupek

**ABSENT:** 4 – Stratis, Hoch, Grela, and Praxmarer

Also present was Community Development Director Doug Pollock. In the audience was Trustee Bolos.

**2. APPROVAL OF PRIOR MEETING MINUTES**

A **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Scott to approve minutes of the August 3, 2015 Plan Commission meeting.

**ROLL CALL VOTE** was as follows:

**AYES:** 2 – Broline and Trzupek

**NAYS:** 0 – None

**ABSTAIN:** 2 – Grunsten and Scott

**MOTION CARRIED** by a vote of 2-0.

**3. PUBLIC HEARINGS**

Chairman Trzupek confirmed all those wishing to speak during any public hearing on the agenda for tonight's meeting.

**A. V-01-2015: 512 Kirkwood Cove (Bennett); Fence Variation and Findings of Fact**

Chairman Trzupek announced that due to a lack of quorum for the Zoning Board of Appeals, this public hearing should be continued to the next meeting. Mr. Pollock explained that Illinois State law does not permit an alternate Commissioner, Commissioner Broline, to serve as a Zoning Board of Appeals member and, therefore, there are only three members of the Zoning Board of Appeals present which is not sufficient to conduct a hearing. Mr. Pollock said that he notified the petitioner and the immediate neighbor earlier in the day.

Due to a lack of quorum, the Zoning Board of Appeals meeting was canceled and the public hearing continued to September 21, 2015.

**B. Z-11-2015: 8310-8361 Waterview Court (McNaughton); Rezoning**

Chairman Trzupek asked Mr. Pollock to summarize this request.

Mr. Pollock summarize the request as follows. The petitioner requests rezoning of the 8 lots in the Waterview Estates Subdivision from the R-2B District to the R-3 District. The petitioner is also requesting a preliminary plat of subdivision which is scheduled for review by the Commission later in this agenda.

Chairman Trzupek asked the petitioner for their presentation.

Mr. Robert Sodikoff introduced himself as the attorney for the petitioner. Mr. Sodikoff said that the property was rezoned in 2004 to the R-2B District but with a 7 to 0 recommendation for the R-3 District. He said that the failure for any homes to be built in this subdivision under the R-2B District is evidence that the market will not support the R-2B District in this location. He said that the R-3 District is a more appropriate zoning for this property and referenced the existing zoning surrounding the property.

Chairman Trzupek asked for comments and questions from the public.

Mrs. Sharon Semmer, 15W611 83<sup>rd</sup> Street, said she lives across the street from the property. She said that 83<sup>rd</sup> Street floods and her car was damaged due to the flooding right after the 2006 completion of this subdivision. She wondered what the Village would do to protect area properties from flooding.

Mr. Sodikoff responded that any new subdivision of the property will be required to retain stormwater and release it at a controlled rate so it does not increase the amount of flooding in the area. In response to an additional question, Mr. Sodikoff said the trees around the perimeter of the property would be maintained.

Mr. Phil Semmer, 15W611 83<sup>rd</sup> Street, said that the developer of the 8 lots wanted \$775,000 for each lot and that is the reason they were not sold.

Ms. Marianne Sreniawski, 15W735 83<sup>rd</sup> Street, said that there is a 37 foot drop from her property to the Waterview property. She said that three more lots can mean 8 to 10 more cars on 83<sup>rd</sup> Street. She said the Village should keep the property with three-quarter acre lots. She said Burr Ridge is known for its large lots and should maintain the large lots.

Mrs. Nancy Montelbano, 8437 Charleston Drive, asked where the water would go from the subject property. Mr. Sodikoff said that it currently flows off the street to 83<sup>rd</sup> Street and that would not change.

Mr. Sodikoff said that the Village has a good engineer and that run off will be improved as a result of the subdivision. He said the Village will not allow new development to adversely impact stormwater.

Mrs. Montelbano said the Village wants more green space and preserving the existing large lots would help to preserve more green space.

Mr. Adolph Galinski, 8413 Charleston Drive, asked about the zoning of the petitioner's developments on 87<sup>th</sup> Street. Mr. Pollock said the four lots at 87<sup>th</sup> and Madison are within an R-3 District and the three lots at 89<sup>th</sup> and Madison are within an R-2B District. Mr. Galinski asked what the logic is for rezoning these properties.

Mr. John Barry of McNaughton Development responded that the logic is these lots have not sold over the course of 9 years.

Mr. Andrew Berridge, 15W591 83<sup>rd</sup> Street, said he was also concerned about drainage.

Mr. Richard Stevens, 676 Camelot Drive, asked if the trees around the perimeter of the property would be preserved. Mr. Barry said they would be preserved.

Mrs. Pat Pavic, 8324 Clynderven, said that the frontage of the proposed lots are actually less than in the R-4 District. She was referring specifically to the cul de sac lots.

Ms. Loretta Forsner, 8437 Charleston Drive, said that the Board of Trustees approved the larger lots for green space. She suggested that the developer could sell a home built on the existing lots for one million dollars.

Chairman Trzupsek asked if there were any more questions or comments from the public. There being none, he asked for questions and comments from the Plan Commissioners.

Commissioner Scott said that he looks at the surrounding area to determine the appropriate zoning for a property and noted that the property was next to R-3 on three sides and R-4 on the fourth side. He noted that stormwater is a separate issue and that he would rather see the property improved with homes than to have the lots continue to sit vacant. He said pond and property maintenance could become an issue if there are not homeowners present.

Commissioner Broline said that the issues that have been mentioned all pertain to stormwater and not to zoning. He said that the R-3 would potentially increase lot coverage and impact stormwater.

Commissioner Grunsten asked if they were eliminating any wetlands. Mr. Barry said they were not. Commissioner Grunsten said the loss of green space is a concern. She asked Mr. Barry if the R-2B lots at 89<sup>th</sup> and Madison were sold and at what price. Mr. Barry said they were sold about one year after the homes were completed for 1.215 million dollars. Commissioner Grunsten said she was concerned about voting without the other members of the Commission present. She added that she gives a lot of consideration to the opinion of the neighbors when considering zoning. Mr. Barry responded that they have a contract on the property that is set to expire and they cannot afford a continuation.

Chairman Trzupsek said that he believes the only reason to rezone the property would be if the R-2B lots cannot be sold. He said he is not convinced that R-3 lots would sell any better. He said he does not support going to R-3 at this time.

There being no further questions or comments, Chairman Trzupsek asked for a motion to close the hearing.

At 8:45 P.M., a **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Grunsten to close the hearing for Z-11-2015.

**ROLL CALL VOTE** was as follows:

**AYES:** 4 – Scott, Grunsten, Broline, and Trzupsek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 4-0.

A **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Grunsten to adopt the petitioner's findings of fact and recommend that the Board of Trustees approve Z-11-2015 to rezone the Waterview Estates Subdivision from the R-2B District to the R-3 District.

**ROLL CALL VOTE** was as follows:

**AYES:** 2 – Scott and Grunsten  
**NAYS:** 2 – Broline, and Trzupek

**MOTION FAILED** By a vote of 2-2.

Mr. Pollock suggested that another motion should be considered to deny the request. Chairman Trzupek asked if anyone would like to make an alternate motion.

A **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Scott to recommend that the Board of Trustees deny Z-11-2015. to rezone the Waterview Estates Subdivision from the R-2B District to the R-3 District.

**ROLL CALL VOTE** was as follows:

**AYES:** 2 – Broline, and Trzupek  
**NAYS:** 2 – Scott and Grunsten

**MOTION FAILED** By a vote of 2-2.

Commissioner Broline initially voted Nay but stated he was mistaken and changed his vote to Aye.

Mr. Pollock said that due to a lack of four votes for or against the rezoning, the petition would be forwarded to the Board of Trustees without a recommendation.

Chairman Trzupek suggested that the consideration of the preliminary plat of subdivision should be moved to this point in the meeting.

## **5. OTHER CONSIDERATIONS**

### **A. Preliminary Plat of Subdivision: Waterview Estates (McNaughton)**

Chairman Trzupek asked Mr. Pollock to summarize this request. Mr. Pollock said that the request was to re-subdivide the Waterview Estates Subdivision and was dependent upon rezoning of the property to the R-3 District. He said the subdivision would increase the number of lots from 8 to 11.

Mr. Pollock said that typically staff requires that the preliminary engineering be approved prior to approval of the preliminary plat but the developer requested that the preliminary plat be considered by the Plan Commission and Board of Trustees prior to approval of the preliminary engineering plans. He added that the subdivision does comply with the Zoning Ordinance.

Mr. John Barry was present on behalf of McNaughton Development. He requested that the Board approve the preliminary plat without requiring any additional engineering or stormwater improvements based on a commitment from the developer to limit the impervious area of the 11 lots to equal the impervious area planned for the 8 lots approved for the existing plat. He said McNaughton Development would record deed restrictions that limited the size of each home.

Chairman Trzupek noted that some of the cul de sac lots have limited building area and asked the developer if they were buildable lots or if they would have to come back and ask for setback variations. Mr. Barry responded that they were confident they could build on all of the lots without any variations. Mr. Pollock further confirmed that the lots do comply with the R-3 District standards for lot area and lot width.

Chairman Trzupek said his problem with the R-3 District is that it allows the two lots on the east side of the street where previously there was only one lot. He said he would prefer to see one larger home at this corner.

In response to Commissioner Scott, Mr. Barry confirmed that the houses on Clynderven were at a higher elevation than the proposed homes.

Commissioner Broline asked how the developer would know the location of the wetlands. Mr. Barry said a wetland delineation was done by the original developer prior to development of the subdivision.

Commissioner Grunsten expressed her concern with the wetlands and that more homes would increase the run off into the wetlands. She noted that her subdivision has continuous problems with lawn chemicals and other pollutants getting into the wetlands. She said she wants to see a new wetland delineation and stormwater engineering before agreeing to any new plat.

In response to Chairman Trzupek, Mr. Pollock confirmed that the proposed plat complies with the R-3 District but that preliminary engineering has not yet been approved.

There being no further questions, Chairman Trzupek asked for a motion.

A **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Grunsten to recommend that the Board of Trustees deny the preliminary plat for the re-subdivision of the Waterview Estates Subdivision.

**ROLL CALL VOTE** was as follows:

**AYES:** 4 – Scott, Grunsten, Broline, and Trzupek

**NAYS:** 0 – None

**MOTION APPROVED** By a vote of 4 – 0.

### **3. PUBLIC HEARINGS**

#### **C. Z-12-2015: 15W800 91<sup>st</sup> Street and 9191 Kingery Highway (Spectrum); Rezoning Upon Annexation and Planned Unit Development**

Chairman Trzupek asked Mr. Pollock to summarize the request.

Mr. Pollock described this request as follows: The subject property is not in the Village but is contiguous. The petitioner has a contract to purchase the property and is seeking annexation and zoning for development of a senior housing community with retail development on Kingery Highway. The proposed zoning is O-2 for the senior housing and B-2 for the retail. The petitioner also seeks a Planned Unit Development to permit more than one building on a lot and with shared driveways and access.

Chairman Trzupek asked Mr. Pollock if staff was recommending a continuance of this hearing. Mr. Pollock said that staff is recommending a continuance due to the need for additional traffic analysis. He added that staff is also recommending that the public hearing be opened and that testimony be taken prior to the continuance.

Chairman Trzupek asked the petitioner for their presentation.

Mr. David Shaw introduced himself as the Attorney for the petitioner. He said that they were seeking approval for the senior housing but that the retail portion of the development was only conceptual. He mentioned that the petitioner has met with the Fallingwater

Homeowners Association on several occasions. Mr. Shaw introduced Mike Longfellow from Spectrum Senior Living.

Mr. Longfellow said that Spectrum Senior Living was the owner, operator and developer of senior living facilities. He said they are primarily operators as they have 1,800 employees but only 20 employees in the development part of their business. He said they have 80 communities in 11 states including several in the Chicago area. He said the proposed community would have independent living, assisted living, and memory care. He said all of their projects have lots of amenities with 40% of the floor area being common areas.

Mr. Steve Cross was introduced as the engineer for the project. Mr. Cross described the site plan including the following: The parking in the front yard is not really in a front yard but in a court yard that is behind the front of the building. Parking is provided at a rate of 0.8 spaces per unit which exceeds the amount necessary for the project. There will be 40% green space which exceeds the code requirement. The main building will be 400 feet from the east line where the nearest homes in Fallingwater are located. Ponds along the east and south yards will be provide additional buffer. He said they do not want to re-align the building with the driveway entry because they do not want to move the independent living units closer to the retail. There is a large drop in the topography from west to east and in order to the trees and brush along the east lot line, it is necessary to keep that area undisturbed and the use of large retaining walls is necessary. The detention ponds will include an open channel of water in the middle bounded by wetland plantings on the sides.

Mr. Brian Van Winkle was introduced as the Architect for the project. Mr. Van Winkle said the chief challenge of the building design was to make it look residential. He said they did that by using different materials to break down the mass of the building.

Mr. Larry Dziurdik was introduced as the Landscape Architect for the project. He said a tree survey was completed and he worked to preserve as many trees as possible on the east side of the property. He said 30% of the trees have emerald ash borer and will have to be removed. He said there is a grove of oak trees on the east side which will be preserved. He said the understory shrub will also be preserved along the east side. He said the new landscaping is intended to maintain sight lines to the building but to also enhance the appearance of the property. Mr. Dziurdik noted the staff review comments and that the plans would be revised to comply with the additional landscaping required.

Mr. Shaw summarized the petitioner's request and stated that covenants would be recorded to ensure continued maintenance of the property. He noted that the existing zoning in Du Page County would permit 10,000 square foot lots and the proposed development would be better for the community than existing zoning may allow.

Chairman Trzupsek asked for public comments and questions.

Ms. Laurie Chang, 9550 Pacific Court, asked if the senior housing would be subsidized in any way. Mr. Shaw said it would all be private pay. Ms. Chang said that no one in Fallingwater knows about this project. She said that the project needs to be top notch and that the south end of Burr Ridge does not get as many benefits as other parts of town.

Mr. Longfellow said that they had several meetings with the officers of the Homeowners Association and that public notices were sent to the residents within 750 feet. He assured

Mrs. Chang that the project would be very high quality and that Spectrum considers it a high priority to be an asset to the community.

Ms. Laura Delair from Palisades Drive said she is concerned with cut through traffic in the subdivision north of this project. Mr. Longfellow said the project would not generate very much traffic. He said there are a total of 80 to 90 employees with a maximum at any given time of 30 employees. He said senior living facilities are amongst the lowest traffic generators of any use.

A resident from 93<sup>rd</sup> Place said that she was concerned about the retail development and traffic that may be generated by the retail development. Chairman Trzupsek asked what the retail would include. Mr. Pollock said it was undetermined at this time but that all future development of the retail portion would require a public hearing at which time traffic would be reviewed. Mr. Pollock said that the retail would likely be similar to the retail that exists at the other three corners.

There being no further public testimony, Chairman Trzupsek asked for questions and comments from the Plan Commission.

Commissioner Grunsten said she appreciates the high quality of the submittal package and of the development.

Commissioner Broline said he agrees. He said that this seems to be the perfect project for this location and likes what they are proposing.

Commissioner Scott said he agrees with the others. He asked about the process and Mr. Pollock explained that the senior housing would not come back to the Plan Commission if approved as requested but that the retail is only preliminary and will require a new public hearing prior to development.

Commissioner Scott asked how the floor area ratio compares to the floor area ratio of other projects the developer has done. Mr. Cross said that the Green Oaks project has an FAR of 0.38. Mr. Longfellow said that there projects usually range from 0.4 to 0.45. He added that the parking ratios are usually 0.7 spaces per unit but that they were proposing 0.8 for this project.

In response to Commissioner Scott, Mr. Cross said the ponds will be green except for a wet channel that will run through the middle of the pond and that he does not believe additional parking will be needed on the cottage street.

Chairman Trzupsek asked about the circulation between the main entry of the senior housing and the 91<sup>st</sup> Street entryway shared with the retail. He was concerned about putting too much traffic at the shared driveway as it is close to the intersection of 91<sup>st</sup> Street and Kingery Highway. Ms. Kelly Connelly, traffic engineer for the petitioner, said that she would look at that as part of her continuing traffic analysis. Chairman Trzupsek questioned why the cross drive between these two driveways is necessary.

Chairman Trzupsek asked about the type of stucco proposed for the main building. Mr. Van Winkle described the stucco and said it was being used to provide a contrast to the masonry. Chairman Trzupsek suggested that a lighter color brick could accomplish the same objective.

Chairman Trzupek said he was concerned with the 10 foot retaining walls. Mr. Cross said that the walls would be maintained by one owner and that the scale of the property will mitigate the size of the walls. He said they may be able to break up the walls somewhat to reduce the size.

Chairman Trzupek said he agrees that the building should not be flipped and believes that the separation may actually be a benefit in terms of stacking at the entryway drive.

Ms. Chang asked about fencing on the property. Mr. Longfellow said they prefer not to do a fence along the entire east lot line because it would require removal of underbrush. He said it may be appropriate to extend the 91<sup>st</sup> Street fence south for a short distance to create the appearance of enclosure.

Chairman Trzupek asked if there were any more questions or comments on this matter. There being none, Chairman Trzupek asked for a motion to continue the hearing.

A **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Scott to continue Z-12-2015 to the September 21, 2015 meeting.

**ROLL CALL VOTE** was as follows:

**AYES:** 4 – Grunsten, Scott, Broline, and Trzupek

**NAYS:** 0 – None

**MOTION APPROVED** By a vote of 4 – 0.

#### **4. CORRESPONDENCE**

There were no questions or comments regarding the Board Report or the Building Report.

#### **6. FUTURE SCHEDULED MEETINGS**

Mr. Pollock said the next scheduled meeting is September 21, 2015.

#### **7. ADJOURNMENT**

A **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Scott to **ADJOURN** the meeting at 9:34 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 9:34 p.m.

**Respectfully  
Submitted:**

**August 17, 2015**

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J. Douglas Pollock, AICP

ORDINANCE NO. \_\_\_\_\_

ORDINANCE AUTHORIZING PRE-ANNEXATION AGREEMENT

**Richard & PL Rediehs - 15W620 89<sup>th</sup> Street (10-01-100-028);**  
**John & Ona Daugirdas - 15W560 89<sup>th</sup> Street (10-01-100-013);**  
**Madhusudhan & A Kudari - 15W520 89<sup>th</sup> Street (10-01-100-014);**  
**Duane Hammer – 15W450 89<sup>th</sup> Street (10-01-100-015);**  
**Kenneth & Heidi Ward – 15W599 89<sup>th</sup> Street (10-01-104-014);**  
**Dilaram Piliopiene – 10S230 Grant Street (10-01-102-007)**

**WHEREAS**, the Corporate Authorities of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, did hold a public hearing to consider a pre-annexation agreement for the annexation of certain property not presently within the corporate limits of any municipality, said Agreement being entitled "Pre-Annexation Agreement" a true and correct copy of which is attached hereto and made a part hereof as **EXHIBIT A**; and

**WHEREAS**, the aforesaid public hearing was held pursuant to legal notice as required by law, and all persons desiring an opportunity to be heard were given such opportunity at said public hearing; and

**WHEREAS**, the Corporate Authorities of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, have determined that it is in the best interests of said Village of Burr Ridge that said Agreement be entered into by the Village of Burr Ridge;

**NOW, THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** That this President and Board of Trustees of the Village of Burr Ridge hereby find that it is in the best interests of the Village of Burr Ridge and its residents that the aforesaid "Pre-Annexation Agreement" be entered into and executed by said Village of Burr Ridge, with said Agreement to be substantially in the form attached hereto and made a part hereof as **EXHIBIT A**.

**Section 2:** That the President and Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, are hereby authorized to execute the aforesaid Agreement for and on behalf of said Village; said Agreement having already been executed by the owners of the property and returned to the Village of Burr Ridge.

**Section 3:** That this Ordinance shall take effect from and after its passage, approval, and publication in the manner provided by law. That the Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 24<sup>th</sup> day of August, 2015, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 24<sup>th</sup> day of August, 2015, by the President of the Village of Burr Ridge.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

## PRE-ANNEXATION AGREEMENT

**Richard & PL Rediehs - 15W620 89<sup>th</sup> Street (10-01-100-028);**  
**John & Ona Daugirdas - 15W560 89<sup>th</sup> Street (10-01-100-013);**  
**Madhusudhan & A Kudari - 15W520 89<sup>th</sup> Street (10-01-100-014);**  
**Duane Hammer – 15W450 89<sup>th</sup> Street (10-01-100-015);**  
**Kenneth & Heidi Ward – 15W599 89<sup>th</sup> Street (10-01-104-014);**  
**Dilaram Piliopiene – 10S230 Grant Street (10-01-102-007)**

THIS AGREEMENT made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the **VILLAGE OF BURR RIDGE**, a municipal corporation (hereinafter referred to as "Village") and Richard & PL Rediehs, John & Ona Daugirdas, Madhusudhan & A Kudari, Duane Hammer, Kenneth & Heidi Ward, and Dilaram Piliopiene (hereinafter referred to as "Owners");

In consideration of the premises and the mutual promises herein set forth, the parties hereto agree as follows:

1. **Annexation:** Subject to the provisions of Article 7 of Chapter 65 of the **Illinois Compiled Statutes**, the parties deem it to be to the mutual advantage of the parties and in the public interest to be annexed to the Village. The Owners agree to do all things necessary and appropriate to cause each and every one of the six Owners' properties legally described in **Exhibit A**, attached hereto and made a part hereof (hereinafter "Subject Property") to be duly and validly annexed to the Village on or before January 9, 2017. The Village agrees to cooperate in completing such annexation with the Owners. The parties shall cause such annexation to be effected pursuant to the provisions of Section 7-1-8 of Chapter 65 of the **Illinois Compiled Statutes**. If for any reason the Subject Property is not annexed into the Village on or before January 9, 2017, the Village may unilaterally take action to annex the Subject Property.

2. **Non-Conforming Structures:** The Village hereby warrants that all structures on the Subject Property that were legally established prior to this Agreement and that may be non-conforming relative the Burr Ridge Zoning Ordinance, including but not limited to principal dwellings, detached accessory buildings, and gravel driveways, shall be considered legal non-conforming structures and may be maintained by the Owners for the duration of this Agreement.

3. **Annexation Fees Waived:** The Village hereby waives all fees typically imposed by the Village for the annexation of the Subject Property.

4. **Disconnection:** The Owners and the Owners' respective successors, heirs, executors, and assigns agree that during the term of this Agreement they will not seek to disconnect any portion or all of the Subject Property from the Village and that they will oppose any disconnection proceeding that may be filed.

5. **Warranties and Representations:** The Owners represent and warrant to the Village as follows:

A. That the legal title holders and the owners of record of the Subject Properties are as set forth above and that other than the Owners, no other entity, person, or elector has any interest or legal rights in the Subject Properties.

B. That Owners have provided the legal description of the Subject Property set forth in this Agreement and that said legal description is accurate and correct.

C. That all public hearings and procedures required prior to the execution of this Agreement have been completed.

D. Owners agree that the provisions of this Agreement are lawful and binding, Owners agree to abide by all provisions and agree not to raise any challenge to or dispute the provisions of the Agreement during its term.

**6. General Provisions:**

**A. Continuity of Obligations:**

(1) The provisions of this Agreement shall inure to the benefit of and shall be binding upon the Owners and the Owners' respective successors in any manner in title and shall be binding upon the Village and the successor Corporate Authorities of the Village and any successor municipality. The Owners and the Owners' successors shall at all times during the term of this Agreement remain liable to the Village for the faithful performance of all obligations imposed upon the Owners by this Agreement until such obligations have been fully performed or until the Village, at its sole option, has otherwise released the Owners from any or all of such obligations.

(2) All terms and conditions of this Agreement shall constitute covenants running with the land and shall bind each subsequent record owner of any portion or all of the Subject Property, including individual lot owners.

**B. Recording:** This Agreement and any subsequent amendments thereto shall be recorded by the Village in the office of the Recorder of Deeds in DuPage County, Illinois over and upon each of the properties which make up the Subject Property.

**C. Execution of Agreement:** This Agreement shall be signed last by the Village and the President of the Village shall affix the date on which he signs this Agreement on Page 1 hereof, which date shall be the effective date of this Agreement.

**D. Term of Agreement:** This Agreement shall be in full force and effect for a term of twenty (20) years from and after the date of execution of this Agreement provided the Owners take the necessary steps to annex the Subject Property to the Village on or before January 9, 2017. None of the provisions herein shall continue to bind or limit the Village in any way if said voluntary annexation is not completed by Owners prior to January 9, 2017.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Agreement on the day and year first above written.

**VILLAGE OF BURR RIDGE**

ATTEST:

\_\_\_\_\_  
(Village President)

\_\_\_\_\_  
Village Clerk

**ACKNOWLEDGMENTS**

STATE OF ILLINOIS        )  
  )  
COUNTY OF DU PAGE     )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that **Michael J. Straub**, personally known to me to be the President of the Village of Burr Ridge, and **Karen Thomas**, personally known to me to be the Village Clerk of said municipal corporation, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, and that they appeared before me this day in person and severally acknowledged that as such President and Village Clerk, they signed and delivered the said instrument and caused the corporate seal of said municipal corporation to be affixed thereto, pursuant to authority given by the Board of Trustees of said municipal corporation, for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Commission expires

\_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

OWNERS - Richard & PL Rediehs - 15W620 89<sup>th</sup> Street (10-01-100-028)

*Richard L. Rediehs*

(signature)

*Patricia L. Rediehs*

(signature)

*Richard L. Rediehs*

(printed name)

*PATRICIA L. REDIEHS*

(printed name)

STATE OF ILLINOIS     )  
  )  
COUNTY OF DU PAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that Richard & PL Rediehs are personally known to me to be the same person whose names are subscribed to the foregoing instrument, and that they appeared before me this day in person and severally acknowledged that they signed and delivered the said instrument for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this 11 day of August, 2015.

Commission expires

05/28, 2018.

*Kristina Silins*

Notary Public



OWNERS - Dilaram Piliopiene – 10S230 Grant Street (10-01-102-007)

*Dilaram Piliopiene*  
(signature)

PHILOPIENE  
(printed name)

STATE OF ILLINOIS     )  
  )  
COUNTY OF DU PAGE    )

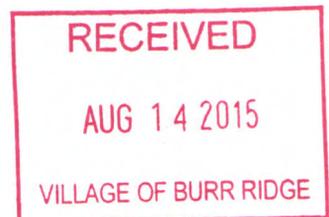
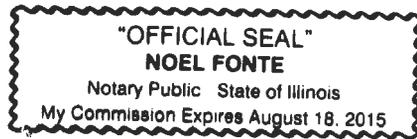
I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that Dilaram Piliopiene is personally known to me to be the same person whose name is subscribed to the foregoing instrument, and that they appeared before me this day in person and severally acknowledged that they signed and delivered the said instrument for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this 14 day of August, 2015.

Commission expires

August 18, 2015.

*Noel Fonte*  
Notary Public



**OWNERS - Duane Hammer – 15W450 89<sup>th</sup> Street (10-01-100-015)**

Duane A. Hammer  
(signature)

DUANE A. HAMMER  
(printed name)

STATE OF ILLINOIS     )  
  )  
COUNTY OF DU PAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that Duane Hammer is personally known to me to be the same person whose name is subscribed to the foregoing instrument, and that he appeared before me this day in person and severally acknowledged that they signed and delivered the said instrument for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this 17<sup>th</sup> day of August, 2015.

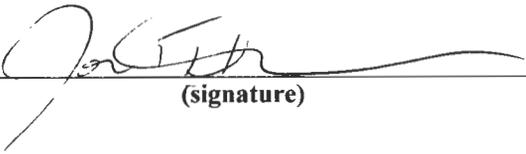
Commission expires

6-7-2016, 2015.

Julie A. Tejkowski  
Notary Public



**OWNERS - John & Ona Daugirdas - 15W560 89<sup>th</sup> Street(10-01-100-013)**

  
(signature)

Ona Daugirdas  
(signature)

JOHN T DAUGIRDAS  
(printed name)

ONA DAUGIRDAS  
(printed name)

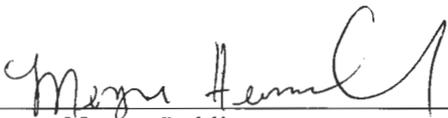
STATE OF ILLINOIS     )  
  )  
COUNTY OF DU PAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that John & Ona Daugardas are personally known to me to be the same person whose names are subscribed to the foregoing instrument, and that they appeared before me this day in person and severally acknowledged that they signed and delivered the said instrument for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this 6<sup>th</sup> day of August, 2015.

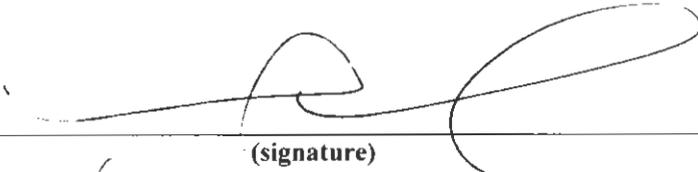
Commission expires

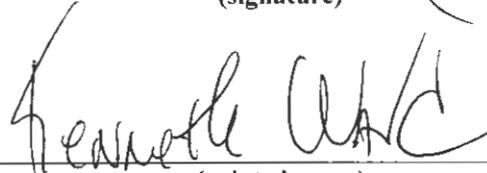
01-06-2019, 2015.

  
Notary Public



**OWNERS - Kenneth Ward – 15W599 89<sup>th</sup> Street (10-01-104-014)**

  
\_\_\_\_\_  
(signature)

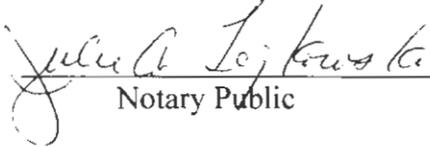
  
\_\_\_\_\_  
(printed name)

STATE OF ILLINOIS     )  
  )  
COUNTY OF DU PAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that Kenneth Ward is personally known to me to be the same persons whose names are subscribed to the foregoing instrument, and that they appeared before me this day in person and severally acknowledged that they signed and delivered the said instrument for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this 21<sup>st</sup> day of August, 2015.

Commission expires  
6-7-2016, 2015.

  
\_\_\_\_\_  
Notary Public



**OWNERS - Madhusudhan & A Kudari - 15W520 89<sup>th</sup> Street (10-01-100-014)**

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(printed name)

\_\_\_\_\_  
(printed name)

STATE OF ILLINOIS     )  
  )  
COUNTY OF DU PAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that Madhusudhan & A Kudari are personally known to me to be the same person whose names are subscribed to the foregoing instrument, and that they appeared before me this day in person and severally acknowledged that they signed and delivered the said instrument for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Commission expires

\_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

**EXHIBIT A**

**PRE-ANNEXATION AGREEMENT**

Richard & PL Rediehs - 15W620 89<sup>th</sup> Street (10-01-100-028)

John & Ona Daugirdas - 15W560 89<sup>th</sup> Street(10-01-100-013)

Madhusudhan & A Kudari - 15W520 89<sup>th</sup> Street (10-01-100-014

Duane Hammer – 15W450 89<sup>th</sup> Street (10-01-100-015)

Kenneth & Heidi Ward – 15W599 89<sup>th</sup> Street (10-01-104-014)

Dilaram Piliopiene – 10S230 Grant Street (10-01-102-007)

## ORDINANCE NO. A-834-\_\_\_\_-15

AN ORDINANCE AMENDING ORDINANCE A-834-23-13; AN ORDINANCE GRANTING SPECIAL USE APPROVAL FOR AUTOMOBILE SALES; TO PERMIT A MINIMUM SALES PRICE FOR VEHICLES OF \$10,000 RATHER THAN \$30,000

(Z-10-2015: 101 Tower Drive - Global Luxury Imports)

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**WHEREAS**, an application for a special use for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS**, said Plan Commission of this Village held a public hearing on the question of granting said special use on August 3, 2015 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS**, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 101 Tower Drive, Burr Ridge, Illinois, is 101 Tower Drive, LLC (hereinafter "Petitioner"). The Petitioner requests an amendment to modify the condition that all vehicles sold shall be sold for at least \$30,000.
- B. That the petitioner has shown compliance with all of the conditions of the 2013 special use approval.
- C. That the petitioner will continue to comply with the requirement that 75% of all vehicle sales be for at least \$75,000.

**Section 3:** That an amendment to Ordinance A-834-23-13 to permit a the minimum sales price of vehicles sold to be \$10,000 rather than \$30,000 ***is hereby granted*** for the property commonly known as 101 Tower Drive and with the Permanent Real Estate Index

Number of 18-19-300-015.

**Section 4:** That the approval of this special use is subject to compliance with the following conditions:

- A. All other terms and conditions of Ordinance A-834-23-13 shall remain in full force and effect.
- B. The approval of this Ordinance is limited to a two year probationary period to determine if the modification of this condition will have any adverse impact on the surrounding neighborhood. At the conclusion of the two year probationary period, this amendment may be extended permanently by grant of a special use by the Board of Trustees after a public hearing by the Plan Commission.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 24<sup>th</sup> day of August, 2015, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 24<sup>th</sup> day of August, 2015.

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Village President

ATTEST:

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Village Clerk

## ORDINANCE NO.

**AN ORDINANCE AMENDING THE BUDGET ADOPTION ORDINANCE  
FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE,  
DUPAGE AND COOK COUNTIES, ILLINOIS,  
FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF  
MAY, 2014 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2015**

**WHEREAS**, the Village of Burr Ridge has previously heretofore adopted the Budget Adoption Ordinance for fiscal year 2014-15; and

**WHEREAS**, at this time, it has been determined that certain amendments have to be made to said Budget Adoption Ordinance and certain transfers within line items must be approved:

Budget Amendments:				
Fund/ Department	Account Description	Original Budget	Budget Amendment	Amended Budget
Central Services	Transfer to Capital Improve. <i>(Provide funding for future Capital Improvements)</i>	\$159,100	\$142,000	\$301,100
Central Services	Transfer to Sidewalk/Pathway <i>(Provide funding for previously approved pathway projects)</i>	\$0	\$118,000	\$118,000

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

**Section 1:** That the Budget Adoption Ordinance and the 2014-15 budget for all corporate purposes of the Village of Burr Ridge, DuPage and Cook Counties, be hereby amended as follows:

**Section 2:** That the amendments to the Budget Adoption ordinance and the 2014-15 budget set forth in Section 1 above are made from existing fund resources or additional revenue sources that have been made available for expenditure subsequent to the adoption of the 2014-15 Budget Adoption Ordinance.

**Section 3:** This Ordinance shall be in full force and effect after its passage by a vote of at least three-fourths of the Corporate Authorities, and approval in the manner provided by law, and publications in pamphlet form as required by law. The Village Clerk is hereby directed and ordered to publish the Ordinance in pamphlet form.

**ADOPTED** this 24<sup>th</sup> day of August, 2015, by a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on the 24<sup>th</sup> day of August,  
2015.

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Village President

ATTEST:

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Village Clerk

## ORDINANCE NO. A-834-\_\_\_\_-15

AN ORDINANCE AMENDING SECTION IV.I.39 OF THE ZONING ORDINANCE TO  
ADD UNDERGROUND BASKETBALL COURTS AND SWIMMING POOLS TO THE LIST  
OF PERMITTED UNDERGROUND STRUCTURES IN RESIDENTIAL DISTRICTSZ-09-2015: Text Amendment - Underground Structures)

**WHEREAS**, an application for a text amendment to the Village of Burr Ridge Zoning Ordinance has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS**, said Plan Commission of this Village held a public hearing on the question of granting said text amendment on August 3, 2015 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS**, the Village of Burr Ridge Plan Commission has made its report on the request for a text amendment to the Burr Ridge Zoning Ordinance, including its findings and recommendations, to this President and Board of Trustees, and this President and Board

of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the proposed text amendment indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the recommendation is to amend Section IV.I.39 of the Zoning Ordinance to add underground basketball courts and swimming pools to the list of permitted underground structures in residential districts.
- B. That the amendment described more fully in Section 3 hereof is consistent with the purpose and intent of the Zoning Ordinance.

**Section 3:** That Section IV.I.39 of the Zoning Ordinance is hereby amended as follows (added text in *italics*):

39. Wine Cellars, ***Underground Basketball Courts, and Underground Swimming Pools***

Underground wine cellars, ***underground basketball courts, and underground swimming pools*** may be located in any buildable area and are also permitted in a required rear yard provided that a minimum setback of 25 feet is provided from the rear lot line. The horizontal area of underground wine cellars, ***underground basketball courts, and underground swimming pools*** - in combination with the horizontal area of all other accessory buildings, structures and uses - shall not cover more than 30% of the area to the rear of the principal building as per Section IV.H.4.c.2 herein.

**Section 4:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 24<sup>th</sup> day of August, 2015, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 24<sup>th</sup> day of August, 2015.

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Village President

ATTEST:

---

Village Clerk



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**8A** Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

Steven S. Stricker  
Village Administrator

August 18, 2015

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Z-11-2015: 8310-8361 Waterview Court (McNaughton); Rezoning**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration a request by McNaughton Development for rezoning of the Waterview Estates Subdivision from the R-2B Single-Family Residence District to the R-3 Single-Family Residence District. The existing R-2B District requires a minimum lot area of 30,000 square feet. The proposed R-3 District requires a minimum lot area of 20,000 square feet. It is estimated that the property may be re-subdivided from 8 lots to 11 lots if it is rezoned to the R-3 District. A preliminary plat of subdivision was also submitted and is forwarded to the Board under separate cover.

After due notice, as required by law, the Plan Commission held a public hearing on August 17, 2015. The petitioner stated that the rezoning request was based on the lack of home construction on the property since its development in 2006 with 30,000 square foot lots. The petitioner contends that rezoning and re-subdividing the property for 20,000 square foot lots will result in the development of the lots.

There were only four members of the Plan Commission present at the public hearing. The Commissioners voted 2 to 2 regarding the request for rezoning. Thus, the Plan Commission forwards this request to the Board of Trustees without a recommendation.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr



**VILLAGE OF BURR RIDGE  
COMMUNITY DEVELOPMENT DEPARTMENT  
STAFF REPORT AND SUMMARY**

**Z-11-2015: 8310-8361 Waterview Court (McNaughton); Request by McNaughton Development, Inc. for rezoning of the Waterview Estates Subdivision from the R-2B Single-Family Residence District to the R-3 Single-Family Residence District as per the Burr Ridge Zoning Ordinance.**

**Prepared For:** Village of Burr Ridge Plan Commission / Zoning Board of Appeals  
Greg Trzupcek, Chairman

**Prepared By:** Doug Pollock, AICP  
Community Development Director

**Date of Hearing:** August 17, 2015, continued from August 3, 2015

**GENERAL INFORMATION**

**Petitioner:** McNaughton Development, Inc.

**Property Owner:** ISB Land, LLC

**Petitioner's Status:** Contract Purchaser

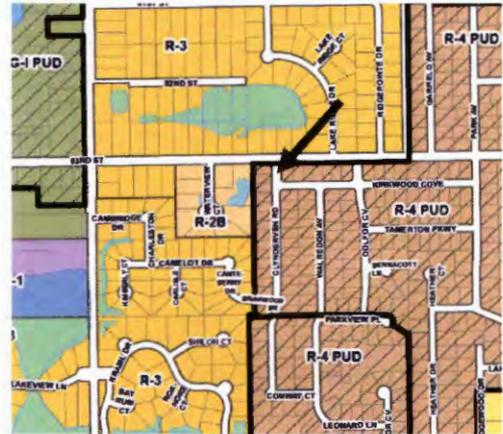
**Land Use Plan:** Recommends Single-Family Residential Use

**Existing Zoning:** R-2B Single-Family Residence District

**Existing Land Use:** 8, vacant lots

**Site Area:** 10 Gross Acres (includes right-of-way and detention outlet)  
6.47 Net Acres

**Subdivision:** Waterview Estates Subdivision



## **SUMMARY**

The petitioner has a contract to purchase the 8 vacant lots in the Waterview Estates Subdivision and is seeking to rezone the properties to the R-3 District and re-subdivide the 8 lots into 11 lots. The property was rezoned from the R-1 District to the R-2B District in 2004. Separately on this agenda is a request for preliminary plat approval.

### **Compliance with the Comprehensive Plan**

The Comprehensive Plan recommends single-family residential use for the subject property and surrounding area. Section 4.1 of the Comprehensive Plan also states that “Future residential developments should be encouraged to have lot sizes of 30,000 square feet or larger.”

### **Surrounding Zoning and Development**

The property is bounded by the R-3 District to the north, south, and west. The Braemoor Subdivision to the east is within an R-4 Planned Unit Development and has an average lot size of 13, 870 square feet. The Cambridge Estates Subdivision to the south is within an R-3 District and has an average lot size of approximately 20,000 square feet. The lots to the north and west that front on 83<sup>rd</sup> Street are within the R-3 District and are approximately 30,000 square feet each.

### **Findings of Fact and Recommendations**

This property was rezoned from the R-1 District to the R-2B District in 2004. The property owner at that time requested R-3 District zoning and the Plan Commission recommended approval of the R-3 District. The Board of Trustees did not concur with the Plan Commission and instead rezoned the property to the R-2B District. The Board of Trustees believed at the time that the 10 acre property was large enough to have a separate zoning district and also considered the existing 30,000 square foot lots on 83<sup>rd</sup> Street and the Comprehensive Plan recommendation that new residential development be 30,000 square foot lots or larger. The minutes from the Plan Commission and Board of Trustees meetings are attached.

The 2004 Plan Commission recommendation for the R-3 District was based on the surrounding zoning which includes both the R-3 and R-4 Districts (the R-4 District is no longer used by the Village but was used in the past exclusively for Planned Unit Developments). Most of the platted lots in the area are 20,000 square feet or less except for the 30,000 square foot lots on 83<sup>rd</sup> Street.

The petitioner cites the surrounding zoning and development as reasons for rezoning to the R-3 District. The petitioner also references the lack of home construction within the subdivision since the subdivision improvements were completed in 2006 as evidence that the R-2B District is inappropriate. The petitioner has submitted findings of fact which may be adopted if the Plan Commission is in agreement with those findings.

**Waterview Estates**  
**Map Amendment / Rezoning**  
**Findings of Fact**

- A. The existing land use of the area surrounding the subject property is residential.
- B. The subject property is surrounded by other established subdivisions that are zoned R-3 & R-4 P.U.D.
- C. A residential zoning classification is suitable for the subject property. However, the existing R-2B zoning classification is unduly burdensome. The typical 30,000 square foot plus lots on Waterview Court exceed the typical lots within Cambridge Estates by 50%. The lots exceed the typical lots within Braemoor by 150%. A change in the zoning classification to R-3 would bring the subject property better in line with the surrounding developments. The proposed plan would result in 11 single family lots that average in excel of 25,000 square feet.
- D. The trend of development in this general area has been residential. This development has been on lots between  $\frac{1}{4}$  and  $\frac{1}{2}$  acre in size. There has been no development within the subject property since it was platted and the improvements were completed in 2006.
- E. The proposed change in zoning upholds the objectives of the Official Comprehensive Plan of the Village of Burr Ridge. The resubdivision will preserve the natural environment with woodlands, wildlife, interesting topography and a sense of privacy within the development and for the surrounding developments.



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Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

Steven S. Stricker  
Village Administrator

August 18, 2015

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Preliminary Plat of Subdivision – Waterview Estates Re-Subdivision**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration a request by McNaughton Development for approval of a preliminary plat of subdivision. The plat proposes to re-subdivide the Waterview Estates Subdivision from 8 lots to 11 lots and is dependent upon the approval of a concurrent rezoning request (see Z-11-2015). The preliminary plat proposes to re-subdivide the property from 8 lots to 11 lots.

The proposed preliminary plat complies with all requirements of the Zoning Ordinance. However, the developer is asking for relief from the requirements of the Village's stormwater management regulations. Specifically, rather than recalculating stormwater and wetlands based on the impact of the 11 lots and providing additional stormwater improvements that may be required, the developer is proposing to limit the size of homes on the 11 lots and to waive the requirement for additional stormwater improvements. The homes would be limited so as not to exceed the maximum impervious area for which the 8 lot subdivision was developed.

The Plan Commission recommends that all required stormwater and wetland improvements be provided for the proposed re-subdivision of the property. The Commission is concerned that limiting the size of homes would be difficult if not impossible to enforce. Thus, the Plan Commission, by a vote of 4 to 0, recommends denial of the preliminary plat.

Sincerely,

Greg Trzupke, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr





# McNaughton DEVELOPMENT, INC.

LAND DEVELOPMENT - CUSTOM CONSTRUCTION

August 13, 2015

Mayor Straub  
Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, Illinois 60527

RE: Waterview Court

Dear Mayor Straub,

As you are aware, our preliminary plat proposal was removed from last week's Plan Commission agenda. Since it was removed and since we had numerous concerns with the Staff and Engineering reviews, we then postponed the zoning portion of the hearing. In anticipation of our next Plan Commission meeting we met Tuesday with Doug Pollock to express our concerns and how we viewed the Staff's review of moving this project forward.

Our objections stem from a basic disagreement between ourselves and the Village on how this proposal is being considered. We believe that this distressed parcel should be handled in a simple, uncomplicated resubdivision of 8 lots into 11. The Village's stance as we understand it, is that our application is for a brand new subdivision. Though we can work with many of the suggestions in the reports, we cannot agree to re-engineer the entire property, the wetland delineation or agree to a maintenance period for the subdivision. Our Engineering Consultant has determined that there is sufficient detention for 11 lots when the total home impervious is limited to 6535 square feet per lot. Contrary to the engineering review, we believe that this can be regulated with a combination of deed restrictions, development agreements, building permits and engineering plans. Regarding the wetlands, the subdivision has been delineated and buffers have been recorded on the existing plat. Why would the Village open up a totally new review when the present subdivision is approved, adequate, installed and mature? Finally, we cannot agree to assume the maintenance of a subdivision that has already been through a maintenance period once and is owned by the Village and the H.O.A.

There are additional items that we can work with fully or partially. We can agree to replace some reasonable amount of sidewalk and dead parkway trees. We can agree to insure our new services and relocated water main function properly but it is unreasonable to require us to maintain the development. We agree that we will need I.E.P.A. and DuPage County permits for added sewer and water connections. We are willing to post a letter of credit for the changes we are making to the sewer and water.

We are in agreement to install BMP's and the designs would be handled on an individual home basis. They can be designed with each new house and illustrated on individual grading plans at permit submittal. The Staff report for the preliminary plat suggested that code changes since the site was developed, required pond landscaping. Considering this pond is approved and has been naturalized to complement the adjacent wetlands, landscaping with trees, bushes and sod this request is also excessive and certainly could be overlooked. We also agree to pay the park fees for 3 additional sites. We would commit to prepare a professional landscaping plan for the areas around the entrance and 83<sup>rd</sup> Street for your review.

The final issue that we need to address is the school impact fees. We would disagree that 3 additional school impact fees should apply to this site. Our business model for this parcel is ranch homes. Based on our sales at 89<sup>th</sup> Street and our interest at 87<sup>th</sup> Street, these homes will not be populated with school aged children. Therefore, we feel that the payment of these school fees should be waived. We are willing to commit that 3 of 11 homes will be restricted to "No Children".

We again have spent a considerable amount of time and energy in negotiating a contract with the Owner of the Waterview Court development and in preparing land plans and a preliminary engineering review. We know that traditional single family lots do not maximize the use of the property. As you are aware, the site would be perfect for a Savoy Club use as we previously discussed. However, currently there isn't a mechanism for this zoning under the present Village codes. If this type of development was approved, the Staff reports and engineering review we received would have been justified. However, at 11 lots the time, cost, energy and the requirements being placed by the Village Staff makes this project unfeasible for this Builder / Developer if negotiations cannot take place. This proposed change to this subdivision does not have to be so complicated. The Village can justify entering into reasonable negotiations with a property Owner or contract Purchaser to spur the development of any abandoned property. We believe there is nothing but positives for the Village in the redevelopment and timely construction of this property.

Therefore, if the Village's position remains unchanged from the Staff and engineering reviews we will regrettably be forced to pull our application.

Sincerely,



John Barry

JB/kn

CC: Paul McNaughton  
Steve Stricker  
Doug Pollock  
Tony Schiappa  
Robert Sodikoff



# BURR RIDGE

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## SUBDIVISION REVIEW

Permit Number: Waterview Estates Resubdivision Date: 8/1/2015

The Village of Burr Ridge is in receipt of the preliminary plat and supporting documents for the resubdivision of the Waterview Estates subdivision. Approval of the preliminary plat is not recommended at this time. Please reconcile the following comments:

1. Please be advised that a DuPage County Public Works permit will be required prior to final plat approval for construction of the additional sanitary sewer services.
2. Please be advised that an IEPA permit will be required prior to final plat approval for the construction of the public watermain. A full set of watermain plans will be required in order to process that permit. The watermain plans can be contained within the subdivision plans.
3. Please be advised that a performance surety in the form of an irrevocable LOC will be required for all public improvements prior to the approval of the final plat.
4. Please be advised that final plat easement provisions must clearly assign responsibility for the detention facility, wetland areas, and all stormwater infrastructure to the Subdivision HOA.
5. Please provide a preliminary grading plan for the subdivision, including detention basin and VCBMP design.
6. Stormwater: It is understood that the developer's original intention is to restrict initial site development to an impervious area that would match that of the original stormwater design, and that the developer has would agree to restrain new impervious area within this limit. However, that proposal would provide no mechanism to restrain future development (such as additions), which would generate impervious area not contemplated in the original design and would result in deficient stormwater storage for the site. For this reason, the Village has established FAR rules, upon which stormwater computations must be based. In this case, the site will also need to comply with the new DuPage County stormwater code, including the installation of VCBMP devices. Furthermore, there are existing wetlands on the site, so DuPage County involvement will be necessary to delineate the existing wetland boundary and buffer, which must be designated on the plat of survey and engineering drawings. Therefore, advancement of this project will require the following stormwater issues to be addressed:



- a. Detention computations must be provided based upon the allowable FAR for the resubdivided lots.
  - b. A wetland delineation must be provided by DuPage County or an authorized environmental scientist, and wetland buffers must be identified on the grading plan.
  - c. If the developer elects to do so, a centralized VCBMP device may be established for the site. This volume may be subtracted from the required detention volume (if not hydraulically connected to the detention facility).
  - d. The current design may not provide the most efficient stormwater design. If the developer elects to do so, and procures a permit from DuPage County for wetland impacts, it may be possible to reduce the size of the area that is encumbered by the existing detention facility. Currently, staff believes the existing wetland areas to be of low quality, so an opportunity may exist to provide increased volume in a smaller area, and to mitigate wetland impacts within that area, if the developer so desires.
7. Developer responsibility for existing infrastructure: Many of the supporting infrastructure elements are already in place for the previously approved 8 lot subdivision, for which no lots have been built upon. The developer is proposing to resubdivide the property into 11 lots, and has submitted a plat of resubdivision. Associated with this resubdivision will be the installation of additional infrastructure such as stormwater elements, water services, sewers services, grading improvements, and public watermain. Also as a function of this resubdivision, the developer will be responsible for ensuring adequate function of all existing and proposed infrastructure during the performance and maintenance periods. This responsibility is likely to include necessity to replacement damaged sidewalk segments, jetting and flushing of existing storm sewer, protection of trees, replacement of dead or damaged trees, and any other work that would be conventionally associated with the acceptance of a new subdivision. The developer should perform a thorough survey at this time to identify any existing elements which may require repair. It is Village staff's cursory understanding that the roadway, curb, watermain, and sanitary sewers are generally in good condition, but that the storm sewer system is likely to require jetting and flushing, a few trees will require replacement, and some sidewalk sections will require replacement. Additional stormwater work will be necessary as described above.

A line item response to this review is required with the next submittal. Failure to comply with the items in this review will result in slower review times or the need for additional submittals.

**Reviewed by:** Paul D. May, P.E.





# Memo

**To:** Steve Stricker, Village Administrator  
**From:** John W. Madden, Chief of Police  
**Date:** July 31, 2015  
**Re:** Burr Ridge ETSB Consolidation

Public Act 98-634 amended the Wireless Emergency Telephone Safety Act ("WETSA") to reconstitute the 9-1-1 Services Advisory Board (Board), and to charge it with the duty of submitting to the General Assembly, by April 1, 2015, a plan for a statewide shared 9-1-1 network ("Statewide Next Generation 9-1-1") for all areas of the State outside of municipalities having a population of more than 500,000. As part of the plan, the Board is required to report on nine specific topics. One of the nine topics, mandated consolidation of 9-1-1 systems and services has a significant impact on the Village of Burr Ridge.

## Background

On January 23, 1989, the Burr Ridge Village Board adopted an ordinance regarding E-9-1-1 service and the creation of the Burr Ridge Emergency Telephone System Board (ETSB). Illinois Statute 50 ILCS 750/15.4 (from Ch. 134, par. 45.4) grants authority to municipalities and counties to impose a monthly surcharge on billed subscribers of network connection provided by telecommunication carriers engaged in the business of transmitting messages by means of electricity originating within the corporate limits of the municipality or county imposing the surcharge at a rate per network connection determined. The Burr Ridge ordinance adopted in 1989 established a surcharge of \$.60 per wireline. The Southwest Central Dispatch Center (SWCD) is the primary Public Safety Answering Point (PSAP) for the Village of Burr Ridge. A primary PSAP is defined as a PSAP to which 9-1-1 calls are routed directly from the 9-1-1 Control Office. By contract, \$.16 of the wireline surcharge is remitted to the Southwest Central Dispatch 9-1-1 ETSB. After AT&T routing fees and charges, the remaining surcharge funds are held by the ETSB and earmarked for use, upon request and subsequent approval, of the Burr Ridge ETSB Board members. The allocation is divided amongst the Village of Burr Ridge (\$0.206 per line), Tri-State Fire District (\$0.050 per line), and Pleasantview Fire District (\$0.050 per line) for E-9-1-1 related expenses.

## Current Issues

As I mentioned in the opening paragraph, one of the nine topics, consolidation of 9-1-1 systems and services, has a significant impact on the Village of Burr Ridge. The 911 Advisory Board recommends that by July 1, 2017:

- In any county with a population of at least 250,000 that has more than one Emergency Telephone System Board (ETSB), Joint Emergency Telephone System Board (ETSB), or qualified governmental entity, any 9-1-1 Authority serving a population of less than 25,000, shall be consolidated such that no 9-1-1 Authority in the county serves a population less than 25,000.
- Any 9-1-1 Authority that does not have a PSAP within its jurisdiction shall be consolidated through an intergovernmental agreement with an existing 9-1-1 that has a PSAP to create a joint ETSB.

The recommendations of the 911 Advisory Board are made part of Public Act 99-0006. As of July 1, 2015, PA 99-0006 was signed by the Governor and became law.

Once the 9-1-1 Advisory Board recommendations became law, the Burr Ridge ETSB is now required to merge by intergovernmental agreement into either the Southwest Central 911 ETSB (Cook County) or the DuPage County ETSB. If the Burr Ridge ETSB merges with Southwest Central 911, Burr Ridge police communications and 911 telephone calls will remain routed to Southwest Central Dispatch and there will be no changes to Burr Ridge police operations. The only change moving forward will be wireless and hardline telephone surcharge funds will be sent directly to, and managed by, the Illinois State Police. If the Burr Ridge ETSB merges with the DuPage County ETSB, it will be necessary to move Burr Ridge police communications and 911 telephone calls to a PSAP in the DuPage ETSB.

### **The DuPage County Consolidation Option**

The DuPage County ETSB currently has eight (8) 9-1-1 dispatch centers that receive surcharge funding and support from the DuPage County Emergency Telephone System Board (ETSB). Of these eight (8) centers, only three (3) provide dispatch services to multiple communities. Those consolidated centers include Addison Consolidated Dispatch Center (ACDC), Downers Grove Police Department, and DuPage Public Safety Communications Center (DU-COMM). DU-COMM is the only consolidated dispatch center of the three that operates as a unit of intergovernmental cooperation as defined in the Illinois compiled statutes (5 ILCS 220/1) formed by member municipalities and fire districts. The alternative to the IGA form of governance is to contract 9-1-1 services with ACDC or Downers Grove. Contract service fails to provide member agencies with equitable authority in deciding policy, procedure, and future enhancement to 9-1-1 services. Therefore, the only viable DuPage County PSAP option for the Village of Burr Ridge is DU-COMM. On May 29, 2015, Village Administrator Steve Stricker sent DU-COMM Executive Director Brian Tegtmeyer an official request for membership proposal.

It is important to note that the Village's current 9-1-1 dispatch provider, Southwest Central Dispatch, has provided reliable and professional 9-1-1 dispatch services for the past 16 years. However, if state law is mandating consolidation of the Burr Ridge ETSB, there are financial and operational advantages to consider a merge into the DuPage ETSB; especially due to the Village's significant financial investment into the DuPage StarCom 21 radio network. Aside from the DuPage StarCom radio network, the DuPage County ETSB is currently finalizing research into a new countywide state-of-the-art computer aided dispatch (CAD) and police records management system (RMS). The Burr Ridge Police Department is in need of a new RMS and being part of the countywide cooperative effort would provide significant savings.

### **DuPage Public Safety Communications (DU-COMM)**

DU-COMM, established in 1975 and located in Glendale Heights, has 41 member departments (all located in DuPage County), providing 9-1-1 dispatch service to over 80% of the county. DU-COMM currently operates out of a single facility. In 2014 the DU-COMM Board was attempting to finalize plans to construct a second facility which would allow for further expansion and provide back-up redundancy for DU-COMM's operations. The plan to construct a new facility was not approved by the DU-COMM Board, however plans to move DU-COMM operations to a larger pre-existing building to lease or purchase are being considered. Rather than have a second DU-COMM facility for redundancy, the possibility of the Addison Consolidated Dispatch Center (ACDC) acting as DU-COMM's back-up may occur. It is possible that DU-COMM's move to a larger facility may require a special assessment and financial commitment by member agencies above the normal annual membership assessment. As of the date of this report, data is not available in reference to said costs. On June 22, 2015, Village Administrator Steve Stricker, Deputy Chief Marc Loftus, and I met with DU-COMM Executive Director Brian Tegtmeyer for a presentation and tour of their facility. DU-COMM employs 102 persons and during the tour it was obvious that they would benefit from a larger facility. Like SWCD, DU-COMM's appearance was that of a professional multi-jurisdictional 9-1-1 dispatch center. DU-COMM employs a full-time support services section that handles IT support, systems analysts, radio technicians, and a GIS Coordinator. DU-COMM is contracted by the DuPage ETSB to handle support for the StarCom radio system.

It is worthwhile to note that SWCD is also in the planning phases for a new facility. If the Village of Burr Ridge ETSB and the Village Board decide to merge with Southwest Central 9-1-1, it is likely that there will be an assessment and financial commitment in addition to our annual membership assessment.

#### Impact on Police Operations

DU-COMM has fully implemented the StarCom 21 radio network, which is a county-wide interoperable communications system funded by the DuPage ETSB. This allows for a simple transition of communications and does not require any communications network infrastructure improvements if a merge to the DuPage ETSB is selected. Operationally, the impact of this change would be minimal for Burr Ridge police officers. The biggest advantage related to DU-COMM's StarCom network capabilities is clearer radio communications that do not rely on a "patch" for StarCom to UHF conversion.

DU-COMM is equipped with advanced radio console functionality and has access to all of the StarCom radio channels. This includes their ability to monitor state-wide radio channels. SWCD does not have StarCom radio consoles, functionality, or access to the other DuPage StarCom radio channels. Operationally, this means that if a Burr Ridge police officer is assigned to assist the Hinsdale police, SWCD would lose communications with the Burr Ridge officer while on the neighboring jurisdiction's StarCom channel.

#### Impact on Residents and Businesses

While a switch to DU-COMM would have positive impacts on police operations, businesses and residents will notice little change in overall service. One minor change for residents and businesses in the Village of Burr Ridge are fees associated with connection and monitoring of burglar, hold-up, and fire alarm systems that are hardwired directly to DU-COMM. DU-COMM currently contracts with Tyco Integrated Security LLC. to provide and maintain alarm monitoring equipment at the DU-COMM facility. Residents and businesses within the Village choosing direct connection to DU-COMM would see their monthly fees (billed by ADT) increase approximately \$12 to \$19 depending on the type of connection (phone line/cellular). As of the date of this report, this change would only impact two residential homes in the Village of Burr Ridge.

The police department records section and customer window is staffed from Monday through Friday, 8:00 a.m. to 8:00 p.m.. The police department lobby is closed on Saturdays and Sundays. A police call box is located in the vestibule of the entrance to the police department. Persons visiting the police station on weekends and after 8:00 p.m. weekdays are able to communicate with SWCD 9-1-1 operators through the police callbox. On-duty patrol personnel then respond to the police station to assist. Typically the volume of non-emergency phone calls and visitors to the police department afterhours is relatively low. Of the calls received by citizens afterhours, the primary purpose is for overnight parking permission. The procedures in place to handle afterhours visitors and non-emergency phone calls would transfer from SWCD to DU-COMM and remain unchanged.

Financial Impact

The information below shows the annual comparative cost difference between SWCD and DU-COMM. DU-COMM currently allocates cost by attributing 75% of their expenses to police operations and 25% to fire operations. The police expenses are divided by the number of sworn officers and a per-officer cost is determined. The cost breakdown is similar to that of SWCD with the exception that fire dispatching costs at SWCD are based per-call, whereas DU-COMM’s fire dispatching costs are based upon the total Equalized Assessed Value (EAV) from all of the fire members which determines the percentage of the individualized community’s EAV. Having no fire department, membership cost for the Village of Burr Ridge is determined by the police formula.

	<b>SWCD</b>	<b>DU-COMM</b>	<b>DU-COMM Budget Impact</b>
<b>POLICE</b>	\$312,385	\$278,856	(\$33,994)

The breakdown of the DU-COMM annual membership costs for the Village of Burr Ridge is as follows:

Village of Burr Ridge Membership Costs	
FYE 16 DU-COMM Budget (Revised to include Burr Ridge)	\$12,316,631
FYE Budget Police (75% budget)	\$9,237,474
FYE 16 Budget Police Assessment (less other revenue)	\$8,654,100
FYE 16 Per Officer Cost	\$10,328
Burr Ridge Police Share (27 officers)	\$278,856
<b>ANNUAL TOTAL SHARE (Operations)</b>	<b>\$278,856</b>

One-Time Transition Costs

If the Burr Ridge ETSB were to merge with the DuPage County ETSB and move to DU-COMM for 9-1-1 dispatch services, the Village would be responsible for the following one-time costs. There may be an opportunity through the DuPage ETSB to recoup some of the transitional costs referenced below; this is still being negotiated as of the date of this report. On July 30, 2015, Mr. Stricker and I spoke with DuPage County ETSB Chairman Gary Grasso in reference to ETSB consolidation costs. Chairman Grasso advised that he supports Burr Ridge’s reimbursement of the DU-COMM Agency Reserve Contribution cost and other qualifying expenditures, however the topic needs to be brought before the DuPage ETSB for approval. Chairman Grasso understood that we would seek reimbursement for consolidation costs as the Village of Hinsdale received this year when they left SWCD and joined DU-COMM.

Additionally, SB 99-0006 contains provisions for grant reimbursement of consolidation costs for municipalities by the State of Illinois.

	<b>Estimated DU-COMM Costs</b>	<b>TOTAL</b>
Administrative Fee	3% Annual Operating Shares	\$8,366
Mobile Computers Replacement	Computers & Equipment (13)	\$78,850
Weather Siren Conversion	Two Weather Warning Sirens	\$7,500
Misc. Equipment Costs (Per DU-COMM)	Transitional Costs	\$10,000
Agency Reserve Contribution		\$77,694
<b>Total One-Time Transitional Cost</b>		<b>\$173,410</b>
Less Potential DuPage ETSB Reimbursement		(\$77,694)
<b>Grand Total Transition Costs</b>		<b>\$95,716</b>

The Village of Burr Ridge ETSB FY 15-16 Budget fund balance projection as of April 30, 2016 is approximately \$130,000. ETSB funds are restricted for use related to 9-1-1 communications and equipment. The funds are authorized for purchase of police mobile computers and installation and would cover the projected one-time expense of \$78,850 listed above.

#### **Time Line for ETSB Consolidation and DU-COMM Transition**

The transition timeline for the Village of Burr Ridge is unique in that it involves the official consolidation of the Burr Ridge ETSB into the DuPage County ETSB, and concurrently, the transition of 9-1-1 dispatch services from the Southwest Central Dispatch to DU-COMM. Ultimately, both the consolidation of ETSB's and the 9-1-1 dispatch transition will need to be effective no later than May 1, 2016.

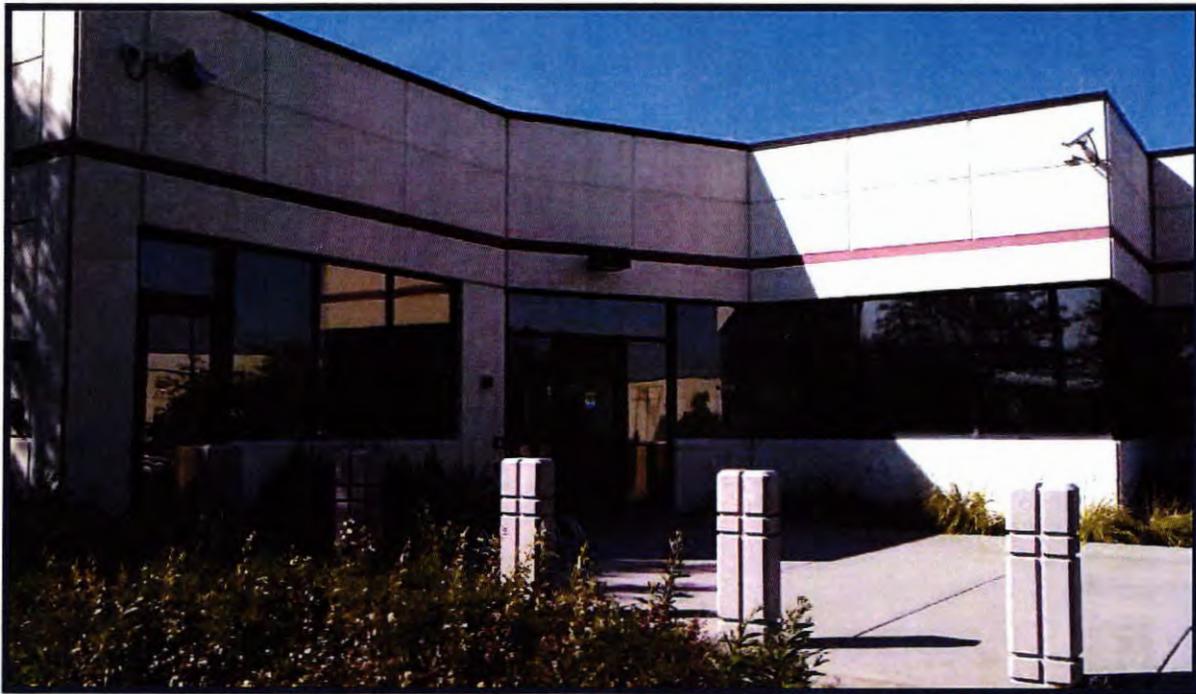
The deadline for notification of withdrawal from Southwest Central Dispatch is October 1, 2015. The Village Board is required to approve an Ordinance to allow the Village of Burr Ridge to withdraw from SWCD by April 30, 2016.

If for some reason reimbursement of the DU-COMM Agency Reserve Contribution and other consolidation costs for the Burr Ridge ETSB are denied, there is a mechanism in place to allow the Village to stay with SWCD dispatch and consolidate with SWCD ETSB. After the Village delivers its Ordinance and notice of withdrawal to SWCD, the Village may retain the right to revoke its notice of withdrawal at any time. Rescinding the Village's notice to withdraw would obligate the Village to pay a penalty of \$500 per month (and any portion thereof) for the period of time between the date of notice and the date of revocation, as well as all costs to date associated with the withdrawal. If the revocation of the Village's notice to withdraw is received after January 31, 2016, the Village would be required to apply as a new member to SWCD.

#### **Conclusion**

It is my recommendation to the Village of Burr Ridge ETSB and to the Village of Burr Ridge Mayor and Trustees that the Burr Ridge ETSB consolidates with the DuPage County ETSB. It is also my recommendation that based on said consolidation, the Village of Burr Ridge seek membership with DU-COMM for 9-1-1 dispatch services.

# DUPAGE PUBLIC SAFETY COMMUNICATIONS



## 2014 ANNUAL REPORT

# Executive Summary

Brian Tegtmeyer, Executive Director

The DU-COMM Annual Report is a summary of 2014 activities and events. Prepared for our member agencies, stakeholders, and the citizens we serve. This report highlights our organization, history, and recent accomplishments.

One difference in 2014 from the previous seven (7) years; no new member agencies joined DU-COMM. This allowed staff to take a short break from consolidation and focus on other areas to complete overdue projects and enhance training and quality assurance.

Administratively, the agency focused on gaining direction and clarity for the second facility project. A Project Manager was hired and key team elements for the project assembled, including:

- Underwriter
- Financial Advisor
- Bond Counsel
- IGA Counsel
- Architect
- Site selection

While the elements came together for a decision by the end of 2014, the Board placed the project on hold in October to address questions and clarify the direction. The hope is for the project will reach fruition in 2015.

In addition to the second facility, much of the work completed in 2014 focused on the future. Staff prepared for a new phone system, CAD system, scheduling software, and Fire Protocols implementation. Completion of these projects expected in the next two years.

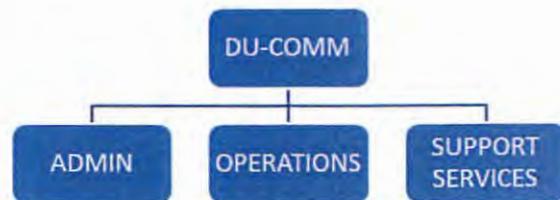


# History of DU-COMM

DuPage Public Safety Communications (DU-COMM) is an intergovernmental agency formed in 1975 to provide public safety communications to police and fire agencies. DU-COMM currently serves thirty-nine (39) agencies covering over 800,000 residents within DuPage County.

DU-COMM receives citizens' requests for police, fire, and EMS via 9-1-1 and ten-digit emergency phone lines. DU-COMM averages over 200,000 9-1-1 calls for service per year, and processes over 1.1 million phone calls in and out of the center. DU-COMM is a MABAS (Mutual Aid Box Alarm System) communications center for Divisions 12 and 16.

# Organization



DU-COMM is comprised of three (3) departments: Administration, Operations, and Support Services.

The Administration department consists of the Executive Director, Deputy Director Operations, Deputy Director Support Services, Finance/HR Manager, Finance Clerk, Office Assistant, and Executive Secretary. The Administrative staff supports the leadership of the agency, which includes payroll, benefit administration, and finance.

The Deputy Director Operations directs the Operations Department. A Communications Manager is responsible for each of the three (3) shifts. Additionally, four (4) Communications Supervisors, a Training/QA Manager, and a Protocol Coordinator support the department.

## Organization — Continued

9-1-1 Telecommunicators in the Operations department answer incoming calls from citizens and dispatch the appropriate first responders.



The backbone of the agency is sixty-eight (68) full-time Telecommunicators, two (2) part-time Telecommunicators, and three (3) part-time Alarm Operators. Telecommunicators are responsible for handling all incoming requests for assistance and dispatching the appropriate police, fire, or EMS units in an efficient, organized, and professional manner.

The Support Services department is under the direction of the Deputy Director Support Services and includes two (2) units: Technical Services and MIS. A Technical Services Manager, three (3) full-time and one (1) part-time Technician are responsible for the installation and maintenance of the agency's radio infrastructure and DU-COMM facilities, aided by the Systems Coordinator. A MIS Manager, two (2) full-time System Analysts, and one (1) part-time GIS Coordinator are responsible for system administration and support of all DU-COMM computer technologies including CAD (Computer Aided Dispatch) and related systems utilized by the Telecommunicators and field personnel.

## Governance and Oversight

DU-COMM is a unit of government formed by an Intergovernmental Agreement with its member municipalities and fire districts per the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1). The Board of Directors governs DU-COMM and meets quarterly to approve major purchases, annual budgets, and Bylaws. The Board also selects the Executive Director.

The Executive Committee meets monthly to guide the day-to-day operations of DU-COMM and oversee routine finances, personnel, policies, and agency planning.

## Agency Involvement

DU-COMM member agencies influence operations and services through DU-COMM's four (4) advisory committees: Chiefs Operations Committee, Fire Operations Subcommittee, Police Operations Subcommittee, and Support Services Subcommittee.

The Chiefs Operations Committee meets monthly to review and approve procedures and provide oversight and direction to DU-COMM's administration. This committee is the forum to voice comments and concerns on DU-COMM's operations.

The Fire Operations Subcommittee meets monthly to address fire communications, department responses, procedures, and issues that affect the Fire/EMS responders.

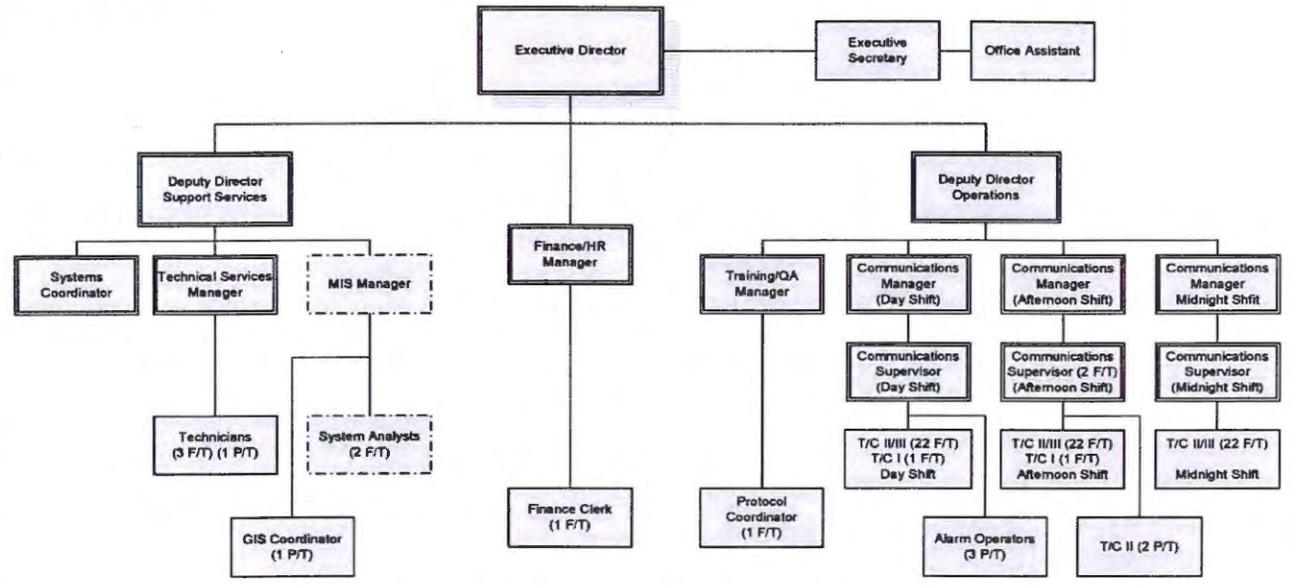
The Police Operations Subcommittee meets bi-monthly to address police communications, department responses, procedures, and issues that affect the police officers.

The Support Services Subcommittee meets monthly to address technology related concerns and projects. Representatives of all member agencies participate on this subcommittee.

Staff from DU-COMM's three departments participate in committee meetings and work with agencies to address concerns and improve operations.



# DU-COMM ORGANIZATIONAL CHART



Authorized Staffing	
Full Time Employees:	89
Part Time Employees:	7
Contract Employees:	3
<b>Total:</b>	<b>99</b>

2014



Congresswoman Duckworth visited DU-COMM June 5, 2014 to learn more about DU-COMM and our Second Facility Project.

# Operations

Ronald Gross, Deputy Director

In 2014, the Operations Department focused on revising operational processes to achieve improved efficiency and communication. As part of this task, more detailed error tracking, weekly fire call processing reports, and equipment problem communications from shift-to-shift reduced duplicate reporting. This allowed for identification of areas where procedures or training required updates.

Performance tracking and quality assurance efforts led to the development of internal committees, comprised of operations and support services staff, and streamlined the process to vet reported problems. These efforts enabled staff to monitor the status of reported problems, take actions to remediate, and communicate back to members.

In the fall of 2014, DU-COMM was first to cutover to the combined County map in CAD. This required the update of over 28,000 commonplace files to standardize streets, intersections, and response districts. The intention of the project was to increase the accuracy and consistency of the GEO database in order to aid Telecommunicators in locating callers.

## Emergency Medical Dispatch

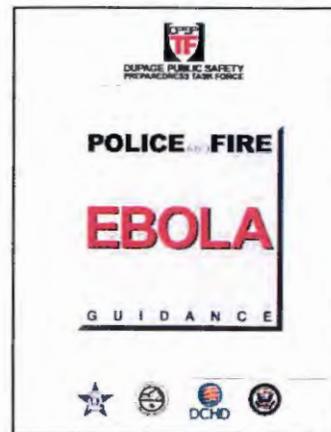


DU-COMM continued the use of the Priority Dispatch system for Emergency Medical Dispatch (EMD). EMD provides DU-COMM Telecommunicators with protocol and pre-arrival instructions to assist callers during a medical emergency.

Using Priority Dispatch EMD protocols three staff members joined the Wall of Life. In each case, the Telecommunicator provided life-sustaining

instructions that contributed to the patient's survival.

Responding emergency personnel recognized and reported the three instances. As part of the review process, the Central DuPage Hospital Medical Director, EMS Coordinator, Paramedic Lead Instructors, DU-COMM's Training/QA Manager, Protocol Coordinator, and the Deputy Director Operations evaluated the calls.



In response to the Ebola outbreak and the increased risk of exposure to citizens and first responders, in the United States, the Deputy Director Operations, and Protocol Coordinator, represented Public Safety Answering Points (PSAP) on the DuPage County Public Safety Preparedness Taskforce. The Taskforce, consisting of multiple representatives within DuPage County, developed recommended PSAP screening guidelines for 9-1-1 calls, dispatch communication procedures, and response guidelines.

2014 Incident Clarification Statistics	
Subpoena/Court	476
Department Training	97
Freedom of Information Act	34
DU-COMM QA	51
Dispatch Error (reported)	197
Total	855

2014 Incident Clarification Stats

## Training

All Communications Training Officers (CTO), Communications Supervisors, Communications Managers, and any personnel that assisted the training program were certified in the APCO 5<sup>th</sup> Edition CTO program, a nationally recognized industry certification. The Deputy Director of Operations instructed the program.

### Training Highlights:

- Active Shooter, Priority Dispatch
- Advance Weather Seminar, DuPage OHSEM
- Driver Training, IPRF
- ETC Certification, Priority Dispatch
- CTO Certification, APCO 5<sup>th</sup> Edition
- Fire Terminology, DC Lewis, Winfield FPD
- Active Shooter Drill, Oak Brook Mall
- Active Shooter Drill, CDH at College of DuPage
- Essential Skills for Supervisors, IPELRA
- ILEAS for the PSAP, ILEAS
- Supervision of Police Personnel, Northwestern University, Center for Public Safety
- MABAS Dispatch Seminar, WESCOM

The Deputy Director Operations and two Communications Managers attended the Northwestern University Center for Public Safety Supervision of Police Personnel. This two-week certification course is recognized as excellent training for public safety supervisory personnel. DU-COMM's goal is for all Communications Managers and Supervisors to attend this course.

In the first quarter of 2014, to aid knowledge proficiency of member agencies response procedures, Telecommunicators completed bi-weekly quizzes on agency specific information. The process assisted to identify additional training needs and revisions to resources.



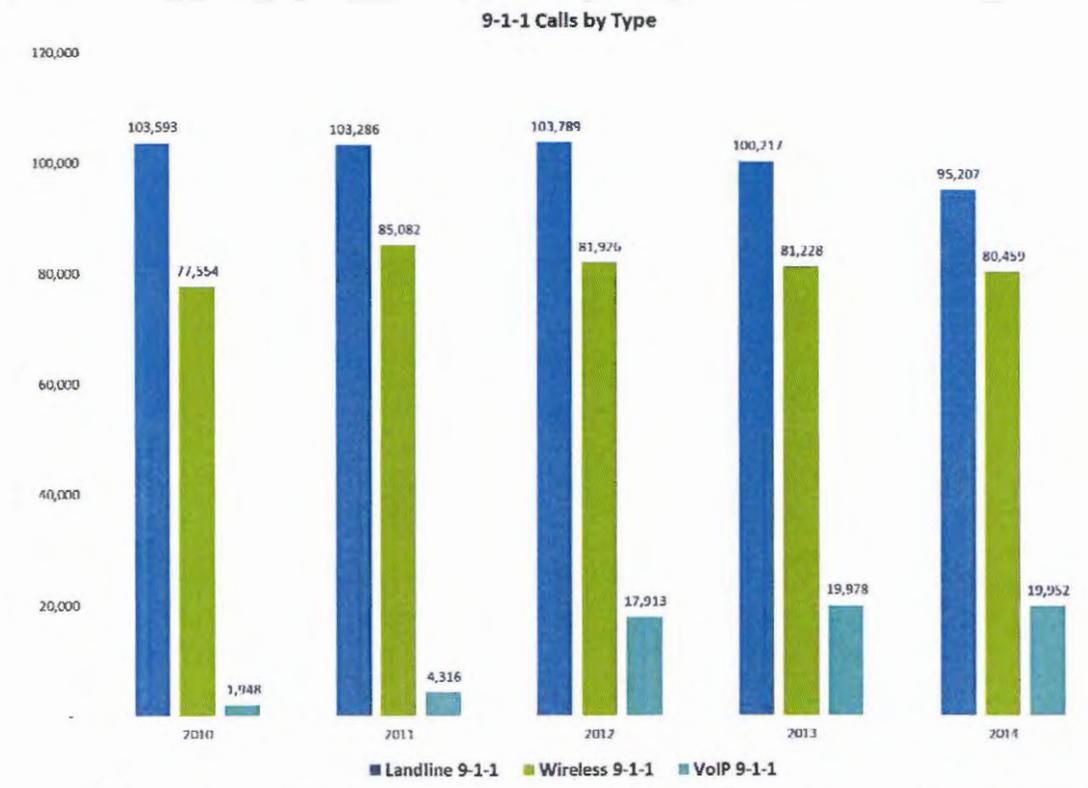
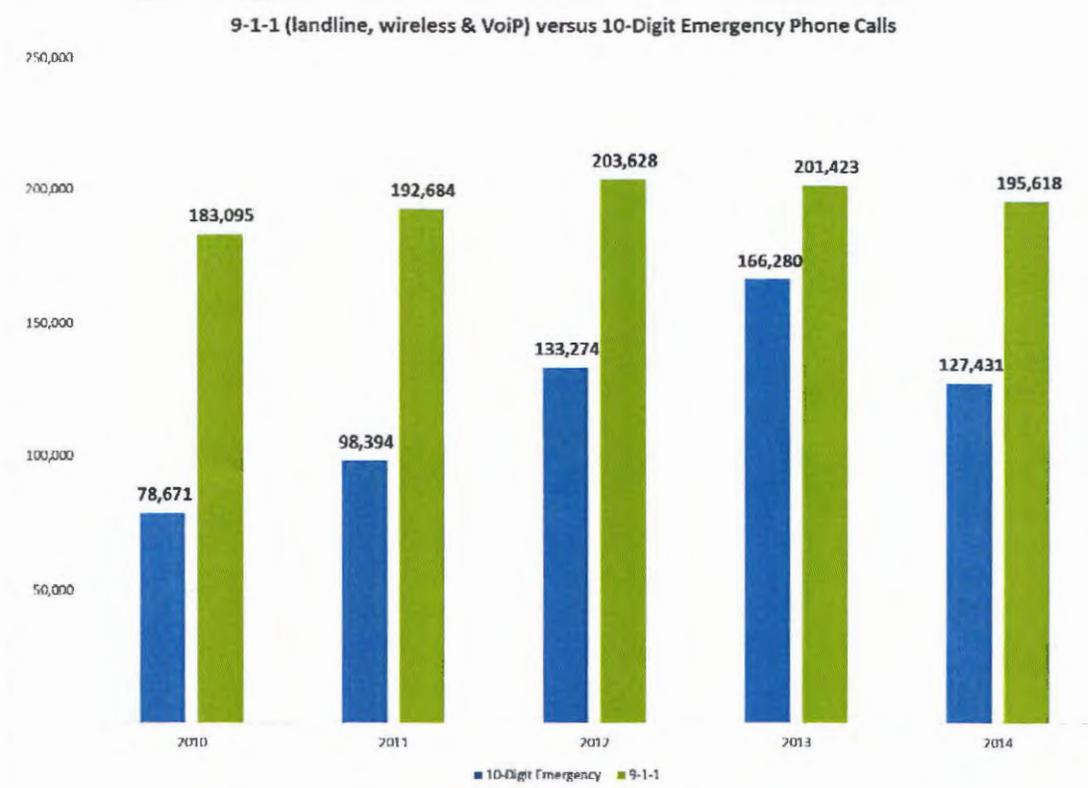
In-Service Training on ILEAS Procedures

Telecommunicator Matt Grogan presented "Preparing your PSAP for Severe Weather" at the Illinois Public Safety Telecommunications Association (IPSTA) annual conference in Springfield. The presentation received a very positive response and Telecommunicator Grogan is now being requested to present at other state chapters.

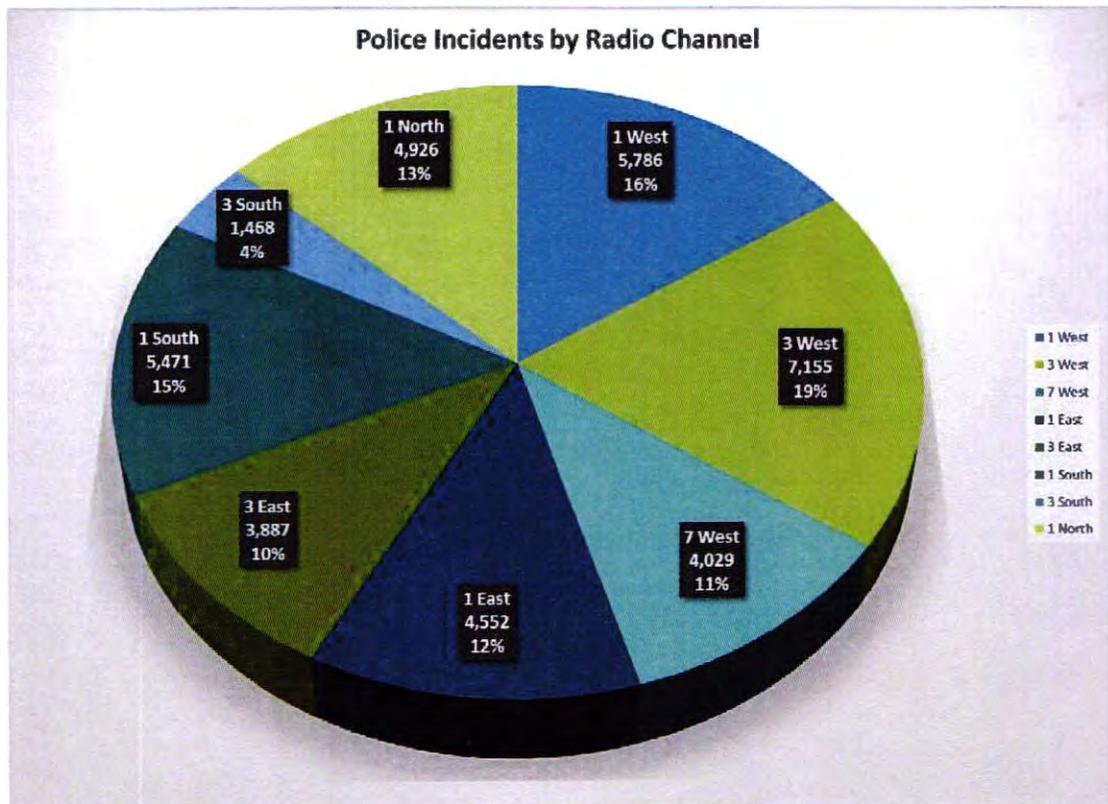
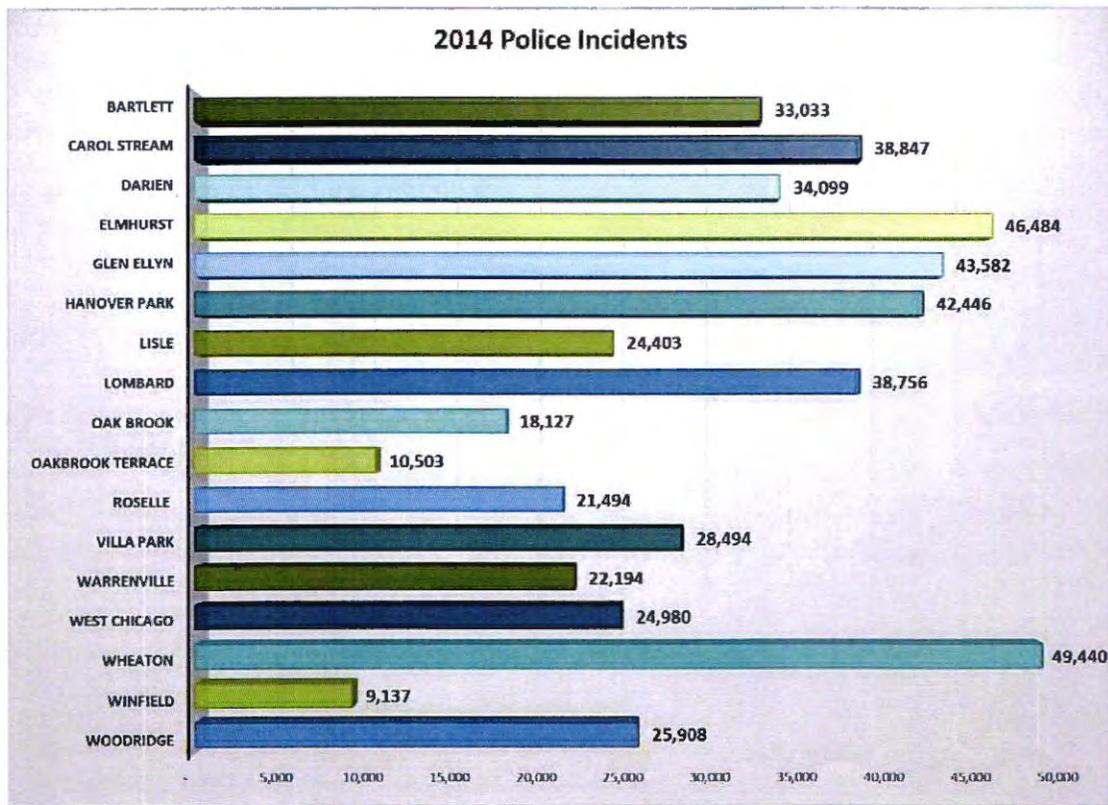
The training hours for 2014 was 5% less than 2013, primarily due to a decrease in new hire training. There was more than a 51% increase in EMD and administrative training.

2014 Training	Hours
New Hire Police/Radio (ETC) Training	3,726
EMD	3,101
Administrative	731
LEADS/NIMS	87
Drills (Active Shooter, Radio)	145
Conferences (APCO/NENA/Navigator)	312
Tactical Dispatch/FIAT Training	64
Ride-a-longs	233
In-house Continuing Education	1,805
External Continuing Education	524
<b>Total Hours</b>	<b>10,728</b>

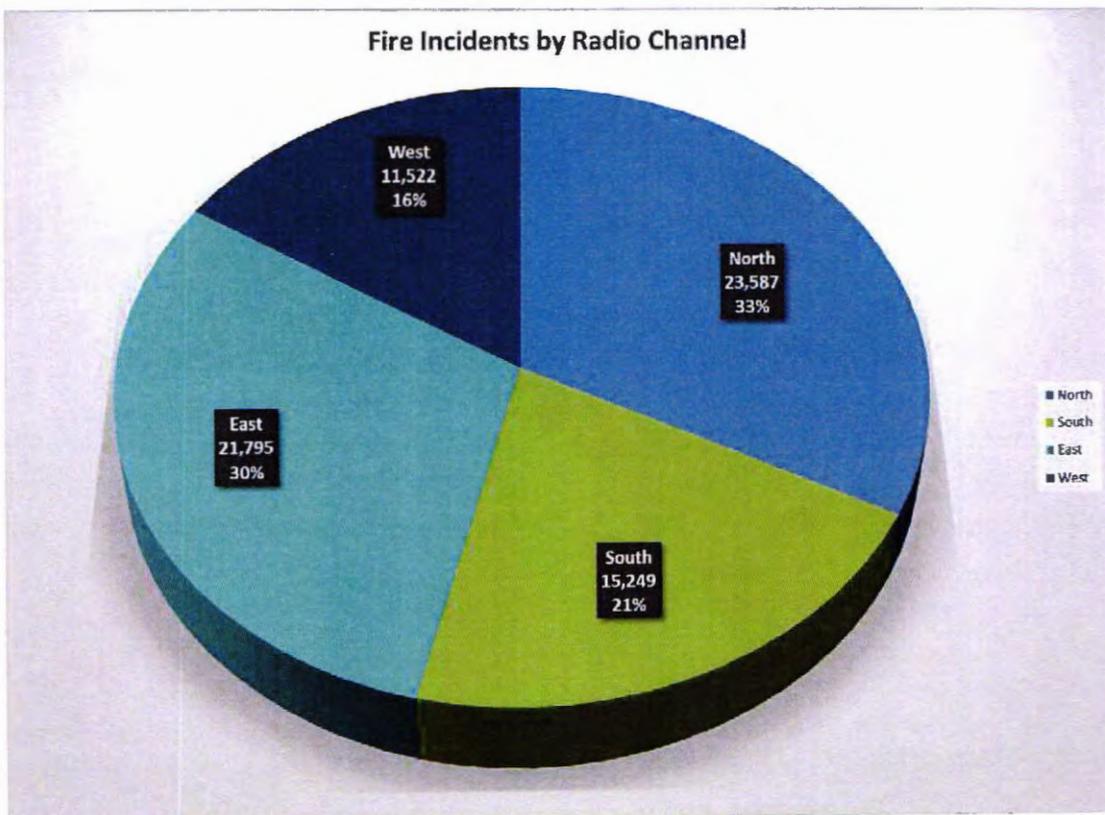
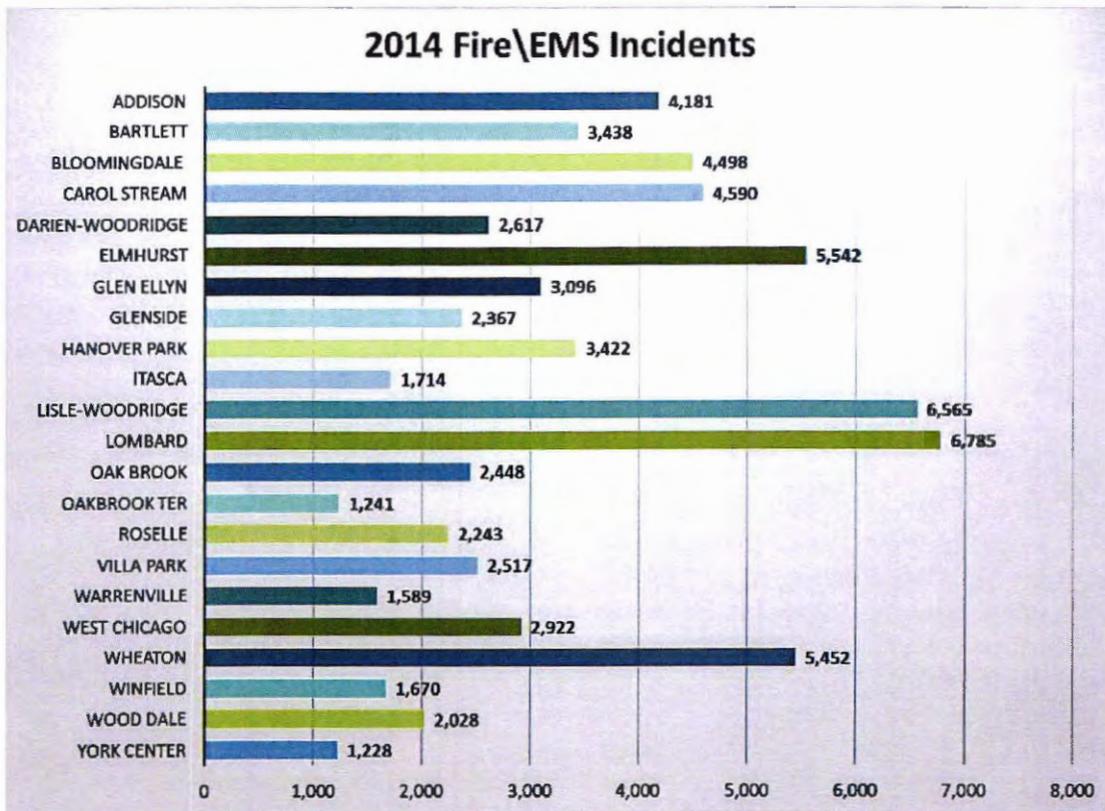
# DU-COMM 9-1-1PHONE STATISTICS



# DU-COMM POLICE AGENCIES 2014 STATISTICS



# DU-COMM FIRE AGENCIES 2014 STATISTICS



# Support Services

Matthew Baarman, Deputy Director

Support Services finished another year of progress through change. The largest changes came in personnel. Two Technicians, Dan Sykes (26 years), and Bob Hodge (12 years) retired. MIS System Analyst Clark Chapman chose another career path, which allowed the opportunity to welcome Technician James Jackson and MIS System Analyst Eric Roberts to the Support Services team.

The Technical Services staff focused on completing long-planned projects, which included; separation of 220 audio from VHF, second touch for DEDIR radios, Lisle-Woodridge FD station alerting / mux replacement, and installation of VHF control stations on each DU-COMM fire dispatch channel. New T1s between Villa Park, Building 6, and DU-COMM improved communications.

Support Services continued maintenance of all DEDIRS radios for the ETSB. DU-COMM Techs spent 1,573 hours to address radio issues, which resulted in \$148,600 of revenue and extended

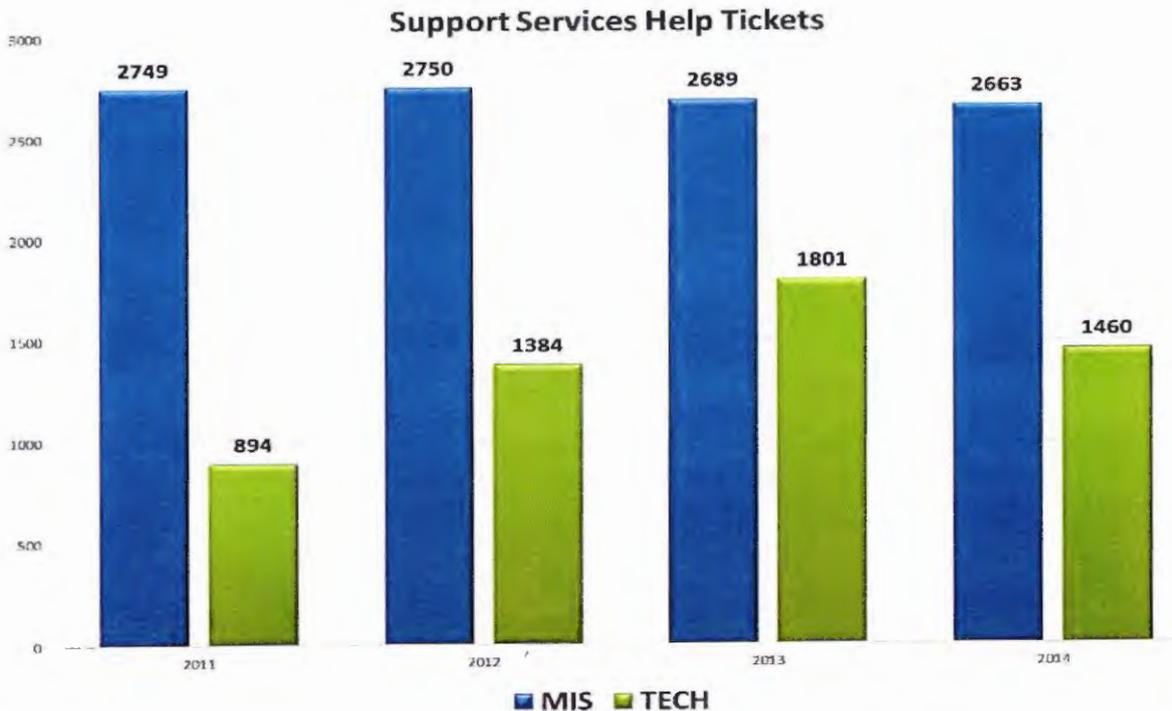
the support agreement to mid-2015. The STARCOM system was the most available radio system in 2014 with a 99.9995% uptime, which equated to a two (2) minute and twenty-four (24) second outage during the entire year. Uptime percentage and outage time for DU-COMM's main fire dispatch systems were as follows:

- Fire NORTH - 99.9890% (0h:58m:02s)
- Fire WEST - 99.9191% (7h:05m:14s)
- Fire SOUTH - 99.7088% (25h:30m:34s)
- Fire EAST - 99.6331% (32h: 08m: 10s)

Circuit costs rose 20% for the year. Techs cancelled twenty-seven (27) additional circuits and reached the halfway mark of 80 (of 161 circuits). This process reduced expenses by at least \$92,400 annually.

Support Services projects included:

- Painted the 600 Wall Street building
- Cleaned and reorganized the A-building
- Recycled old equipment (\$2,000)
- Rearranged four (4) police dispatch positions
- Replaced one (1) tech van
- Installed handicap accessible door opener



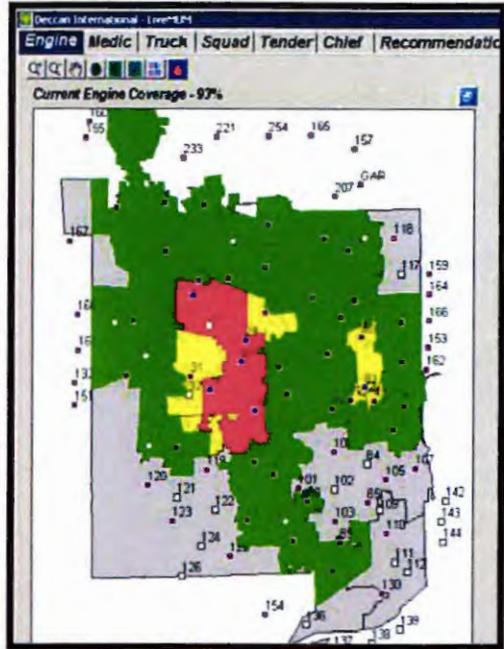
Technical Services staff completed 1,460 Track-It work orders for DU-COMM and member agencies. This reduced the overall Technical Services backlog by over 450 work orders.

MIS completed 2,663 Track-It work orders for DU-COMM and member agencies. The work orders included many routine maintenance tasks, such as upgrading a third of the CAD computers, software installation from the newly signed Microsoft Enterprise Agreement, and testing the new virtualized server environment



New virtualized server hardware

Station Based Programming (SBP) continued towards completion. Lombard and Roselle Fire Departments completed the process in 2014. The project is 90% completed (20 of 22 agencies). Many of the SBP agencies reviewed configurations to enhance service to their jurisdictions.



LiveMuM Screen Shot



New network switches



MIS deployed a new **Over Night Parking (ONP)** system to allow citizens to enter parking requests via a webpage, which alleviated Telecommunicator interaction. In 2014, the ONP system processed 15,648 requests; 60% (9,394) entered by citizens. This system was created at the request of a few member agencies and is now available to everyone.

The MIS team worked with members of the Operations Department and a committee of Fire Chiefs to configure LiveMuM. LiveMuM is a station coverage program that prompts the Fire Telecommunicators to move apparatus to cover fire stations during incidents.

MIS replaced the end-of-life network chassis switch with several network switches. The new switches allowed isolation and flexibility when troubleshooting network issues. The support agreement for the new switches will save DU-COMM \$7,000 annually over the end-of-life model.

# Administration

Angela Athitakis, Finance/HR Manager

## Human Resources

Two (2) new Telecommunicators joined the Operations staff in September 2014, but several Telecommunicator positions remained open in the last six (6) months of 2014 due to resignations and a promotion. Telecommunicator orientation and testing at Glenbard North High School in August for eighty-nine (89) candidates identified five (5) qualified candidates to fill open positions. Additional Telecommunicator job postings planned for early 2015.

Other 2014 staff changes included: the retirement of Radio Technician Dan Sykes after twenty-six (26) years of service, and the retirement of Radio Technician Bob Hodge after twelve (12) years of service to DU-COMM, Telecommunicator Francesca Kubica promoted to Communications Supervisor, and Radio Technician James Jackson joined DU-COMM in late 2014 after a lengthy search.

## Finance and Budget

Data analyzed and compiled from previous budget years forecast the expense and revenue for FYE16 with input from Department Heads. Department Heads met separately with the Finance Department to finalize their budget before the Executive Director reviewed the draft budget in October. This is now the standard process for the annual budget.

The FYE16 budget excluded any operational costs for the second facility. The Executive Committee recommended the FYE16 budget draft to the Board of Directors for their January 2015 meeting

The DuPage County ETSB contracted DU-COMM Support Services staff for first-tier maintenance of the DEDIRS STARCOM system. Staff hours invoiced monthly to the ETSB totaled over \$148,600 in revenue in 2014. DU-COMM provided other rebill services to member agencies for convenience or group purchase discounts on communications equipment.

DU-COMM received approval of the annual IPRF safety grant application and received \$2,843 in May 2014. DU-COMM also received \$1,000 from the Enbridge Safe Community Grant.

Lauterbach & Amen, LLP of Warrenville completed the FYE14 Audit without incident. The only recommendations related to GASB statement changes that affect DU-COMM in FYE15 & FYE16, and provided DU-COMM information to ensure future compliance with the new requirements.

## Property/Liability Insurance

Administrative staff worked with various insurance brokers over the last seven (7) years to find a provider willing to insure a standalone dispatch center and approximate the level of service and cost of VFIS, DU-COMM's property/liability carrier for fifteen (15) years. Gallagher Benefits (new broker for health insurance) found a comparable quote for property/liability/auto insurance from Trident (Argo – parent company).



DU-COMM Participation in the ALS Ice-Bucket Challenge – August 2014

## Property/Liability Insurance - Continued

Trident, an insurer of other consolidated dispatch centers in the US and used by other DU-COMM member municipalities, quoted a premium significantly lower than VFIS. The Executive Committee approved the switch to Trident effective November 26, 2014. Administrative staff were responsible for the selection process and for the smooth transition to the new insurance provider.

## Administration Projects

The Administration department worked on projects to enhance the work environment for all employees. These projects included; increased janitorial service from six (6) days a week to seven (7) days through an RFP process and transition to the new service provider, cross-trained administrative staff on critical tasks, replaced "quiet room" furniture, and concluded RFP process for scheduling software with a 2015 implementation date.

## Employee Involvement

The Appreciation Team (A-Team) planned employee events, which included two FISH fun days: Ice Cream Day and Oktoberfest.



National Public Safety Telecommunications Week (NPSTW) offered staff lots of fun and food. Several of our agencies donated snacks and expressed thanks to our staff. The week's highlights included the donation of pizzas from the ILFOPLC, European pastries and desserts from Prescient Solutions, and the Communications Managers and

Supervisors prepared awesome meals for their shifts. At the close of NPSTW, over 70 friends and family stopped by DU-COMM's Open House, which included a special visit from Oak Brook's K-9 unit and staff and apparatus from the Bloomingdale Fire Protection District.

## DU-COMM Friends and Family Open House



Oak Brook K-9 Torro and Officer Franczak



Bloomingdale Fire Protection District

## Employee Charitable Activities

In August, DU-COMM accepted the ALS Ice Bucket Challenge from a neighboring 9-1-1 center. Our staff answered the challenge and helped raise money for ALS.

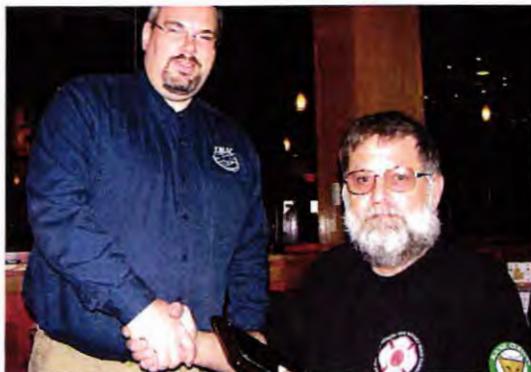
DU-COMM again participated in the Adopt-a-Family program through the DuPage County Health and Human Services. In the annual holiday fundraising event, we raised \$712 in cash and over thirty (30) gifts/toys for a family of five (5). In addition, employees supported the annual Central DuPage Hospital toy drive.

## Retirements & Anniversary Milestones

In 2014 two (2) of DU-COMM's three (3) Radio Technicians retired from the agency.



Radio Technician Dan Sykes retired in April after twenty-six (26) years of service to DU-COMM.



Radio Technician Bob Hodge retired in December after twelve (12) years of service to DU-COMM and almost Forty (40) years of Public Safety Communications support.



Telecommunicator Julie Szigeti honored for twenty-five (25) years of service to DU-COMM.

The retirements and the service awards included Proclamations from the Board of Directors. We wish the best to our retirees and congratulations to Telecommunicator Szigeti for twenty-five (25) years of service.

## Wall of Life

A Wall of Life plaque acknowledges a Telecommunicator when pre-arrival medical instructions, as part of our Emergency Medical Dispatch (EMD) protocols, save a life. The following three (3) Telecommunicators joined the twenty-five (25) previous Wall of Life recipients in 2014:

### Sonja Tyler - Tiffany Bury - Katie Krull



## Awards Committee

DU-COMM acknowledges employee's efforts and ensures proper and fair recognition via the Annual Awards Committee formalized criteria. In 2014, the award recipients included:

Beverly Fisher: Award of Excellence  
 Jeff Klein: Telecommunicator of the Year  
 Beverly Fisher: Supervisor of the Year  
 Steve Licht: Support Services Employee of the Year



## Professional Organizations

DU-COMM encourages employees to be active in the profession of Public Safety Communications. Below is a list of employees involved on a local, state, and national level:



National Emergency Number Association  
 Brian Tegtmeyer,  
 Education Advisory Board  
 National Conference Presenter  
 Instructor



2014 Illinois 9-1-1 Conference:  
 Brian Tegtmeyer, Presenter  
 Ron Gross, Presenter  
 John Mostaccio, Presenter  
 Matt Grogan, Presenter



Illinois APCO:  
 John Mostaccio, Treasurer



IL-TERT:  
 Brian Tegtmeyer, VP & State Coordinator

Illinois TERT (Telecommunicator Emergency Response Taskforce) is a mutual aid organization of 9-1-1 Telecommunicators. Trained Team members respond in emergencies and disasters and assist other 9-1-1 centers and/or perform field communications. Ten (10) DU-COMM employees are trained and ready for deployment.



FIAT Team:  
 Danelle Lux, Tactical Dispatch  
 Lisa Beguhl, Tactical Dispatch

Several DU-COMM agencies are members of FIAT (Felony Investigative Assistance Team). Currently, two (2) DU-COMM employees are FIAT members and assist in tactical dispatch and communications for the FIAT team.

## Fact Sheet

<b>Agencies served:</b>	39 (Police and Fire/EMS)	
<b>Member agencies:</b>	17-Municipalities, 14-Fire Districts	
<b>Population served:</b>	800,000 (estimate)	
<b>Phone calls received:</b>	9-1-1	195,618
	7 digit Emergency	127,431
	7 digit Non-Emerg/Admin	541,254
	Outbound	241,815
	<b>Total Calls</b>	<b>1,106,118</b>
<b>CAD tickets processed:</b>	Police CAD	511,927
	Fire CAD	72,153
	<b>Total CAD</b>	<b>584,080</b>
<b>Staff:</b>	Telecommunicators	69
	Operations Management	8
	Operations P/T	5
	Support Services	8
	Support Services P/T	2
	Administration	7
	<b>Total Staff</b>	<b>99</b>
<b>Systems:</b>	9-1-1 Call Processing	Cassidian - Vesta
	Radio Console	Motorola - MCC 7500
	Computer Aided Dispatch	Motorola - Printrak
	Digital Logger	NICE
	Fire Station Alerting	Zelron
	Radio Infrastructure	STARCOM21(Trunked Motorola) Talk QS2 Simulcast conventional
	<b>Annual budget:</b>	\$13,902,787.00

All information based on 2014 Calendar and FYE 2015 Budget



# Smart911™

DU-COMM encourages DuPage citizens to sign up for the Smart911 service. Smart911 provides an enhanced database to 9-1-1 Telecommunicators in an emergency.

Citizens are able to create a safety profile that provides 9-1-1 with additional personal information, including but not limited to the following:

- Mobile phone number(s)
- Home address
- Names of members in the household
- Pet(s)
- Vehicle(s)
- Medical condition(s)
- Picture(s)

This information is stored and only available when one of the phone numbers in the safety profile calls 9-1-1. When a call is received the safety profile is displayed to the 9-1-1 Telecommunicator.



Register your profile at [www.smart911.com](http://www.smart911.com).



**DuPage Public Safety Communications**  
 600 Wall Street,  
 Glendale Heights, IL 60139  
 (630) 260-7500 [www.ducomm.org](http://www.ducomm.org)

## BOARD OF DIRECTOR OFFICERS

**Chairman**  
**David Brummel**  
 Mayor, City of Warrenville

**Vice-Chairman**  
**Rodney Craig**  
 President, Village of Hanover Park

**Secretary**  
**Joseph Broda**  
 Mayor, Village of Lisle

**Treasurer**  
**Timothy Deutsche**  
 Trustee, Bloomingdale FPD

## DU-COMM ADMINISTRATION

**Brian Tegtmeier, ENP**  
 Executive Director  
 (630) 260-7503  
[btegtmeier@ducomm.org](mailto:btegtmeier@ducomm.org)

**Ronald Gross, RPL**  
 Deputy Director Operations  
 (630) 260-7504  
[rgross@ducomm.org](mailto:rgross@ducomm.org)

**Matthew Baarman**  
 Deputy Director Support Services  
 (630) 260-7514  
[mbaarman@ducomm.org](mailto:mbaarman@ducomm.org)

**Angela Athitakis, PHR**  
 Finance/HR Manager  
 (630) 260-7505  
[aathitakis@ducomm.org](mailto:aathitakis@ducomm.org)

## OPERATIONS

**Communications Managers**  
 (630) 260-7507

## POLICY

**APPOINTMENT OF VOLUNTEERS TO BOARDS, COMMITTEES AND COMMISSIONS**

By State Law and Village Ordinance, appointments to the various Village Boards, Committees and Commissions are made by the Village President/Mayor with the consent of the Board of Trustees. The only exception is the appointment of the two Municipal representatives to the Police Pension Board, for which appointments are made solely by the Village President/Mayor. This policy does not include appointments to the Police Pension Board **and does not in any way supersede the authority of the Village President/Mayor as it relates to State Law concerning appointments.**

This policy provides consistent procedures for appointments to the various Boards, Committees and Commissions. The policy further acknowledges that the Plan Commission/**Zoning Board of Appeals** in Burr Ridge is unique relative to the other Boards, Committees and Commissions due to the frequency of its meetings, its conduct of public hearings and its general interactions with the public and Board of Trustees. Thus, separate policies are established for the Plan Commission/**Zoning Board of Appeals** and the other volunteer Boards, Committees, and Commissions.

**Plan Commission/**Zoning Board of Appeals****

At any such time that there is an opening on the Plan Commission/**Zoning Board of Appeals**, Village staff will solicit volunteers. To the extent that it can be accommodated in a period of approximately 45 days, staff will utilize the Village's various information outlets, including its website, newsletter, eBriefs, Facebook, **announcements at Village Board meetings**, TV Bulletin Board, etc. for solicitation of applications. Interested volunteers will be asked to fill out a Volunteer Questionnaire form (see attached). The Village President/Mayor shall review all volunteer applications received and those **already** on file. Those selected **by the Village President/Mayor** shall be scheduled for interviews with the Board of Trustees. **The Chairman of the Plan Commission/**Zoning Board of Appeals** will be asked to participate in the interviews and to provide input.** The Village Board shall determine, by majority vote of those present at each interview session, which volunteer applicants that have been interviewed are qualified for the Plan Commission/**Zoning Board of Appeals**. The Village President/Mayor may then appoint any of the applicants deemed qualified for the Plan Commission/**Zoning Board of Appeals** via the interview process, subject to the consent of the Village Board.

**The Village President/Mayor may choose to discard applications for which interviews were not offered or after the interview process when applicants were not deemed qualified by the majority of the Board. In any event, all applications received must be discarded prior to the next municipal election.**

**Other Boards, Committees, and Commissions**

Village staff shall **solicit volunteers through the Village's various information outlets (see above) following each municipal election and shall** maintain a file of residents interested in volunteering for the various Boards, Committees and Commissions. At any such time that there are vacancies on a Board, Committee, or Commission, the Village President/Mayor shall review the applications on file and shall forward an appointment to the Board of

Trustees for their advice and consent. The Village President/Mayor will consult with the Chairperson of the Board, Committee or Commission where the opening exists prior to forwarding his/her appointment to the Board.

All applications received must be discarded prior to the next municipal election. Applicants will be notified by Village Staff and asked to re-submit an application if there is a continued interest in serving.

Approved

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## Fall 2015 Tree Species

### Goodmark Nurseries

- 'Triumph' Elm - 10
- Chicagoland Hackberry - 6
- 'Shademaster' Honeylocust - 5
- 'Espresso' Kentucky Coffeetree - 5
- Turkish Filbert - 5

Village of Burr Ridge  
Burr Ridge Public Works  
Planting Locations Spring 2015

**Between 55<sup>th</sup> and Plainfield**

- \*1471 Garywood Dr (1)  
Ivory Silk Japanese Tree Lilac -EAB
- \*1462 Garywood Dr (2)  
Ivory Silk Japanese Tree Lilac -EAB
- \*1456 Garywood Dr (1)  
'Autumn Gold' Ginkgo -EAB
- \*69 Tomlin Cir (1)  
Turkish Filbert -R
- \*11 Dougshire Ct (2)  
Chinquapin Oak -R
- \*16 Dougshire Ct (1)  
Chinquapin Oak -EAB
- \*1348 Laurie Ln (1)  
American Hop Hornbeam -EAB
- 5 Norris Dr (1)  
Autumn Gold Ginkgo -EAB
- 6101 Keller Dr (1)  
American Hophornbeam-EAB
- 6081 Keller Dr (1)  
American Hophornbeam -EAB
- 6026 Woodcreek Dr (3)  
Bur Oak-EAB
- 6029 Woodcreek Dr (1)  
Turkish Filbert-EAB
- 539 60<sup>th</sup> Pl (1)  
European Hornbeam -EAB
- 499 60<sup>th</sup> Pl (1)  
European Hornbeam -EAB
- 439 60<sup>th</sup> Pl (1)  
American Hophornbeam -EAB
- 6 Ridge Farm Rd (1)  
Magyar Ginkgo-EAB
- 18 Ridge Farm Rd (1)  
'American Sentry' Linden -R
- 6037 S Garfield Ave (1)  
Red Oak-EAB
- 1 Peppermill Ct (1)  
'American Sentry' Linden -EAB
- 2 Peppermill Ct (3)  
Winter King Hawthorn -EAB  
'Autumn Gold' Ginkgo (2) -EAB
- 6 Peppermill Ct (2)  
American Hornbeam -EAB

<u>LEGEND</u>
* - Cook County
(#) - Quantity
R - Replacement
VR - Village Request
RR - Resident Request
EAB- EAB Replacement

### **Between Plainfield and I-55**

\*6420 Hillcrest Dr (1)  
Red Oak -EAB  
6719 Fieldstone Dr (3)  
‘Red Pointe’ Maple-EAB  
6770 Fieldstone Dr (1)  
‘Autumn Gold’ Ginkgo -EAB  
6775 Fieldstone Dr (1)  
‘American Sentry’ Linden -EAB  
6832 Fieldstone Dr (1)  
‘American Sentry’ Linden -EAB  
6833 Fieldstone Dr (2)  
‘American Sentry’ Linden -EAB  
Bur Oak -EAB  
6836 Fieldstone Dr (1)  
Bur Oak -EAB  
6842 Fieldstone Dr (1)  
Magyar Ginkgo -EAB  
6866 Fieldstone Dr (1)  
Red Oak -EAB

### **Between I-55 and 79<sup>th</sup>**

7548 Woodland Ct (1)  
Red Oak -EAB  
11370 75<sup>th</sup> St (3)  
European Hornbeam -EAB  
7660 S County Line Rd  
Chinquapin Oak (Arbor Day) -EAB

### **Between 79<sup>th</sup> and 83<sup>rd</sup>/German Church**

8098 S Garfield (1) Braemoor Condos-  
Winter King Hawthorn-EAB, RR  
480 81<sup>st</sup> St (1)  
Winter King Hawthorn -EAB  
8220 Greystone (2)  
‘American Sentry’ Linden-EAB  
Ivory Silk Japanese Tree Lilac -EAB  
7910 Deerview Ct (2)  
‘American Sentry’ Linden -R  
Bur Oak -R

**Between 83<sup>rd</sup>/German Church and 87<sup>th</sup>**

- \*8690 Crest Ct (1)  
Chinquapin Oak -EAB
- \*8608 Johnston Rd (2)  
Winter King Hawthorn -EAB
- \*8651 Crown Ct (1)  
Turkish Filbert -EAB
- 8650 Dolfor Cove on Leonard (1)  
'Red Pointe' Maple -EAB
- 381 Tamerton Pkwy (1)  
Red Oak- -EAB
- 8449 Clynderven (1)  
European Hornbeam -EAB
- 8526 Clynderven (1)  
Winter King Hawthorn -R

**Between 87<sup>th</sup> and 91<sup>st</sup>**

NONE

**South of 91<sup>st</sup>**

- 9395 Madison St (1) R  
Winter King Hawthorn

## VILLAGE OF BURR RIDGE

## ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 08/24/15

PAYMENT DATE: 08/25/15

FI SCAL 15-16

FUND FUND NAME	PAYABLE	TOTAL AMOUNT
10 General Fund	95,224.49	95,224.49
23 Hotel/Motel Tax Fund	8,720.41	8,720.41
31 Capital Improvements Fund	11,101.20	11,101.20
32 Sidewalks/Pathway Fund	1,754.00	1,754.00
51 Water Fund	384,918.34	384,918.34
52 Sewer Fund	622.85	622.85
61 Information Technology Fund	3,456.57	3,456.57
TOTAL ALL FUNDS	<u>\$ 505,797.86</u>	<u>\$ 505,797.86</u>

## PAYROLL

PAY PERIOD ENDING AUGUST 15, 2015

	TOTAL PAYROLL
Legislation	2,627.50
Administration	13,949.50
Community Development	9,357.41
Finance	8,176.85
Police	107,189.44
Public Works	20,628.92
Water	25,414.09
Sewer	6,785.17
IT Fund	
TOTAL	<u>\$ 194,128.88</u>
GRAND TOTAL	<u>\$ 699,926.74</u>

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/17/2015 - 08/18/2015  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4040	2015 Mun Clks of S/W suburbs du	Municipal Clerks of S/W S	08/18/15	Sep2015	20.00
10-1010-40-4042	DuPage Mayors/Mgrs-Straub/Aug15	DuPage Mayors & Manager C	08/06/15	9047	150.00
10-1010-40-4042	Parking-IL State Chamber/Comm m	Michael Straub	08/13/15	Jul2015	41.00
10-1010-50-5015	Ordinance prosecution-Jul'15	Christine Charkewycz	08/04/15	2	720.00
10-1010-50-5030	Telephone-Aug'15	Call One	08/15/15	101090740000Aug15	51.63
10-1010-80-8010	Get well planter & dlvvy/Wilhelm	Vince's Flowers & Landsca	08/05/15	5186-F	84.95
10-1010-80-8010	Retirement wrist corsage/Wilhel	Vince's Flowers & Landsca	08/05/15	5186-F	25.00
10-1010-80-8020	Record water lien/480-62nd St-J	DuPage County Recorder	07/07/15	201507070197	8.00
10-1010-80-8020	Record water lien/13 Woodgate D	DuPage County Recorder	07/20/15	201507200244	8.00
10-1010-80-8020	Record weed lien/7606 Hamilton-	DuPage County Recorder	07/28/15	201507280228	8.00
10-1010-80-8020	Record water lien/15W776 N Frnt	DuPage County Recorder	07/28/15	201507280228	8.00
Total For Dept 1010 Boards & Commissions					1,124.58
Dept 2010 Administration					
10-2010-40-4030	Dental insurance-Sep'15	Delta Dental of Illinois-	08/14/15	Sep2015	436.76
10-2010-40-4042	ICMA conf airfare/Stricker-Sep1	Steven S. Stricker	08/13/15	August2015	362.20
10-2010-50-5030	Telephone-Aug'15	Call One	08/15/15	101090740000Aug15	335.59
Total For Dept 2010 Administration					1,134.55
Dept 3010 Community Development					
10-3010-40-4030	Dental insurance-Sep'15	Delta Dental of Illinois-	08/14/15	Sep2015	239.32
10-3010-50-5030	Telephone-Aug'15	Call One	08/15/15	101090740000Aug15	516.29
10-3010-50-5035	Public hearing notices/3-Jul'15	Shaw Media	07/31/15	10074572 Jul15	1,227.72
10-3010-50-5040	Inspection report forms/1000-Au	Grasso Graphics	08/04/15	27143	299.11
10-3010-50-5075	B&F inspections-Jun'15	B & F Construction Code S	07/11/15	41930	155.00
10-3010-50-5075	B&F plan review/Lifecare-Jul'15	B & F Construction Code S	07/31/15	42090	963.00
10-3010-50-5075	B&F plan review/Falco's-Aug'15	B & F Construction Code S	08/05/15	42115	895.50
10-3010-50-5075	B&F plan review/Vanilla Box 185	B & F Construction Code S	08/07/15	42123	808.56
10-3010-50-5075	DMorris plan reviews-Jul'15	Don Morris Architects P.C	07/31/15	July2015	5,075.00
10-3010-50-5075	DMorris inspections-Jul'15	Don Morris Architects P.C	07/31/15	July2015	4,240.00
Total For Dept 3010 Community Development					14,419.50
Dept 4010 Finance					
10-4010-40-4030	Dental insurance-Sep'15	Delta Dental of Illinois-	08/14/15	Sep2015	135.15
10-4010-50-5030	Telephone-Aug'15	Call One	08/15/15	101090740000Aug15	258.15
10-4010-50-5060	FY14-15 audit progress billing/	BKD, LLP	07/30/15	BK00489426	20,000.00
Total For Dept 4010 Finance					20,393.30
Dept 4020 Central Services					
10-4020-50-5081	FSA monthly fee-Jul'15	Discovery Benefits, Inc.	07/31/15	12993/559980-IN	83.00
10-4020-60-6010	2cs coffee & supls/VH-Aug'15	Commercial Coffee Service	08/04/15	131757	73.40
Total For Dept 4020 Central Services					156.40
Dept 5010 Police					
10-5010-40-4030	Dental insurance-Sep'15	Delta Dental of Illinois-	08/14/15	Sep2015	2,041.01
10-5010-40-4032	B-17NV, C-63886 Badge, Curved #	SymbolArts, LLC	08/03/15	0239425-IN	110.00
10-5010-40-4032	B-17NV, C-63886, Flat # 421	SymbolArts, LLC	08/03/15	0239425-IN	110.00
10-5010-40-4032	Shipping	SymbolArts, LLC	08/03/15	0239425-IN	20.00
10-5010-40-4040	2015 ILEAS membership dues/Sep1	Illinois Law Enforcement	07/01/15	DUES4960	120.00
10-5010-40-4040	2015 WSDA membership/3-Jul15	West Suburban Detectives	07/30/15	July2015	75.00
10-5010-40-4042	UofI taser training/Lesniak-Jun	The University of Illinois	06/24/15	UPIN7773	170.00
10-5010-40-4042	UofI patrol rifle training/Lesn	University of Illinois	06/24/15	UPIN7793	450.00
10-5010-40-4042	DCCOP mtg/Loftus-Jul'15	Village of Burr Ridge	08/17/15	Aug2015	25.00
10-5010-40-4042	WSDA mtg/Wisch-Aug'15	Village of Burr Ridge	08/17/15	Aug2015	17.34

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-40-4042	Reimb NEMRT cls refreshments-Au	Village of Burr Ridge	08/17/15	Aug2015	19.46
10-5010-50-5020	FY15-16 Dupage Children's Cntr	DuPage County Children's	06/24/15	BR001/Jun15	3,000.00
10-5010-50-5020	LexisNexis fee-Jul'15	LexisNexis Risk Data Mana	07/31/15	1267894-20150731	50.00
10-5010-50-5030	Telephone-Aug'15	Call One	08/15/15	101090740000Aug15	1,419.80
10-5010-50-5030	Telephone/outside emerg. phone-	Call One	08/15/15	101090740000Aug15	29.68
10-5010-50-5050	Outdoor warning sirens maint/2-	Braniff Comm., Inc.	08/01/15	0029436	1,100.00
10-5010-50-5050	Program Mot. Starcom radios/4-A	DuPage Public Safety Comm	08/14/15	15572	300.00
10-5010-50-5050	Radio equipment maint-Sep'15	J&L Electronic Service, I	09/01/15	88796G	37.90
10-5010-50-5050	Toshiba copier maint contr/Sep1	Proven Business Systems	07/29/15	258181	2,230.00
10-5010-50-5051	Title/reg confidential plates/F	Illinois Secretary of Sta	08/13/15	08-13-15	95.00
10-5010-50-5051	Title/reg fee 2015 Ford-Aug'15	Illinois Secretary of Sta	08/13/15	08-13-15-A	95.00
10-5010-50-5051	Vehicle washing-Jul'15	King Car Wash Inc.	07/31/15	48/Jul15	371.50
10-5010-50-5051	Rpl spotlight bulb& re-wire/#13	Willowbrook Ford	08/12/15	6192813/2	108.69
10-5010-60-6000	Ziploc Bags - 500 ct	Runco Office Supply	08/07/15	5901/621716-0	39.99
10-5010-60-6000	Lam. ltr pouch FEL52454 1pk/PD	Runco Office Supply	08/13/15	5901-622293-0	24.99
10-5010-60-6000	UNV-79000 staples-5bxs/PD	Runco Office Supply	08/13/15	5901-622293-0	3.25
10-5010-60-6010	Prinsoner meal/#44-15-04756-Jul	Village of Burr Ridge	08/17/15	Aug2015	6.21
10-5010-60-6020	Reimb gas #0508/Wisch-Jul'15	Village of Burr Ridge	08/17/15	Aug2015	52.05
Total For Dept 5010 Police					12,121.87
Dept 6010 Public Works					
10-6010-40-4030	Dental insurance-Sep'15	Delta Dental of Illinois-	08/14/15	Sep2015	604.67
10-6010-40-4032	Uniform Rental/Cleaning - PW	Breens Inc.	08/04/15	9027 347896	80.74
10-6010-40-4032	Uniform Rental/Cleaning - PW	Breens Inc.	08/11/15	9027 348088	80.74
10-6010-40-4032	Uniform Rental/Cleaning - PW	Breens Inc.	08/18/15	9027-348273	80.74
10-6010-40-4032	Safety shoes/Augle-Jul'15	Red Wing Shoe Store	07/14/15	45-8835	150.00
10-6010-40-4032	Safety shoes/Wernimont-Jul'15	Red Wing Shoe Store	07/14/15	45-8835	150.00
10-6010-40-4041	Pre-employment physical/Pressig	Concentra Medical Centers	08/05/15	1008992600	81.50
10-6010-40-4041	Recruitment/selection PW direct	GovHR USA, LLC	08/06/15	3-8-15-195	8,867.80
10-6010-40-4042	Mileage to/from PW/VH-Benedict-	Shirley Benedict	08/04/15	Aug2015	31.05
10-6010-40-4042	Reimb mileage to/from PW/VH-Jul	Catherine R. Rothbard	07/31/15	Jul2015	41.40
10-6010-50-5030	Telephone/PW fax line-Aug'15	Call One	08/15/15	101090740000Aug15	29.67
10-6010-50-5030	Telephone/PW phone line-Aug15	Call One	08/15/15	101090740000Aug15	98.97
10-6010-50-5030	Telephone/RA-Aug'15	Call One	08/15/15	101090740000Aug15	29.67
10-6010-50-5030	Telephone-Aug'15	Call One	08/15/15	101090740000Aug15	430.24
10-6010-50-5050	Stihl MS460 Chainsaw	Alexander Equipment Co.	07/27/15	114531	418.55
10-6010-50-5050	Stihl FS250R String Trimmer	Alexander Equipment Co.	07/27/15	114533	73.67
10-6010-50-5050	Stihl MS044 Chainsaw	Alexander Equipment Co.	07/27/15	114534	179.84
10-6010-50-5050	515 tire repair	Gene's Tire Service, Inc.	07/28/15	114715	237.22
10-6010-50-5050	Kubota mower tire repair-Aug15	Gene's Tire Service, Inc.	08/03/15	114806	20.40
10-6010-50-5051	Convert plow controllers-unit #	Monroe Truck Equipment, I	07/23/15	73006	2,164.00
10-6010-50-5051	Rpr strobes & winch safety hook	Monroe Truck Equipment, I	07/27/15	R73130	360.00
10-6010-50-5054	Rpr street lights/BR Pkway-Jul'	Rag's Electric	07/29/15	20191	1,556.85
10-6010-50-5054	Rpr street light/8525 Clynderve	Rag's Electric	07/28/15	20192	275.50
10-6010-50-5054	Rpr street lights/Veteran's Dr-	Rag's Electric	08/03/15	20196	424.50
10-6010-50-5055	Electric/Mad. St RR crossing-Au	COMED	08/10/15	3699071070/Aug15	40.37
10-6010-50-5055	Traf signal maint/Bridewell-BR	Meade Electric Company, I	07/31/15	14863-670212	175.00
10-6010-50-5065	Electric/ComEd street lights-Ju	Constellation NewEnergy,	07/31/15	0026350498	1,191.32
10-6010-50-5085	Shop Towel Rental	Breens Inc.	08/04/15	9027 347896	4.50
10-6010-50-5085	Shop Towel Rental	Breens Inc.	08/11/15	9027 348088	4.50
10-6010-50-5085	Shop Towel Rental	Breens Inc.	08/18/15	9027-348273	4.50
10-6010-50-5095	Environmental Mosquito Mgmt Ser	Clarke Environmental Mosq	05/27/15	B02160 6351941	9,016.07
10-6010-50-5095	Hep B vaccine #1/Augle-Aug'15	Concentra Medical Centers	08/07/15	1008993098	95.00

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5096	Weed mowing/11411 German Ch Rd-	Vince's Flowers & Landscap	08/11/15	5194-L	3,838.50
10-6010-50-5097	Area 1 Tree Removal	GroundsKeeper Landscape C	07/31/15	115506	2,590.00
10-6010-50-5097	Area 5 Tree Remvoal	GroundsKeeper Landscape C	07/31/15	115506	2,275.00
10-6010-60-6000	Black Ball Point Pens - Dozen/P	Runco Office Supply	08/13/15	5649-622173-0	19.58
10-6010-60-6010	Concrete,Energizer light, misc	Menards - Hodgkins	08/11/15	32060290-8611	128.01
10-6010-60-6010	safety gear for aerial truck.	Runnion Equipment Co.	07/28/15	133451	203.58
10-6010-60-6010	shipping charges	Runnion Equipment Co.	07/28/15	133451	9.56
10-6010-60-6020	Gasoline & diesel fuel-Jul'15	Speedway SuperAmerica LLC	07/16/15	1001519840 Jul15	630.63
10-6010-60-6040	Roller Assembly 703260	Alamo Industrial	08/04/15	33006669/5019418	642.32
10-6010-60-6040	Shield Assembly Complete 007602	Alamo Industrial	08/04/15	33006669/5019418	96.43
10-6010-60-6040	Shoe Wear Plate 103051	Alamo Industrial	08/04/15	33006669/5019418	26.94
10-6010-60-6040	Deflector (Rear) 100755	Alamo Industrial	08/04/15	33006669/5019418	115.66
10-6010-60-6040	Deflector (Front) 106781	Alamo Industrial	08/04/15	33006669/5019418	91.86
10-6010-60-6040	C-oil filter (scag mower) Jun15	Martin Implement Sales, I	06/04/15	P92931	25.80
10-6010-60-6040	Filter - A/C Cart (scag mower)	Martin Implement Sales, I	06/04/15	P92931	22.74
10-6010-60-6040	Lever -stihl	Russo's Power Equipment	05/13/15	1009793 2441267	1.06
10-6010-60-6040	Choke shutter- stihl	Russo's Power Equipment	05/13/15	1009793 2441267	1.86
10-6010-60-6040	Push nut - stihl	Russo's Power Equipment	05/13/15	1009793 2441267	0.94
10-6010-60-6040	Rewind starter- stihl	Russo's Power Equipment	06/12/15	1009793 2494437	24.51
10-6010-60-6040	Blade Bolt, Kubota	Russo's Power Equipment	07/09/15	1009793 2546136	13.30
10-6010-60-6040	Driver- stihl	Russo's Power Equipment	06/17/15	1009793 2501480	5.90
10-6010-60-6040	Handle Frame- stihl	Russo's Power Equipment	06/24/15	1009793 2515684	30.61
10-6010-60-6040	Hamdle Molding	Russo's Power Equipment	06/24/15	1009793 2515684	11.44
10-6010-60-6040	Wiring Harness- stihl	Russo's Power Equipment	06/24/15	1009793 2515684	5.06
10-6010-60-6040	Belt, deck drive - scag	Russo's Power Equipment	06/24/15	1009793 2515684	27.12
10-6010-60-6041	steering wheel complete/unit #3	Chicago Truck	08/13/15	351679CA	238.00
10-6010-60-6041	Trailer hitch connector-Jul'15	Westown Auto Supply Co. I	07/23/15	2901 64724	13.20
10-6010-60-6042	black dirt 1-yd.	Hinsdale Nurseries, Inc.	07/17/15	1510511	26.00
10-6010-60-6042	storm grate.	Home Depot	07/16/15	7312119	21.43
10-6010-60-6042	Concrete stain/2gal-Jul'15	Sherwin-Williams Co.	07/16/15	5881-8	66.50
10-6010-60-6042	storm sewer pipe-Jul'15	Welch Brothers Inc.	07/22/15	1524755	1,991.20
Total For Dept 6010 Public Works					40,193.72
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Alarm monitor/PD-Sep/Nov'15	Alarm Detection Systems,	08/09/15	156405-1016	285.00
10-6020-50-5052	A/C service to v/hall-Jul'15	Alliance Mechanical Servi	07/31/15	11670 1131371	601.00
10-6020-50-5052	Garbage hauling/VH-08/01/15	Waste Management	08/01/15	2507816-2009-2	113.64
10-6020-50-5052	Garbage hauling/PD-08/01/15	Waste Management	08/01/15	2507891-2009-5	216.22
10-6020-50-5057	Herbicide/fertilizer appl/PW-Au	Green T Lawn Care, Inc.	08/05/15	1064338	100.00
10-6020-50-5057	Herbicide/fertilizer appl/Mad-S	Green T Lawn Care, Inc.	08/05/15	1064340	100.00
10-6020-50-5057	Herbicide/fertilizer appl-Hnsdl	Green T Lawn Care, Inc.	08/05/15	1064342	100.00
10-6020-50-5057	Herbicide/fertilizer appl-Winds	Green T Lawn Care, Inc.	08/05/15	1064343	50.00
10-6020-50-5057	Herbicide/fertilizer appl-16W05	Green T Lawn Care, Inc.	08/05/15	2070681	50.00
10-6020-50-5057	Herbicide/fertilizer appl/Walre	Green T Lawn Care, Inc.	08/05/15	1064345	150.00
10-6020-50-5057	Herbicide/fertilizer appl-83rd	Green T Lawn Care, Inc.	08/05/15	1064349	50.00
10-6020-50-5057	Duckweed treatment-Jul'15	Marine Biochemists of Ill	07/24/15	91833544	990.00
10-6020-50-5058	PD mat rental-08/04/15	Breens Inc.	08/04/15	9028 347890	6.00
10-6020-50-5058	PD mat rental-08/11/15	Breens Inc.	08/11/15	9028 348082	6.00
10-6020-50-5058	Janitorial Service/PD-Aug'15	CleanNet of Illinois, Inc	08/01/15	Aug2015	820.00
10-6020-50-5058	Janitorial Service/PW-Aug'15	CleanNet of Illinois, Inc	08/01/15	Aug2015	380.00
10-6020-50-5058	Janitorial Services/VH-Aug'15	CleanNet of Illinois, Inc	08/01/15	Aug2015	675.00
10-6020-50-5058	PD mat rental-08/18/15	Breens Inc.	08/18/15	9028-348267	6.00
10-6020-50-5058	Cell cleaning-Aug'15	Service Master	08/01/15	175236	265.00

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-50-5080	PW sewer charge-Jul'15	Flagg Creek Water Reclama	07/28/15	008917-000/Jul15	46.30
10-6020-50-5080	Electric/Lakewood aerator-Aug'1	COMED	08/10/15	9258507004/Aug15	179.93
10-6020-60-6010	First aid cabinet supls/PD-Aug'	American First Aid Servic	08/07/15	26210	9.90
10-6020-60-6010	replacement bulbs-6/PD trg room	Industrial Electric Suppl	07/30/15	VILLA02-235355	39.00
10-6020-60-6010	#3262 knox box/Rustic Acres-Jul	Knox Company	07/24/15	00741349	290.00
10-6020-60-6010	shipping and handling	Knox Company	07/24/15	00741349	27.00
10-6020-60-6010	batteries for door combo locks/	Pro-Tek	07/31/15	83669	124.58
Total For Dept 6020 Buildings & Grounds					5,680.57
Total For Fund 10 General Fund					95,224.49
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5069	CLR parkway mowing-Aug'15	On the Green Solutions	08/01/15	40785	471.43
23-7030-50-5069	Medians/gateway mowing-Aug'15	On the Green Solutions	08/01/15	40786	5,875.89
23-7030-50-5069	Municipal campus landscaping ma	On the Green Solutions	08/01/15	40787	1,302.86
23-7030-50-5075	Electric/gateway sign-Aug'15	COMED	08/05/15	1153168007/Aug15	25.45
23-7030-50-5075	CPS I-55/CLR interchange-Jul'15	Hitchcock Design Group	07/31/15	17731	927.77
23-7030-50-5075	Electric/median lighting-Aug'15	COMED	08/10/15	1319028022/Aug15	81.20
23-7030-50-5075	Electric/entryway sign-Aug'15	COMED	08/10/15	2257153023/Aug15	35.81
Total For Dept 7030 Special Revenue Hotel/Motel					8,720.41
Total For Fund 23 Hotel/Motel Tax Fund					8,720.41
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7073	VH/PW parking lot sealcoating-A	Denler, Inc.	08/03/15	20093039	11,101.20
Total For Dept 8010 Capital Improvement					11,101.20
Total For Fund 31 Capital Improvements Fund					11,101.20
Fund 32 Sidewalks/Pathway Fund					
Dept 8020 Sidewalks/Pathway					
32-8020-70-7052	CLR ROW improvement/eng-Jul'15	Burns & McDonnell	08/14/15	68491-8	1,754.00
Total For Dept 8020 Sidewalks/Pathway					1,754.00
Total For Fund 32 Sidewalks/Pathway Fund					1,754.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4030	Dental insurance-Sep'15	Delta Dental of Illinois-	08/14/15	Sep2015	443.29
51-6030-40-4032	Uniform Rental/Cleaning - Water	Breens Inc.	08/04/15	9027_347896	88.62
51-6030-40-4032	Uniform Rental/Cleaning - Water	Breens Inc.	08/11/15	9027_348088	88.62
51-6030-40-4032	Uniform Rental/Cleaning - Water	Breens Inc.	08/18/15	9027-348273	88.62
51-6030-50-5030	Telephone-Aug'15	Call One	08/15/15	101090740000Aug15	387.22
51-6030-50-5067	Grade 8 stone-38.45/ton-Jul'15	IM Crushing, LLC	07/28/15	VILLBUR-3774	507.55
51-6030-50-5067	Topsoil/4yds-Jul'15	Tameling Industries	07/30/15	0103735-IN	112.00
51-6030-50-5067	Topsoil/6yds-Aug'15	Tameling Industries	08/06/15	0103902-IN	168.00
51-6030-50-5080	Electric/well #4-Jul'15	COMED	07/28/15	0029127044/Jul15	332.01
51-6030-50-5080	Electric/well #1-Aug'15	COMED	08/11/15	0793668005/Aug15	192.91
51-6030-50-5080	Electric/well #5-Aug'15	COMED	08/07/15	4497129016/Aug15	283.12
51-6030-50-5080	Electric/2M tank-Aug'15	COMED	08/10/15	9256332027/Aug15	176.29
51-6030-50-5080	Nicor heating/PC-Jul'15	NICOR Gas	08/01/15	47915700000/Aug15	25.13
51-6030-60-6010	Red Inverted Marking Paint 17oz	Grainger	07/24/15	9799297636	77.88

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-60-6010	Green Inverted Marking Paint 17	Grainger	07/24/15	9799297636	77.88
51-6030-60-6010	"D" Cell Alkaline Batteries, 12	Grainger	07/24/15	9799297636	21.60
51-6030-60-6010	3M Half Mask Respirator, #6AP71	Grainger	07/24/15	9799297644	42.60
51-6030-60-6010	3M Filter Cartridges, #4MH55, 2	Grainger	07/24/15	9799297644	14.44
51-6030-60-6010	Tyvek Disposable Coveralls, #4T	Grainger	07/24/15	9799297644	45.41
51-6030-60-6010	Blue Inverted Marking Paint 17o	Grainger	07/28/15	9802843012	233.64
51-6030-60-6010	White Inverted Marking Paint 17	Grainger	07/28/15	9802843012	77.88
51-6030-60-6010	Tote caddy, 4 tier shelf, misc	Menards - Hodgkins	07/27/15	32060290-7155	194.08
51-6030-60-6010	Hydrant wrench adjustable/8-Jul	USA Blue Book	07/30/15	660436 711044	249.89
51-6030-60-6020	Gasoline & diesel fuel-Jul'15	Speedway SuperAmerica LLC	07/16/15	1001519840_Jul15	347.42
51-6030-60-6070	Bedford water 67,200,000gal-Jul	Village of Bedford Park	08/07/15	0020060000Jul15	349,440.00
51-6030-60-6070	Hndl water pchs-Jun'15	Village of Hinsdale	08/05/15	3101225/Aug15	151.27
51-6030-60-6070	Hnsdl water pchs-Jun'15	Village of Hinsdale	08/05/15	3101236/Aug15	126.52
51-6030-60-6070	Hnsdl water pchs-Jun'15	Village of Hinsdale	08/05/15	3107810/Aug15	489.52
51-6030-60-6070	Hnsdl water pchs-Jun'15	Village of Hinsdale	08/05/15	3108351/Aug15	423.52
51-6030-60-6070	Hinsdl water pchs-Jun'15	Village of Hinsdale	08/05/15	3108362/Aug15	54.31
51-6030-60-6070	Hnsdl water pchs-Jun'15	Village of Hinsdale	08/05/15	3108491/Aug15	299.77
51-6030-60-6070	Hnsdl water pchs-Jun'15	Village of Hinsdale	08/05/15	3108511/Aug15	159.52
51-6030-60-6070	Hnsdl water pchs-Jun'15	Village of Hinsdale	08/05/15	3108531/Aug15	134.77
51-6030-60-6070	Hnsdl water pchs-Jun'15	Village of Hinsdale	08/05/15	3108540/Aug15	151.27
51-6030-60-6070	Hnsdl water pchs-Jun'15	Village of Hinsdale	08/05/15	3108560/Aug15	167.77
51-6030-70-7000	Sensus iPERL 3/4" Meters, 7.5"L	HD Supply Waterworks, Ltd	07/29/15	E256836	4,720.00
51-6030-70-7000	VGB Vehicle GW Base-Station wit	HD Supply Waterworks, Ltd	07/24/15	E121037	15,900.00
51-6030-70-7000	Sensus 1.5" Omni C2 Water Meter	HD Supply Waterworks, Ltd	07/29/15	E256858	3,375.00
51-6030-70-7000	Sensus 1.5" LF Brass Flange Kit	HD Supply Waterworks, Ltd	07/29/15	E256858	195.00
51-6030-70-7000	Sensus SmartPoint MXU, Touch Co	HD Supply Waterworks, Ltd	07/29/15	E256858	375.00
51-6030-70-7000	Sensus 2" Omni C2 Water Meter,	HD Supply Waterworks, Ltd	07/29/15	E256869	3,870.00
51-6030-70-7000	Sensus 2" LF Brass Flange Kit,	HD Supply Waterworks, Ltd	07/29/15	E256869	234.00
51-6030-70-7000	Sensus SmartPoint MXU, Touch Co	HD Supply Waterworks, Ltd	07/29/15	E256869	375.00
Total For Dept 6030 Water Operations					384,918.34
Total For Fund 51 Water Fund					384,918.34
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4030	Dental insurance-Sep'15	Delta Dental of Illinois-	08/14/15	Sep2015	137.69
52-6040-40-4032	Uniform Rental/Cleaning - Sewer	Breens Inc.	08/04/15	9027 347896	27.57
52-6040-40-4032	Uniform Rental/Cleaning - Sewer	Breens Inc.	08/11/15	9027 348088	27.57
52-6040-40-4032	Uniform Rental/Cleaning - Sewer	Breens Inc.	08/18/15	9027-348273	27.57
52-6040-50-5030	Telephone-Aug'15	Call One	08/15/15	101090740000Aug15	43.02
52-6040-50-5080	Electric/HFlds L.S.-Aug'15	COMED	08/07/15	0099002061/Aug15	47.92
52-6040-50-5080	Electric/C'Moor L.S.-Aug'15	COMED	08/10/15	0356595009/Aug15	176.41
52-6040-50-5080	Electric/A'Head L.S.-Aug'15	COMED	08/10/15	7076690006/Aug15	135.10
Total For Dept 6040 Sewer Operations					622.85
Total For Fund 52 Sewer Fund					622.85
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT/phone support-Aug'15	Orbis Solutions	08/17/15	5565159	2,050.00
61-4040-50-5050	Climb water tower/repair wirele	Four Leaf Construction, I	08/11/15	3056	680.00
61-4040-60-6010	Freight chg/Toshiba blk toner-A	Proven Business Systems	08/06/15	259645	10.00
61-4040-60-6010	HP Laserjec CE400A 507A - Black	Runco Office Supply	08/07/15	5901/621716-0	125.99
61-4040-60-6010	HP 304A Cyan Toner Cartridge/P	Runco Office Supply	08/13/15	5649-622173-0	103.99

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/17/2015 - 08/18/2015  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-60-6010	HP 507X Blk Toner Cartridge/PW	Runco Office Supply	08/13/15	5649-622173-0	169.99
61-4040-60-6010	HP 507A Magenta Toner Cartridge	Runco Office Supply	08/13/15	5649-622173-0	182.99
61-4040-60-6010	HP laserjet Q6470A 501A Black/P	Runco Office Supply	08/13/15	5901-622293-0	133.61
Total For Dept 4040 Information Technology					3,456.57
Total For Fund 61 Information Technology Fund					3,456.57

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/17/2015 - 08/18/2015  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number                      Invoice Line Desc                      Vendor                      Invoice Date                      Invoice                      Amount

Fund Totals:

Fund 10 General Fund	95,224.49
Fund 23 Hotel/Motel Tax Fund	8,720.41
Fund 31 Capital Improvements Fund	11,101.20
Fund 32 Sidewalks/Pathway Fund	1,754.00
Fund 51 Water Fund	384,918.34
Fund 52 Sewer Fund	622.85
Fund 61 Information Technology Fund	3,456.57

Total For All Funds: 505,797.86