



## MEMORANDUM

**TO:** Mayor and Trustees  
**FROM:** Village Administrator Doug Pollock and Staff  
**DATE:** August 7, 2020  
**RE:** Village Administrator's Weekly Report

---

The following is the Village Staff's weekly report of upcoming Village meetings, staff updates, and various reports. This memo is provided every Friday and distributed to Trustees, Staff, and posted on the Village web site. Any concerns or questions should be directed to the Village staff at (630) 654-8181.

### Calendar and Meeting Highlights

- **Monday, August 10, 2020: Board of Trustees – 7 PM; Board Room**
- ~~**Tuesday, August 11: Stormwater Committee – 7 PM; Public Works Canceled**~~
- **Wednesday, August 12: Secretary of State Mobile DMV; Board Room – 10 AM to 2 PM**
- **Wednesday, August 12: Board of Fire & Police Commission – 7 PM; Police Department**
- **Monday, August 17: Plan Commission – 7 PM; Board Room**
- **Monday, August 24: Board of Trustees – 7 PM; Board Room**
- **Wednesday, September 2: Economic Development Committee – 6 PM; Board Room**
- **Monday, September 7, 2020: Labor Day – Village Hall Closed**
- **Wednesday, September 9: Board of Fire & Police Commission – 7 PM; Police Department**
- **Thursday, September 10: Pathway Committee 7 PM; Board Room**
- **Monday, September 14: Board of Trustees – 7 PM; Board Room**
- **Wednesday, September 16: Bicycle Committee – 6:30 PM;**

## **Staff Highlights and Updates**

- **COVID 19 Test Site Moving to Burr Ridge Middle School:** The test site operated by Pillars Community Health and currently operating at Anne M. Jeans School in unincorporated Willowbrook will be moving to the north parking lot of Burr Ridge Middle School on or about August 24, 2020. District 180 informed the Village of this move. The test site is by appointment only and operates on Tuesdays from 9 AM to Noon and on Thursdays from 9 AM to 1 PM.
- **2020 Road Program Resurfacing:** This year's road program is substantially complete. Some miscellaneous and punch list items will be completed in the coming weeks. Street patching and striping will take place in the fall.
- **Secretary of State:** The Secretary of State will conduct a mobile DMV event at the Village Hall on Wednesday, August 12 from 10 am to 2 pm in the Board Room. All necessary Covid-19 guidelines will be followed including wearing of masks and social distancing.
- **Cruise Nights:** The next Cruise Nights car show is scheduled for Tuesday, August 18<sup>th</sup> from 6 to 8 PM at the Village Center Outlot (near Starbucks). There is no charge for attendees or those showing their cars, but exhibitors are asked to register in advance by contacting Janet Kowal at the Village Hall. Social distancing, masks, and other Covid-19 precautions will be expected. See attached flyer.
- **Just "Fight the Bite" to Control Mosquitos:** Help protect yourself and others from mosquito bites by reducing potential breeding sites around your home. Please visit this website from the DuPage County Health Department for more information:

**<https://www.dupagehealth.org/242/Fight-the-Bite>**

Mosquitos testing positive for West Nile Virus were reported recently in western DuPage and Will Counties; however, none has been detected yet in our Burr Ridge traps.

- **Limited Outdoor Watering until September 15th:** Lawn and landscaping irrigation continues to be restricted by summer watering restrictions as follows: North of 83rd Street permitted watering on Monday, Thursday and Saturday; South of 83rd Street permitted watering on Tuesday, Friday and Sunday. No watering is allowed from noon-6PM. Children's water toys and slides are not subject to restrictions, nor are any residents using private wells. These restrictions are in place until September 15<sup>th</sup>

## **Reports and Briefings**

- **IML Statehouse Briefing:** Attached is the Illinois Municipal League Statehouse Briefing dated August 3, 2020.
- **Finance Department Update:** Attached is an update prepared by the Finance Department dated August 7, 2020.

JDP:jat

cc: Department Heads



**Secretary of State  
Driver Services Facility**

**August 12  
10 am – 2 pm**

**Driver's License/Vehicle Renewal - State IDs - Vision Screening Is Waived**

**[www.cyberdriveillinois.com](http://www.cyberdriveillinois.com)**

**Burr Ridge Village Hall**

**Masks, Social Distancing, and other Covid19 precautions will be in place.**



# **CRUISE NIGHTS!**

**Every Other Tuesday**

**Starting July 21**

**6:00 - 8:00 p.m.**

**(just south of Starbucks)**

**Village Center - South Outlot**



**Social distancing, masks, and other Covid19 precautions will be expected!**

**Come out and see some of your favorite Classic and Modern cars, stroll the Village Center shops, and enjoy a fun night out!**

**There is no fee to attend or to show your car, but car space is limited. You must register to reserve your show spot. Please contact Janet Kowal at: 630-654-8181, ext. 2120 or via email at: [jkowal@burr-ridge.gov](mailto:jkowal@burr-ridge.gov) to register.**

**From:** [IML Legislation](#)  
**Subject:** Illinois Municipal League Statehouse Briefing - August 3, 2020  
**Date:** Monday, August 3, 2020 11:06:00 AM

---



August 3, 2020

This week's *Statehouse Briefing* provides the Illinois Municipal League's (IML) 2020 Veto Session Agenda, an update on IML's advocacy to clarify the holiday status of Election Day for municipalities and a funding opportunity from the Illinois Department of Transportation (IDOT).

### **Lawsuit Filed to Clarify Election Day Holiday Status for Municipalities**

On July 29, IML filed [a lawsuit \(available via this link\)](#) against the Illinois State Board of Elections (SBE) to determine if the unfunded mandate to close governmental offices for Election Day on November 3, 2020, applies to municipalities. The mandate was included in [Public Act 101-0642 \(available via this link\)](#) which passed during the General Assembly's Special Session in May.

On June 12, IML sent a [request to the sponsors \(available via this link\)](#) of the legislation to determine its applicability to municipalities. Additionally, on July 14, IML sent a similar [request \(available via this link\)](#) directly to SBE. Neither the legislative sponsors nor SBE provided any official clarification.

IML's lawsuit was highlighted in [The State Journal-Register \(available via this link\)](#). As the process moves forward or more information is gathered, IML will report to our members.

### **IML Board of Directors Approves 2020 Veto Session Legislative Agenda**

During its Summer Board Meeting, the IML Board of Directors considered and approved the organization's [2020 Veto Session Legislative Agenda \(available via this link\)](#). The agenda will guide IML's advocacy during the General Assembly's Veto Session.

The agenda consists of two specific IML legislative initiatives and a policy commitment:

1. Public Safety Pension Fund Reamortization ([HB 5799 – Rep. Spain, R-Peoria/SB 4000 – Sen. Castro, D-Elgin](#)) – This legislation moves the deadline to bring the total assets of an Article 3 or Article 4 pension fund to 90% from the end of Municipal Fiscal Year (MFY) 2040 to the end of MFY 2050. [IML's fact sheet on this issue is available via this link.](#)
2. Exempt Local Pass-Through Revenues from GATA ([HB 4215 – Rep. Smith, D-Chicago/SB 2284 – Sen. Manar, D-Bunker Hill](#)) – This legislation exempts Motor Fuel Tax, and other local pass-through revenues distributed by formula, from the provisions of the Grant Accountability and Transparency Act (GATA). [IML's fact sheet on this issue is available via this link.](#)
3. Law Enforcement Officials Licensing and Certification – During the 2020 Veto Session, IML commits to review, study and offer municipal insight on legislative efforts addressing policing reforms, including efforts to consider licensing and certification for police officers. However, IML will not support a weakening or removal of qualified immunity. [IML's fact sheet on qualified immunity is available via this link.](#)

In addition to this agenda, IML will also be tracking all legislation that is filed and will oppose preemptions or unfunded mandates introduced either before or during the 2020 Veto Session.

The General Assembly is scheduled to meet from November 17-19 and from December 1-3 for its 2020 Veto Session. It is possible that some scheduled days will be canceled as they approach. IML will provide additional updates regarding the 2020 Veto Session as they become available.

### **IDOT Announces 2020 Illinois Transportation Enhancement Program**

IDOT has announced the application period for the 2020 Illinois Transportation Enhancement Program (ITEP). Applications will be accepted starting August 21, 2020, and must be submitted by 4:30 p.m. CT on November 2, 2020.

ITEP provides funding for community-based projects that expand travel options and enhance the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of transportation infrastructure.

For the 2020 ITEP cycle, the state is distributing supplemental funding of \$50 million. The supplemental funding will be available to projects in the categories of bike and pedestrian facilities and the conversion of abandoned railroad corridors into trails.

[More information about the 2020 cycle is available via this link.](#) For more information about ITEP generally, visit [IDOT's ITEP website via this link](#). All ITEP questions may be submitted to IDOT via email at [DOT.ITEP@illinois.gov](mailto:DOT.ITEP@illinois.gov).

### **Second Round of Rebuild Illinois Bond Funds Distributed**

On July 30, Governor JB Pritzker and IDOT announced the second round of distributions from the Rebuild Illinois capital plan to municipalities. [A list of each community's distribution is available via this link.](#)

This second round of funding is part of a three-year \$1.5 billion investment into municipal, township and county infrastructure projects. Eligible projects include road and bridge improvements, traffic signal upgrades, new storm sewers and bike paths, sidewalk replacement and other long-term maintenance needs. More information about how these funds can be spent is available in IDOT's [Circular Letter 2020-11 \(available via this link\)](#).

### **White House COVID-19 National Briefing Call – Wednesday, August 5**

On Wednesday, August 5, at 12:00 p.m. CT, the White House will be hosting a COVID-19 national briefing call for local officials. The call will include officials from the White House Coronavirus Task Force, the U.S. Department of Health and Human Services and the U.S. Centers for Medicare and Medicaid Services. [Those able to join the call should register via this link.](#) Space is limited, so please only register if you are able to attend.

IML continues to work with members of the Illinois Congressional Delegation and our other federal partners, including the National League of Cities (NLC) and the U.S. Conference of Mayors, to advocate for direct federal funding for all of Illinois' municipalities. Please contact your members of Congress and ask them to support sending additional federal funding directly to all municipalities, regardless of size, and allow the federal funding to cover lost revenues.

### **NLC Hosting Virtual 2020 City Summit**

On August 1, NLC announced that their annual City Summit will be held from November 18 – 20, 2020, virtually. This year's program will include informative panel discussions, keynotes and fireside chats, as well as engaging workshops and opportunities to network with your peers.

[For more information and to register, visit NLC's City Summit website via this link.](#)

### **COVID-19 Resources Available on IML Website**

IML has been tracking resources, advocating for our members and drafting guidance to assist in dealing with the COVID-19 crisis. All of these resources and our COVID-19 updates are available at [iml.org/covid](http://iml.org/covid). IML will continue to distribute timely, reliable and pertinent information on an as-needed basis.

### **Contact Us**

As always, IML staff will continue to monitor any prospective legislative developments and aggressively advocate on behalf of our membership. Should you have any questions, please contact our Legislative Department at (217) 525-1220 or [IMLLegislation@iml.org](mailto:IMLLegislation@iml.org). Thank you.

---

If you do not wish to receive information from the Illinois Municipal League via email, please reply to this email, include the words "Please remove from list" along with your name, municipality and email address included in the message. If you have updates to your contact information, please submit them similarly. Thank you.

Illinois Municipal League  
500 East Capitol Avenue  
Springfield, IL 62701

[IMLLegislation@iml.org](mailto:IMLLegislation@iml.org)

217-525-1220

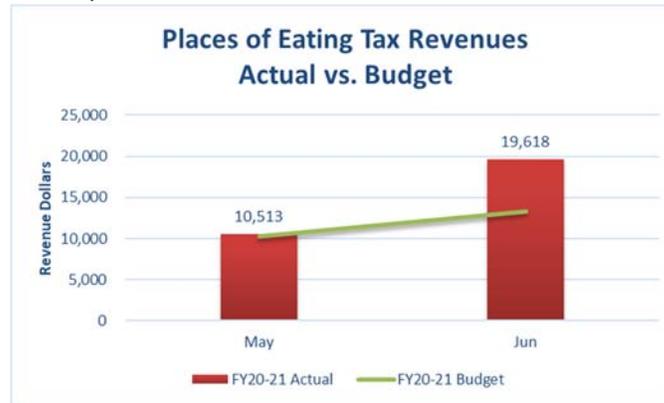
# MEMORANDUM



**To:** Doug Pollock, Village Administrator  
**From:** Finance Department  
**Date:** August 7, 2020  
**Subject:** Finance Department Update

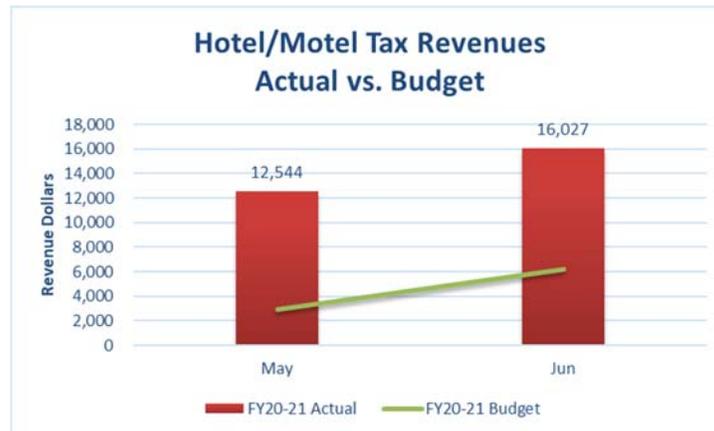
## Revenue Update – Places of Eating Tax

Places of Eating Tax revenues for May and June for FY2020-21 have been collected from Village restaurants. Despite the pandemic and financial hardship on the restaurants, revenues have gradually increased since April and surpassed original forecasts. Below is a comparison of actual vs. budget for the first two months of the fiscal year.



## Revenue Update – Hotel/Motel Tax

Hotel Motel Tax revenues for May and June for FY2020-21 have been collected from four out of the five Village hotels. Despite the pandemic and financial hardship the hotels have experienced, revenues have gradually increased since April and surpassed original forecasts similar to Places of Eating Tax. Below is a comparison of actual vs. budget for the first two months of the fiscal year.



## Technology Update

The Finance department coordinated with Orbis the setup of a more permanent video conferencing solution in the Board Room for public meetings. This will provide increased functionality for board meetings and other public meetings, not only for now, but in the future.

