VILLAGE OF BURR RIDGE

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Jo V. Irmen
President
Karen J. Thomas
Village Clerk
Steven S. Stricker
Administrator

AUTHORIZATION AGREEMENT

DIRECT DEBIT PAYMENT PROGRAM

Water/Sewer Bills

I hereby authorize the Village of Burr Ridge and the Financial Institution designated herein to begin deductions for Direct Debit in payment of utility bill. I understand my automatic withdrawal of the billing amount will be made every two months on the bill's due date, as indicated on the statement received from the Village.

I hereby agree to have such funds available on said due date as specified in this Agreement. If funds are not available in my account on the payment date, the pre-authorized debit will be returned by my Financial Institution. I understand that if this occurs it will be handled as if I had a check returned for non-sufficient funds. I will be assessed 10% penalty on the amount due and incur the relating $25.00 Returned Check Fee, as well as any charges issued by my Financial Institution.

This authority will remain in effect until Village of Burr Ridge has received written notification of termination at least 30 days prior to termination.

Please Type or Print All Information

Financial Institution: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Bank Account Number: _____ Bank Routing Number: _____

Checking Account: ☐ Savings Account: ☐

Name: _____

Service Address: _____ Phone Number: _____

Billing Address: _____

Village of Burr Ridge Account Number: _____ Date: _____

Authorized Signature: _____

Please remember to attach a voided check to Authorization Form.